

# Public Document Pack



## NORTH EAST (INNER) AREA COMMITTEE

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Meeting to be held in the Civic Hall, Leeds on  
Monday, 11th March, 2013 at 4.00 pm

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### MEMBERSHIP

#### Councillors

J Dowson	-	Chapel Allerton;
M Rafique	-	Chapel Allerton;
E Taylor	-	Chapel Allerton;
S Hamilton	-	Moortown;
R Charlwood	-	Moortown;
A Sobel	-	Moortown;
G Hussain (Chair)	-	Roundhay;
C Macniven	-	Roundhay;
B Urry	-	Roundhay;

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**East North East Area Leader:**  
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# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p><b>No exempt items or information have been identified on the agenda</b></p>	

Item No	Ward	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To confirm as a correct record the attached minutes of the meeting held on 28<sup>th</sup> January 2013.</p>	1 - 8

Item No	Ward	Item Not Open		Page No
8			<p><b>WELLBEING FUND REVENUE BUDGET 2012/13 AND 13/14</b></p> <p>To consider a report of the East North East Area Leader providing Members with an update on the current position of the wellbeing revenue budget for the Inner North East area, together with applications made for funding.</p>	9 - 22
9			<p><b>INNER NORTH EAST AREA COMMITTEE PRIORITIES</b></p> <p>To consider a report of the East North East Area Leader updating the meeting on the Inner North East Area Priorities.</p>	23 - 86
10			<p><b>CHILDREN'S SERVICES AREA COMMITTEE UPDATE REPORT</b></p> <p>To consider a report of the Director of Children's Services updating the meeting on Children's Services developments.</p>	87 - 110
11			<p><b>ANNUAL REPORT FOR THE PARKS AND COUNTRYSIDE SERVICE</b></p> <p>To consider a report of the Chief Officer of Parks and Countryside providing the meeting with an area profile of key assets, information on park usage and a customer based perspective of the quality of the assets and services provided.</p>	111 - 128
12			<p><b>ENVIRONMENTAL SERVICES - CONSULTATION ON THE 2013/14 SERVICE LEVEL AGREEMENT</b></p> <p>To consider a report of the ENE Locality Manager, Environment and Neighbourhoods on consultation measures in relation to the 2013/14 Service Level Agreement which will be presented for approval at the June meeting cycle following further discussions at local ward Member and Environmental Sub Group meetings.</p>	129 - 138

Item No	Ward	Item Not Open		Page No
13			<p><b>PROBATION SERVICE COMMUNITY PAYBACK CONTRACT REVIEW</b></p> <p>To consider a report of the East North East Area Leader providing a summary of the range of tasks undertaken by the Probation Service during 2012/13.</p>	139 - 146
14			<p><b>DATES, TIMES AND VENUES OF AREA COMMITTEE MEETINGS 2013/14</b></p> <p>To consider a report of the Chief Officer (Democratic and Central Services) seeking the Area Committee's formal approval of a meeting schedule for the 2013/2014 municipal year.</p> <p>In addition, Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting venue arrangements or whether they would like to request any amendments to such arrangements.</p>	147 - 152
15			<p><b>DATE AND TIME OF THE NEXT MEETING</b></p> <p>Monday 13<sup>th</sup> May 2013 at 4.00pm (venue to be confirmed)</p>	

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# Agenda Item 7

## NORTH EAST (INNER) AREA COMMITTEE

MONDAY, 28TH JANUARY, 2013

**PRESENT:** Councillor G Hussain in the Chair

Councillors R Charlwood, J Dowson,  
S Hamilton, C Macniven, A Sobel and  
B Urry

### **63 Chair's Opening Remarks**

The Chair welcomed all in attendance to the January meeting of North East (Inner) Area Committee.

He informed the meeting that due to the absence of the three Chapel-Allerton Ward Members, the meeting was in-quorate.

### **64 Late Items**

There were no formal late items of business to consider, however the Chair agreed to accept the following as supplementary information:-

- Welfare Reform Impact on Council Tenants – Revised Report of the Chief Executive East North East Homes Leeds (Agenda Item 10)(Minute 70 refers)

The document was not available at the time of the agenda despatch, but subsequently made available to the public on the Council's website.

### **65 Declaration of Disclosable Pecuniary and Other Interests**

There were no disclosable pecuniary and other interests declared at the meeting.

### **66 Apologies for Absence**

Apologies for absence were received on behalf of Councillors M Rafique and E Taylor.

### **67 Open Forum**

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

On this occasion, there were no matters raised under this item by members of the public.

## 68 Inner North East Area Committee Priorities and Consultation

The East North East Area Leader submitted a report providing an update on the Inner East Area Committee Ambassadors project, which was initiated in an attempt to get more people involved in consultation.

The report also allowed a discussion to take place with the Ambassadors already appointed who had been invited to the meeting at the request of the Area Committee at their meeting on 10<sup>th</sup> December 2012.

The following representatives were in attendance:-

- Christine Osbourne, Gledhow Valley Conservation Area Group
- Liz Aspland, Gledhow Valley Conservation Area Group
- Judy Taylor, Roundhay Environmental Action (REAP)

Nicola Denson, East North East Area Officer presented the report and responded to Members' comments and queries.

At the request of the Chair, Ms Osbourne, Ms Aspland and Ms Taylor briefly outlined their roles as a Community Ambassadors. They welcomed the aims of the project and requested that questionnaires in an attempt to get more people involved in consultation should be circulated as widely as possible

The East North East Area Officer responded and agreed to co-ordinate this issue.

In summary, specific reference was made to the following issues:-

- Clarification of the process to encourage other groups to become involved and the need for the Area Support Team to have a presence at group meetings where ever possible
- Clarification if officers were tracking responses to see if the Roundhay ward had improved over and above the other two wards
- Clarification of the experiences gained to date by the Community Ambassadors and whether this helped to fulfil their role
- Clarification of how proactive other groups had been and the follow up procedures involved
- The need to engage more Community Ambassadors and to raise the profile, especially within the Moortown ward  
*(The East North East Area Officer responded and agreed to forward more information to ward members)*
- Clarification of how the mechanics of a larger group would work in practice  
*(The East North East Area Officer responded that workshops had already taken place for Ambassadors and similar sessions would be run again as the group expands)*

In concluding, Rory Barke, East North East Area Manager informed the meeting that there were hundreds of community groups in Leeds and it was refreshing to see a new process which would encourage engagement in civic



life and communications. He urged the Community Ambassadors to pass on their feedback and experiences to the East North East Area Officer.

The Chair thanked Ms Osbourne, Ms Aspalnd and Ms Taylor for their attendance and contribution to the meeting.

**RESOLVED –**

- a) That the contents of the report be noted.
- b) That the update on the Inner East Area Committee Ambassadors project be noted.

(Councillor J Dowson joined the meeting at 4.15pm during discussions of the above item and it was noted that the meeting was no longer in-quorate)

**69 Update on Development of Integrated Neighbourhood Health and Social Care Teams and the use of risk satisfaction**

The Director of Adult Social Services submitted a report providing the meeting with an update on the roll out of integrated neighbourhood health and social care teams, together with describing the progress to date and future plans for development.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Integrated Neighbourhood Team Rollout Plan (Appendix 1 refers)
- Risk Stratification Project – Update to Scrutiny Board (Appendix 2 refers)
- Timebanks (Appendix 3 refers)

The following representatives were in attendance:-

- Lucy Jackson, Leeds North Clinical Commissioning Group
- Liz Ward, Adult Social Care
- Megan Rowlands, Leeds Community Healthcare

Ms Jackson and Ms Ward presented the report and responded to Members' comments and queries.

In addition to the above report, Members received a power point presentation entitled 'Transforming health and adult social care in Leeds – Next steps for Neighbourhood Teams'.

In summary, specific reference was made to the following issues:-

- The concerns expressed that there was currently no joined up thinking when a patient had been discharged
- Clarification if more staff was needed resulting from these proposals
- Clarification if services under the new proposals could be integrated
- Clarification of the Integrated Neighbourhood Team model and the parameters that existed outside this remit

- Clarification of Care 21's role within the new model
- Clarification of the input personalised/individual budgets within the new model
- The importance of changing the NHS culture in order to move forward
- Clarification of when a dementia assessment would be made under the new model and for the meeting to recognise that there was a fundamental difference in treating vascular dementia and alzheimers
- Clarification of the term 'case finding'
- The need for the aims and availability of Telecare to be conveyed as widely as possible
- The need to incorporate key plans and baseline figures in order to measure progress
- The need to recognise the important role of carers and to provide the necessary support

#### **RESOLVED –**

- a) That the contents of the report and appendices be noted and welcomed.
- b) That this Committee notes the progress in developing integrated health and social care services in Leeds, endorses the direction of travel in developing and delivering improvements in how health and social care services were provided to Leeds residents and offers their support to these developments.
- c) That a further report on progress be submitted to this meeting in six month's time.

#### **70 Welfare Reform Impact on Council Tenants**

The Chief Executive East North East Homes Leeds circulated a revised report updating the meeting on Welfare Reform changes that impact on Council Tenants and were due to be implemented in April 2013. The report also summarised work that was currently being undertaken to prepare Tenants for those changes and for future changes that would impact later in the year.

Appended to the report was a document entitled ' Social Sector Size Criteria – Update on Contacts/Visits and Option Outcomes to Date End of December 2012' for the information/comment of the meeting.

Steve Hunt, Chief Executive, East North East Homes Leeds presented the report and responded to Members' comments and queries.

In summary, specific reference was made to the following issues:-

- The need for Credit Union staff to be up to speed with the new process, in particular online enquiries
- The need to look at small cash handling/credit card systems, if possible, in order to manage the process
- The need for tenants to be supplied with the right information in relation to the Social Sector Size Criteria (SSSC)

- Clarification of the current figures in relation to rent arrears prior to the implementation of the new process  
(*The Chief Executive, East North East Homes Leeds responded and agreed to supply this information to the East North East Area Leader for dissemination to Members*)
- The need to be aware of the dangers imposed by loan sharks and to gain more experience in the area relating to digital by default
- Clarification of the process regarding those tenants to wish to downsize
- The need for front line housing officers to be suitably trained in providing the right information to tenants i.e. Priority Extra
- The need to recognise that foster cares would also be affected by the changes

In concluding, Rory Barke, East North East Area Leader summarised the plus and negatives of the new process. He emphasised the need to link up with front line staff and to hold further workshops in order to convey the right messages, especially around the digital by default issue. To date cross sector staff had integrated well and integrated working would hopefully assist the new process.

**RESOLVED-**

- a) That the contents of the report and appendices be noted and welcomed.
- b) That this Committee notes the work done to date by East North East Homes Leeds and the Council to prepare for the introduction of Welfare Reform changes affecting Council tenants in accordance with the report now submitted.

**71 Minutes of the Previous Meeting**

**RESOLVED** – That the minutes of the meeting held 10<sup>th</sup> December 2012 be confirmed as a correct record.

**72 Matters Arising from the Minutes**

- a) Future Approaches to Priority Neighbourhoods (Minute 54 c) refers  
Councillor S Hamilton enquired on the latest developments in relation to the recruitment process for appointing a new Neighbourhood Manager.

Rory Barke, East North East Area Leader responded and informed the meeting that shortlisting had taken place with interviews to be held soon. In relation to Members having an informal input within the appointment process, he agreed to address this issue in due course.

- b) Wellbeing Fund Revenue Budget 2012/13 (Minute 55 refers)  
Councillor S Hamilton enquired if there had been any feedback in relation to Champ Boxing.

Nicola Denson, East North East Area Officer responded and confirmed that the feedback documentation had now been received.

c) Apprenticeships Update (Minute 60 refers)

The Chair enquired on the latest developments in relation the city-wide initiatives to support growth in apprenticeships.

Rory Barke, East North East Area Leader responded and informed the meeting that the initiative was progressing well with an implementation date of 1<sup>st</sup> April 2013.

**73 Wellbeing Fund Revenue Budget 2012/13**

The East North East Area Leader submitted a report providing Members with an update on the current position of the revenue Wellbeing funding for the Area Committee and highlighting the applications made for consideration by the Area Committee.

Appended to the report was a copy of the following document for the information/comment of the meeting:-

- Inner North East Area Committee Well-Being Budget 2012-13 (Appendix 1 refers)

Nicola Denson, East North East Area Officer presented the report and responded to Members' comments and queries.

Detailed discussion ensued on the contents of the report and appendices.

**RESOLVED-**

- a) That the contents of the report and appendices be noted.
- b) That approval be given, in principle, to support the TCV Inkwell project, but to defer a decision on funding until the outcome of the other funding bids was known.
- c) That this Area Committee notes the current budget position as outlined in the report now submitted.
- d) That approval be given to supporting the recommendation of the Wellbeing Working Group to review the amount put aside for young people's activities in reducing the amount to £35,000 this year.
- e) That this Committee support's the Wellbeing Working Group's suggestion in not producing a professionally produced and printed charter, but doing it in house by the Area Support Team and providing electronic copies only which could then be printed out if people wanted.
- f) That approval be given to reducing the festive lights budget by 20%.
- g) That approval be given to the amended 2012/13 budget as detailed in section 3.3.6 of the report.
- h) That approval be given to the proposed top slice of wellbeing spend for 2013/14 in accordance with the report now submitted.
- i) That the East North East Area Leader be requested to look into the suggestion of rolling out the programme of free WI-FI within the North East (Inner) area.
- j) That authority be given for the East North East Area Manager to look at funding the Neighbourhood Manager's post out of this year's pot with a report back on progress at the next meeting.

**74 Area Chair Forum Minutes**

The Assistant Chief Executive (Planning, Policy and Improvement) submitted a report on the Area Chairs Forum minutes held on 2<sup>nd</sup> November 2012.

Appended to the report was a copy of the minutes of the meeting held on 2<sup>nd</sup> November 2012 for the information/comment of the meeting.

**RESOLVED –**

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes the contents of the Area Chairs Forum minutes held on 2<sup>nd</sup> November 2012.

**75 Date and Time of the Next Meeting**

Monday 11<sup>th</sup> March 2013 at 4.00pm in the Civic Hall, Leeds.

(The meeting concluded at 6.00pm)

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**Report of East North East Area Leader**

**Report to Inner North East Area Committee**

**Date: 11<sup>th</sup> March 2013**

**Subject: Wellbeing Fund Revenue Budget 2012/13 and 13/14**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Chapel Allerton, Moortown, Roundhay	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Summary of main issues**

1. This report provides members with an update on the current position of the wellbeing revenue budget for the Inner North East.
2. Applications made for funding are included in the report for member's consideration.
3. The report also sets out the proposed summer projects spend from the joint wellbeing and cluster budget.

**Recommendations**

4. Members are asked to note the contents of this report, and
5. Consider the following project proposal and approve the working group recommendations where applicable:
  - Agree to discuss and make a recommendation on the TCV Inkwell project
  - Agree to approve the MAECare grant for £2,300
  - Agree to approve the Irish Arts grant for £2,500
  - Agree to defer the Happy Toddlers grant until May 2013
  - Agree to convert the Health is Your Life grant to a small grant and approve £500
  - Agree to fund the holiday activity projects as set out in appendix 2 from the 2013/14 budget
6. Note the current budget position and through ward member meetings identify projects to spend the remaining funding.

## **Purpose of this report**

- 1.1 The report provides members with an update on the current position of the revenue Wellbeing funding for the Area Committee and sets out applications made for consideration by the Area Committee.

### **1 Background information**

- 2.1 Each of the ten Area Committees receives an allocation of revenue funding. The amount of funding for each Area Committee is determined by a formula based on population and deprivation in each area which has been previously agreed by the Council's Executive Board.
- 2.2 It has been agreed that the revenue wellbeing budget for the Inner North East Area Committee for 2012/13, based on these calculation is £161,810. This is the same revenue budget that was allocated last year.
- 2.3 The Area Committee have nominated a representative from each ward to form a Wellbeing Member Working Group to consider applications made for funding and also receive feedback and evaluations regarding projects that have already been funded.
- 2.4 It should be noted that at the last wellbeing working group on Monday 7<sup>th</sup> January 2013 no ward member from the Moortown ward was able to attend and so the recommendations below are from the Chapel Allerton and Roundhay representatives only.
- 2.5 The Area Committee wellbeing fund is used to commission activity and projects to support the promises in the Community Charter. Applications are also accepted from organisations in the local area who can demonstrate that their project supports the Community Charter promises. These projects are monitored quarterly on progress, with a final evaluation taking place when the project is completed.
- 2.6 The current budget position for the revenue Wellbeing budget is provided at Appendix 1 for Members information.
- 2.7 Community organisations can apply for a small grant to support small scale projects in the community; these are approved by ward members.

### **3 Main Issues - New Applications for Consideration**

#### **3.1 TCV Inkwell project - £6,290**

- 3.1.1 This project is to enhance the provision that is currently being provided by TCV at the Inkwell in Chapel Allerton which works with people with mental illness and volunteers to transform the back garden of the site into an allotment.
- 3.1.2 The project has been running for a year already, one day a week, after getting funding from the health lottery. However there is no option to continue to receive funding from them as they are directing their funds this year towards smaller projects.



- 3.1.3 The project has had 79 attendees to date (both volunteers and service users of Inkwell) and there are 15 core regular volunteers with 8 coming from Inner North East. They have reported benefits in increased confidence, better health and food knowledge and overall wellbeing being improved.
- 3.1.4 One issue that has been identified over the year however was that one day a week is not really enough to be able to tend to the plot effectively. Therefore this year they would like to increase the provision to two days a week, Tuesdays and Thursdays, and the occasional weekend. They have also been gifted some additional planting space by the landlord.
- 3.1.5 The funding requested from the Area Committee would be used to fund the additional day and TCV have applied to a variety of other funders including Community First, Awards for All and Wades Charity to cover the costs of the other day and some necessary equipment for the project.
- 3.1.6 The working group agreed that they supported the TCV Inkwell project but would like to defer a decision on funding until the outcome of the other funding bids is known. It was also suggested that the Inner North East Area Committee write to the Inner North West Area Committee to advise them of their support.
- 3.1.7 This funding would be spent from the 2013/14 budget if approved in the future.

### **3.2 Partnership and Wellbeing for older people - Moor Allerton Elderly Care - £2,300**

- 3.2.1 The aim of this project is to improve the quality of life for older people by continuing to improve partnership working in the area. The grant will be used to support the work of a partnership co-ordinator whose role will be to:
- Maintain and strengthen links with key organisations in the area to support older people to be involved in the community, keep healthy, and reduce social isolation.
  - Support older people who want to be volunteers in the community;
  - Develop the idea of a dementia friendly community through building links with local organisations, and providing information to raise awareness.
- 3.2.2 The project has also been submitted to the Outer North East Area Committee for £15375 as it covers a large part of Moor Allerton.
- 3.2.3 Councillor Charlwood & Cllr Macniven recommended to approve £2,300 to be given to MAECare to administer.

### **3.3 Irish Arts History project in Inner North East - £2,500**

- 3.3.1 The Irish Community Participation & Learning Programme during 2013 /14 will be developed through an ongoing partnership programme of Irish artistic participatory and performance, workshops and community based activities working in collaboration with a number of community based venues such as Seven Arts Space and Chapel Allerton Library complimenting their two established high profile community based events, The Leeds Gathering and Irish History Month.
- 3.3.2 The aim of the Community Participation & Learning Programme is:

(a) To introduce and actively encourage the understanding, playing, listening, and celebration of traditional Irish music, arts and Irish cultural heritage amongst the wider community.

(b) To inculcate a sense of awareness, ownership, pride and personal empowerment among Irish people in their own artistic and cultural heritage and, in so doing, to go some way towards attempting to offset older Irish peoples internalisation of anti-Irish racism, discrimination and oppression.

3.3.3 The funding would be used to deliver 12 community based performance and participatory workshops in collaboration with a wide range of local groups, venues and community based organisations at Seven Arts, St Urban's and Chapel Allerton library during the period 1st April 2013-31st March 2014.

3.3.4 The funding would be used for Speaker and workshop practitioners fees above 12 workshops @ £125, equipment/materials £200, publicity materials £450 and venue hire £350.

3.3.5 Councillor Macniven recommended that the grant is approved and £2,500 is awarded to the Irish Arts group to run the events. Please note the other ward members had unfortunately had to leave before this application was discussed.

#### **3.4 Pre-school Learning Alliance - Happy Toddlers - £4,436**

3.4.1 The funding would be used to deliver activities and give advice in toddler groups for mothers, fathers, grandparents, carers and their children. Families will be able to participate in a variety of activities which can be repeated and developed further at home and Tutors will also be able to provide general parenting and child development advice.

3.4.2 A detailed lesson plan will be developed for each session, some examples of the activities are, singing and dancing, books and puppets, action rhymes and songs, ball games, dressing up, messy play and play dough. Play cards will also be provided which will include examples and prompts for activities and what children will learn from the experience. Facilitators will model good practice and communication throughout the sessions and be available after the activity to answer any questions arising and discuss any issues or concerns. On completion of the programme facilitators will sign post to other learning opportunities and any relevant support networks in the community.

3.4.3 The wellbeing working group were unaware of this group and due to the large amount of applications being discussed it was not feasible to invite them to attend to discuss their application further. Therefore as the project does not start until September 2013 it is recommended that the decision is deferred until the May Area Committee to allow the group to be invited to the next wellbeing working group.

#### **3.5 Health is Your Life – Beraca Community Centre - £1,500**

3.5.1 This grant application is to run a healthy event session in May 2013 from the Beraca Community Centre and also a number of stop smoking events.

3.5.2 The main aim of the project is to reduce the number of young people smoking and also to advise people of healthy eating and other ways of keeping healthy and fighting disease. At the event there will also be things for children to participate in and have fun.

3.5.3 The funding will be used for venue hire, an interpreter and volunteer expenses and it is suggested that the group is awarded £500 towards their event and the application is processed as a small grant as it is more appropriate to come from this funding as do other similar events.

### 3.6 2012/13 budget

3.6.1 The allocation of revenue wellbeing funding for 2012/13 is £161,810. This is the same amount of revenue funding as the Inner North East Area Committee received last year.

3.6.2 Below are the new figures for this financial year showing the amount of funding left in each of the area pots.

Funding / Spend Items	Chapel Allerton Ward Pot	Moortown Ward Pot	Roundhay Ward Pot	Area Wide	Total
Balance b/f from 2011-12	8,308.97	13,839.41	23,597.70	55,124.93	100,871.01
Schemes Approved from 2011-12 budget to be spent in 2012-13	900.00	3,604.94	7,500.00	12,107.93	24,112.87
Amount of b/f budget available for new schemes 2012-13	7,408.97	10,234.47	16,097.70	43,017.00	76,758.14
New Allocation for 2012-13	10,000.00	10,000.00	10,000.00	131,810.00	161,810.00
Total available for new schemes in 2012-13	17,408.97	20,234.47	26,097.70	174,827.00	238,568.14
Total Projected Spend 2012-13	12,633.26	10,487.34	22,223.74	144,534.00	189,878.34
Total Budget	17,408.97	20,234.47	26,097.70	174,827.00	238,568.14
<b>Remaining Balance Unallocated</b>	<b>4,775.71</b>	<b>9,747.13</b>	<b>3,873.96</b>	<b>30,293.00</b>	<b>48,689.80</b>

3.6.3 Attached at Appendix 1 is a full breakdown of wellbeing funding for 2012/13 and amounts already allocated, including ward pot funding.

3.6.4 There is a pressure on Area Committees to spend their funding each year and so Councillors are asked to discuss possible projects that can be worked up to help meet priorities in their ward member meetings.

### 3.7 Wellbeing Budget 2013/14

3.7.1 Below is a table showing what was approved at the last Area Committee meeting in January to be spent from the 2013/14 budget.

<b>New Allocation based on 2012/13</b>	<b>£161,810</b>
<b>Amounts:</b>	
LCC Neighbourhood Manager	£35,000
Volunteer TQ, Charter and Consultation	£1,000
Community Skips	£2,000
Young People's Activities	£35,000
Small grants	£10,000
Chapel Allerton ward pot	£10,000
Moortown ward pot	£10,000
Roundhay ward pot	£10,000
<b>TOTAL</b>	<b>£113,000</b>
<b>Remaining</b>	<b>£48,810</b>

- 3.7.2 As there is still some funding left in the 2012/13 budget, even if the above schemes are approved, it is suggested that the festive lights for 2013/14 and the Chapeltown CCTV costs are allocated from the 2012/13 budget.

Festive Lights	£12,500
Chapeltown CCTV	£7,500

This would give the Area Committee the enviable position of having spent most of its allocation, barring ward pots of which projects are being worked up and funding can be allocated outside Area Committee meeting.

- 3.7.3 Although £7,500 was agreed for the probation scheme for 2013/14 at the last meeting further information has come to light since that meeting as outlined in the probation report, also submitted to this Area Committee. Therefore this amount is no longer included in the above table and will be replaced by the decisions made at this meeting.

### **3.8 Young People's Holiday Activities 2013/14**

- 3.8.1 As agreed at the last meeting £35,000 from the Area Committee funding has been put into the joint pot with cluster funding (£6,000 from NEXT and Networks and £3,000 from CHESS) to commission holiday provision for young people in 2013/14. Making a total of £50,000.
- 3.8.2 An extended wellbeing working group was held on 11<sup>th</sup> February with nominated ward members and cluster representatives to go through all the 28 applications we had received. Things that were taken into consideration when looking at approving the grants was cost per head, number of young people that would be able to take part and variety of provision.
- 3.8.3 The applications were also looked at as a whole to make sure that provision covered the whole Inner North East area, had a wide age range and that dates were spread out across the holidays.
- 3.8.4 Below is a table showing the applications that are recommended to be approved and the amounts, with a total amount to be approved of £49,849, a full spreadsheet with more detail on the applications is attached for information at appendix 2:

National Citizenship project	Youth Service	£3,500
CA&M Summer Holiday Programme	Youth Service	£2,000
Environmental Summer Playscheme	MVUF	£4,000
R Holiday Activities	Youth Service	£1,390
Hip Hop Don't Stop	Invisible Circle	£1,898
One Community Tackle It Media	CYDC	£4,000
Chapelton YIP Holiday Outdoor Activities	Nacro	£3,442
Summer Street Beat	Lifeforce	£1,692
£3 Summer at The Works	The Works	£800
Phoenix Dance Theatre Transition project	Phoenix Dance	£2,145
Pick up a Paintbrush	Seagulls	£620
Multi-sports camp	Sports Development	£2,190
Young Leaders Award	Sports Development	£2,195
RJC Dance Summer school	RJC	£2,160
Sports Summer Camp	CYDC	£3,552
Meanwood School Holiday Activity Prog	Meanwood playscheme	£2,000
Chapelton School Holiday Activity Prog	Chapelton playscheme	£3,000
Meanwood Olympics	ZEST	£2,765
Roundhay playscheme		£1,500
Girl's group event		£4,000
Cluster booklet	Extended Services	£1,000
	<b>TOTAL</b>	<b>£49,849</b>

3.8.5 Below is a table showing those applications where the recommendation is not to fund.

Summer Camp	Allerton Grange
Bushcraft and Environmental Adventure	Groundwork
Music and Intergrated Media	Future Arts
Youth Music Programme	FreeSt8
Set Yourself Free	BHI
The Beck Summer Girl's Group	The Beck
Impact 2013	Netball
FLEA - BE INSPIRED	Activ8
Child Seasons Holiday Playscheme	Child Seasons
15 Pieces - An Evolution of the Arts	Youth Forward

3.8.6 The Area Committee is recommended to fund the summer holiday projects as set out in the above table from 2013/14 funding and that those funds are given to the appropriate group to administer.

## 4 Corporate Considerations

### 4.1 Consultation and Engagement

- 4.1.1 The local community and VCFS groups are consulted and the well being fund grant process is shared with them via the community engagement strategy and events that are attended. In addition feedback is provided via the Community Charter. Consultation on the priorities within the Community Charter is undertaken on an annual basis and shapes the priorities which the Well Being Fund is used to deliver.
- 4.1.2 The Wellbeing Member Working Group considers the applications for funding and makes a recommendation for the Area Committee to consider.

## **4.2 Equality and Diversity / Cohesion and Integration**

- 4.2.1 Well Being Funding is used to ensure that inequalities within the local area are addressed through local projects and schemes and equality impact assessments carried out where necessary.

## **4.3 Council Policies and City Priorities**

- 4.3.1 The Wellbeing Fund projects seek to contribute to the City Priorities by improving the local area and addressing inequalities in the Inner North East.

## **4.4 Resources and Value for Money**

- 4.4.1 All relevant applications to the wellbeing fund are requested to get three quotes for the work to make sure it is good value for money.

## **4.5 Legal Implications, Access to Information and Call In**

- 4.5.1 In line with the Council's Executive and Decision Making Procedure Rules, all decisions taken by Area Committees are not eligible for Call In.

## **4.6 Risk Management**

- 4.6.1 Not applicable under this section.

## **5 Conclusions**

- 5.1 The above groups have applied for funding to the Inner North East Area Committee and the Area Committee is asked to consider its budget and whether it would like to fund the applications.

## **6 Recommendations**

- 6.1 Members are asked to note the contents of this report, and
- 6.2 Consider the following project proposal and approve the working group recommendations where applicable:
- Agree to discuss and make a recommendation on the TCV Inkwell project
  - Agree to approve the MAECare grant for £2,300
  - Agree to approve the Irish Arts grant for £2,500
  - Agree to defer the Happy Toddlers grant until May 2013
  - Agree to convert the Health is Your Life grant to a small grant and approve £500
  - Agree to fund the holiday activity projects as set out in appendix 2 from the 2013/14 budget

6. Note the current budget position and through ward member meetings identify projects to spend the remaining funding.

## **7 Background documents<sup>1</sup>**

### 7.1 Area Committee Roles and Functions 2011/12

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Funding / Spend Items	Chapel Allerton Ward Pot	Moortown Ward Pot	Roundhay Ward Pot	Area Wide	Total
Balance b/f from 2011-12	8,308.97	13,839.41	23,597.70	55,124.93	100,871.01
Schemes Approved from 2011-12 budget to be spent in 2012-13	900.00	3,604.94	7,500.00	12,107.93	24,112.87
Amount of b/f budget available for new schemes 2012-13	7,408.97	10,234.47	16,097.70	43,017.00	76,758.14
New Allocation for 2012-13	10,000.00	10,000.00	10,000.00	131,810.00	161,810.00
<b>Total available for new schemes in 2012-13</b>	<b>17,408.97</b>	<b>20,234.47</b>	<b>26,097.70</b>	<b>174,827.00</b>	<b>238,568.14</b>

**Schemes in Progress brought Forward**

Litter Bins - Outside Chicken to Go, Chapeltown Road	300.00				300.00
Operation Steve Lake	600.00				600.00
Grit Bin Refills (remaining balance)		182.44			182.44
Stonegates Alleygating (half fund INE.11.27.LG)		3,422.50			3,422.50
Village Caretaker			5,000.00		5,000.00
Fairy Woods			2,500.00		2,500.00
Heritage Lighting Refund (paid with capital funds)				- 10,700.00	- 10,700.00
Moortown Community Group (quarter 2)				3,365.43	3,365.43
Skips				570.00	570.00
Chapelton Football Youth Development Centre Summer 2011				3,250.00	3,250.00
Sugarwell Hill Project				3,000.00	3,000.00
Isis Project Black Health Initiative - Not Spent				3,000.00	3,000.00
Talbot Fold				1,200.00	1,200.00
Stonegates Alleygating (also ward pot)				3,422.50	3,422.50
Parivar Luncheon Club				3,000.00	3,000.00
New World Steel Orchestra				2,000.00	2,000.00
<b>Earmarked Schemes Brought Forward Sum</b>	<b>900.00</b>	<b>3,604.94</b>	<b>7,500.00</b>	<b>12,107.93</b>	<b>24,112.87</b>

**2012-13 New Schemes****Chapel Allerton**

MVUF Environmental Improvements (INE.12.46.LG)	1,500.00				1,500.00
Planting & Watering of Barrier Troughs at Chapel Allerton 2012 x 4	1,012.00				1,012.00
Plaques for Planters 2012 x 6	166.50				166.50
Chapelton Barrier Troughs 2012 x 4	680.00				680.00
Festive Lights - New Chapelton Light	1,100.00				1,100.00
CFYDC Each one, Teach One (INE.12.45.LG)	1,800.00				1,800.00
Chapel Allerton Lights Switch On 2012	2,498.50				2,498.50
Festive Lights - move from tree outside library to Reginald Centre	240.00				240.00
INE.12.21.SG - Chapel Allerton Easter Eggstravaganza	496.26				496.26
Planter for outside Chicken to Go takeaway, Chapelton Road	490.00				490.00
Black Balmoral curved seat for outside Chicken to Go takeaway	1,350.00				1,350.00
Move seat outside Chicken to Go	500.00				500.00
Supply and install 4x metal bollards on Chapelton Road	800.00				800.00
<b>Moortown</b>					
6/8 New Grit Bins (8 x £217.99)		1,951.36			1,951.36
Xmas lights Green Road and switch on (based on last year)		1,000.00			1,000.00
Lights switch on - donation to Moortown & Meanwood Primarys (for wind quartet)		100.00			100.00
Moorland Road Improvements		7,000.00			7,000.00
New Grit Bin - Sycamore Close, Moortown		217.99			217.99
New Grit Bin with refill - Parkland Gardens, Moortown		217.99			217.99
<b>Roundhay</b>					
New Grit Bin Between 12/14 Wellhouse Drive			217.99		217.99
CLC Film school (INE.12.19.SP)			4,000.00		4,000.00
Festive Lights - 20" xmas tree near Oakwood Clock			1,015.00		1,015.00
Fairy Woods			6,940.75		6,940.75
Lights switch on - donation to Kerr Mackie School (for wind quartet)			50.00		50.00
Oakwood Clock Restoration Fund (INE.12.75.LG)			10,000.00		10,000.00

**Summer Projects**

Environmental Summer Playscheme				4,000.00	4,000.00
Wild in the Woods				1,200.00	1,200.00
Roundhay Ward Summer Activities				3,000.00	3,000.00
Summer Holiday Sports Programme 2012				3,592.66	3,592.66
Roundhay Park 2012 Family Summer Sports Event				648.12	648.12
Meanwood School Holiday Activity Programmes				4,000.00	4,000.00
Chapelton Childrens Summer Holiday Activity Programme				3,000.00	3,000.00
Body Image at CLC				1,152.00	1,152.00
NACRO-Chapelton Youth Inclusion Project				3,968.00	3,968.00
Leeds Reach Summer Holiday Programme				3,000.00	3,000.00
Dance, Art and back to front minis				3,975.00	3,975.00
Dance, Art and back to front minis				1,987.50	1,987.50
Club Panda				4,000.00	4,000.00
CHAMP Boxing Project				4,229.10	4,229.10
Programming and Electronics				779.12	779.12
Chapel Allerton & Moortown Summer Holiday Programme				6,000.00	6,000.00
ZEST Holiday Project				1,490.00	1,490.00
CHESS Extended Services Cluster booklet				1,000.00	1,000.00
Roundhay Holiday Club				1,500.00	1,500.00
Summer Projects Income from NEXT Cluster				-6,000.00	- 6,000.00
Summer Projects Income from Networks Cluster				-6,000.00	- 6,000.00
Summer Projects Income from CHESS Cluster				-3,000.00	- 3,000.00
<b>Large Projects</b>					
Community Payback				7,625.00	7,625.00
CCTV Chapelton				7,500.00	7,500.00

Community Enagagment, Charter and Vol TQ			3,000.00	3,000.00	
Off road Motorcycles			500.00	500.00	
Target Hardening - ENEHL			4,500.00	4,500.00	
Area Committee Apprentice post			6,240.00	6,240.00	
Welfare Reform Support			5,000.00	5,000.00	
Festive Lights			15,290.00	15,290.00	
Trembler Alarms			2,437.50	2,437.50	
Pilot Litter Project for Schools			1,500.00	1,500.00	
Relocation of Back Chapeltown Road Planter			1,420.00	1,420.00	
Chapeltown Outdoor Gym			1,000.00	1,000.00	
<b>Topsliced</b>					
Neighbourhood Manager Post			35,000.00	35,000.00	
Skips			2,000.00	2,000.00	
Small Grants			14,000.00	14,000.00	
<b>Total Projected Spend 2012-13</b>	<b>12,633.26</b>	<b>10,487.34</b>	<b>22,223.74</b>	<b>144,534.00</b>	<b>189,878.34</b>
<b>Total Budget</b>	<b>17,408.97</b>	<b>20,234.47</b>	<b>26,097.70</b>	<b>174,827.00</b>	<b>238,568.14</b>
<b>Remaining Balance Unallocated</b>	<b>4,775.71</b>	<b>9,747.13</b>	<b>3,873.96</b>	<b>30,293.00</b>	<b>48,689.80</b>



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## Report of East North East Area Leader

## Report to North East (Inner) Area Committee

**Date: 11<sup>th</sup> March 2013**

## Subject: Inner North East Area Committee Priorities

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Chapel Allerton, Moortown and Roundhay		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

### Summary of main issues

1. This report contains an update on the priorities agreed by the Area Committee at the March 2012 meeting, including the top three priorities for 2012/3 agreed at the June meeting using the agreed reporting mechanism.
2. It gives an update on the Moor Allerton Partnership Neighbourhood Improvement areas and the new draft Neighbourhood Improvement Plan.
3. It includes at appendix 2 the new Area Committee business plan for 2013/14, including the new proposed priorities for 2013/14 after consultation with local residents and groups in autumn 2012 and winter 2013, and community engagement strategy for approval. The draft charter is also attached for approval.

### Recommendations

4. The Inner North East Area Committee is requested to note the update on the Area Committee priorities and Neighbourhood Improvement Plans update.
5. Members are asked to agree the new business plan, including priorities for 2013/14, the community engagement strategy and charter for production.

## **1 Purpose of this report**

- 1.1 This report contains an update on the priorities agreed by the Area Committee at the March 2012 meeting, including the top three priorities for 2012/3 agreed at the last meeting using the agreed reporting mechanism.
- 1.2 It also includes the new business plan, proposed priorities and draft charter for approval to be produced.

## **1 Background information**

- 1.1 At the June 2011 Area Committee meeting the Delegated Roles and Functions of the Area Committee were presented along with a forward work programme detailing how the roles and responsibilities would be discharged and action taken during 2011/12.
- 1.2 Since then an Area Committee Business Plan, which takes the forward work programme a stage further and sets out in more detail the work of the Area Committee, was created. This replaces the old Area Delivery Plan (ADP).
- 1.3 The Business Plan was developed to provide a consistent approach and framework across the City following the direction from Councillor Gruen, Deputy Leader of the Council and Executive Member for Neighbourhoods, Housing and Regeneration and James Rogers, Assistant Chief Executive, Policy Planning and Improvement. The plan provides a business planning framework with the main headings that the Area Committee are expected to adopt with information beneath to reflect the local circumstances.
- 1.4 The Area Committee Business plan provides a complete set of papers relating to the area, which will be refreshed annually. The actions and priorities will be monitored at the Area Committee meetings and performance managed.
- 1.5 The Inner North East Area Business Plan 2012/13 was approved at the Area Committee meeting on 12<sup>th</sup> March 2012.
- 1.6 Included in the Business Plan was a Community Engagement Plan 2012-13, which strategy sets out how the Area Committee will ensure residents across the Inner North East area have opportunity to influence priorities set out in the Area Business Plan and other responsibilities delegated to the Area Committee.

## **2 Main issues**

### **3.1 Area Committee Priorities Update**

- 3.1.1 As agreed at the June 2012 Inner North East Area Committee an update on the Area Committee priorities is attached at appendix 1, which reports back on all priorities.
- 3.1.2 No priorities have been categorised as performing badly or not on target (red), and out of the 36 priorities 34 have been classified as green, on target or meeting the priority well.

3.1.3 Some great work has been carried out over the last quarter that has real benefit to communities including organisation and assistance of festive light switch ons, updating our mailing list to increase the number of people who are aware of the Area Committee and its aims and working with members to deliver projects in their wards.

## **3.2 Moor Allerton Partnership (MAP) NIP Update**

3.2.1 The Moor Allerton Priority Neighbourhood includes the Lingfields, Firtrees, and Cranmer areas in Outer North East Leeds bounded by Harrogate Road to the east, Nursery Lane to the north, and Black Moor Road to the east. To the south it extends over the ring road to Stonegate Road to include the Queenhills/Leafields area which is in Inner North East Leeds.

3.2.2 Delivery of the NIP action plan is the responsibility of the Moor Allerton Partnership (MAP), a partnership of statutory and voluntary organisations. The MAP partners include Leeds City Council, East North East Homes Leeds (ENEHL), Leeds Jewish Housing Association, West Yorkshire Police, Job Centre Plus, MAECare, Northcall, IGEN1, Churches Together and Groundwork Leeds. The focus of the Partnership during 2012/13 has been on mental health services, employment and benefit advice, and improving communication and information sharing between the partners.

3.2.3 Key areas of work this year that have benefitted the Queenhills/Leafields areas includes A Health and Money awareness day at Moor Allerton Library on Friday 28th September. On offer was advice from Job Centre Plus, Trading Standards, CAB, the Council's Sports Service, MAECare, East North East Homes and the NHS. Manicures and face painting were provided by Northcall. Overall about 40 people attended the event, and for some it was a first visit to Moor Allerton Library.

3.2.4 On 21 November 2012, Leeds Jewish Welfare Board held an 'Opportunity Knocks' event at the Marjorie and Arnold Ziff Centre. The event, which was very popular, offered a range of personal development information relating to employment, education and activity. Advice and Support was available from a range of organisations including Citizens Advice Bureau, Disability Services, Leeds City College, MAECare, Sainsburys, and Benefits Advice.

3.2.5 Leeds has pledged to be a dementia friendly city, and MAECare are taking the lead on making Moor Allerton a dementia friendly community. They are working with local residents, Alwoodley Parish Council, local community and voluntary organisations and local businesses to raise awareness about the issues faced by people with dementia.

3.2.6 In August MAECare announced that they had been awarded Big Lottery Funding of £206,594 to deliver a five year Mind and Body project which aims to maintain and improve the physical and mental health of older people. The project will offer service users the opportunity to participate in a wide and varied range of activities, depending on their interests and will also enhance the capacity of the

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<sup>1</sup> Careers and Personal Development Service for young people and adults

community to support people with mental health problems by training volunteers and developing support groups.

- 3.2.7 The youth service successfully engaged with 24 young people from Allerton High and Cardinal Heanon High Schools on a fun day; they also provided trips to Herd Farm, Blackpool and Paint balling during the summer holidays, funded by the Alwoodley Cluster.
- 3.2.8 The Youth Service also delivered detached youth work session in the Queens Hills, supporting young people and sign posting them to current youth provision in the area, lunchtime and after school detached sessions at Allerton High School, a youth group at Moortown Methodist Church, sessions at Open House, and following its closure, detached youth work in the Lingfield area. Youth work sessions will be commencing shortly in the FY20 room at Moor Allerton Library to replace those lost by the closure of Open House.
- 3.2.9 The Council's Sports officers have led on some fact finding on the available of physical activities in with youth service, Alwoodley Extended Services and West Yorkshire Police. which The findings are being used to put together some detailed proposals for developing activities with outcomes to reduce anti social behaviour, improve knowledge, self esteem and confidence, reduce health inequalities, create more positive role models and create a stronger community.
- 3.2.10 Leeds Library Service undertook a community engagement project in December aimed at making library services in Leeds as relevant and useful as possible for their local areas. In Moor Allerton the focus was on increasing the use of the library by children and young people. In response to the findings of this consultation they are starting new activities at the library will include a monthly book club for young people aged 13 – 17, and a monthly Family Club; plus a 'Horrible Histories' session during February half term.
- 3.2.11 Targeted work has taken place in the Queenhills area involving West Yorkshire Police, Leeds Anti-Social Behaviour Team, Leeds Jewish Housing and East North East Homes Leeds to tackle drug crime.
- 3.2.12 A directory has been produced and circulated which provides information on the services available in Moor Allerton. This has been produced to enable service providers to signpost people to the support they need. The directory has been well received, and is about to be updated.
- 3.2.13 The Queenhills/Leafields neighbourhood falls within the Carr Manor Super Output Area; this MSOA covers a much wider neighbourhood, so the statistics do not necessarily reflect the current picture for the Queenshills/Leafields. However the MAP area breaks down into four Lower Level Super Output Areas (LSOA) and data is available at this level. LSOA reference E01011510 covers Stonegate Road/ Queenshills/Fieldhouse Drive & Close.
- 3.2.14 The available data shows that like the rest of the MAP area, economic activity continues to be the area for concern with 70 people of working age (7.3%)



claiming job seekers allowance, and 145 (15.1%) claiming Employment Support Allowance/Incapacity Benefits.<sup>2</sup>

3.2.15 The Neighbourhood Improvement Plan for Moor Allerton has been updated to reflect the changes in the Neighbourhood Index data. For 2012, the focus of MAP will be on the following priorities:

- Reduce the % of working age people in receipt of benefits;
- Reduce health inequalities;
- Increase opportunities for young people;
- Reduce crime and anti-social behaviour;
- Ensure vulnerable people have access to the services and support they need;
- Improve community cohesion.

3.2.16 Subject to the Area Committee sign off, these priorities will form the basis of a new action for the Moor Allerton priority for 2013 which will be developed with MAP partners. A copy of the revised MAP NIP Action Plan is attached at Appendix 2.

### **3.3 2013/14 Priorities**

3.3.1 Following on from the agreement on the winter consultation at the December 2012 meeting the questionnaires were sent out to all groups and residents on the mailing list and also to other target groups, for example the youth council.

3.3.2 We asked people to pick their 20 top actions, which sit within the council's best city priorities, that they felt the Area Committee should address in 2013/14. We had around 70 responses to the questionnaire. Consultation also took place with partners and their plans to make sure we are all working to the same aims. These include via clusters, East North East Homes Leeds, ward member meetings etc. Below are the suggested top 20 priorities for the Area Committee, under the Vision for Leeds headings when these answers have been collated:

#### **Health and Wellbeing**

Promote healthy life choices to the community and run projects that support this, for example stop smoking initiatives.

Tackle health inequalities across the area.

Run projects and work with other organisations to address money poverty issues people are experiencing.

Increase walking and cycling through improving and promoting local walking/cycling routes, including ginnels.

#### **Children and Young People**

Reduce the number of young people not in Employment, Education or Training.

Tackle child poverty and support the setting up of an Inner North East food bank.

Increase activities in the area for young people, particularly during the holidays.

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<sup>2</sup> Source Dept of Work & Pensions, 2012

Build better links between local schools and community groups.

### **Living Environment**

Protect green spaces, including use of environmental enforcement and action

Improve local green spaces and parks, including Allerton Grange fields.

Encourage local food growing at home and other suitable public areas.

Support allotments through reducing waiting lists and improving security.

Reduce the number of empty homes and derelict properties, where appropriate through planning enforcement.

### **Communities**

Tackle inappropriate parking in both residential and commercial areas.

Improve highways through the influence of local highways schemes and identification of key roads.

Support events that bring people together and improve community spirit and relations.

Reduce crime and anti-social behaviour through partnership working with the police and other agencies.

### **Business**

Creation of jobs and training for local people, to link in with possible new free wifi scheme.

Better reuse of old buildings, not just for housing.

Improve local shopping areas through floral initiatives and festive lights.

3.3.7 A draft business plan has also been produced, attached at appendix 3, with the relevant areas updated to reflect the new Neighbourhood Index data, actions and community engagement strategy for 2013/14.

3.3.8 The plan follows the standardised format agreed in 2010 and ward members are asked for any comments on the content.

3.3.9 The business plan has also been used to produce a charter, attached at appendix 4, for 2013/14 and has been reduce to 4 pages and will be done by the area support team as agreed at the December 2012 Area Committee. Members are asked for their comments.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 As recommended in a report to the Area Committee in September 2011 the Area Committee's Engagement Plan is now included as part of the Area Business Plan and covers the Community Charter.

4.1.2 The priorities identified are based on consultation that has occurred in the current cycle.

4.1.3 The sub-groups are not subject to any consultation or engagement needs.

### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 Consideration is given to the equality impact of projects to deliver the promises within the charter and in funding projects to local groups through light touch equality impact assessments and the completion of project planning documentation.

4.2.2 Where a negative equality impact is identified action will be taken to mitigate the impact or risk.

### **4.3 Council policies and City Priorities**

4.3.1 The themes in the Community Charter mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

4.3.2 The sub groups also reflect the delegated functions of the Area Committee.

### **4.4 Resources and value for money**

4.4.1 The Well-Being Fund is used to finance projects which support the promises in the Area Business Plan and Community Charter. Area Management work with Council services, partner agencies and local communities to take a strategic approach to Well-Being Fund expenditure to ensure best use of this funding.

4.4.2 The Inner North East Area Committee also provides the funds for the community Charter. This year £3,000 has been allocated for Community Engagement and the community Charter.

4.4.3 The sub-groups do not incur any additional expenditure.

### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 In line with the Council's Executive and Decision Making Procedure Rules, all decisions taken by Area Committees are not eligible for Call In.

4.5.2 There are no key or major decisions included in this report.

4.5.3 There are no legal implications relating to this report.

### **4.6 Risk Management**

4.6.1 Not applicable under this section.

## **5 Conclusions**

5.1 The Area Committee is on target to meet its priorities that were set for 2012/13 and is currently consulting to set the priorities for 2013/14.

## **6 Recommendations**

6.1 The Inner North East Area Committee is requested to note the update on the Area Committee priorities update.

- 6.2 Members are asked to comment on how the Council should target its efforts to fill the gaps in Leeds Citizens Panel membership.
- 6.3 The Area Committee is asked to agree the proposed 2013/14 priorities and further consultation in spring 2013.
- 6.4 The Area Committee is asked to note and approve the closure of Open Door as agreed with local residents and ward members.
- 7 Background documents<sup>3</sup>**
- 7.1 Area Committee Roles and Functions 2009/10

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<sup>3</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

**Area Committee (Inner North East)**  
**PERFORMANCE PLAN**

Meeting Date Priority Agreed	Outcome, Targets & Outputs (please align to City Priority Plans where appropriate)	Performance measures/Outputs	Others involved	Status RAG	Comments	Timescales
12 <sup>th</sup> March 2012	The Inner North East Area Committee will deliver a diverse and exciting holiday programme that provides activities for at least 1,000 young people in the Inner North East. This aligns to the City Plan Priority "Best City for Children and Young People"	<ol style="list-style-type: none"> <li>1. Allocating £40,000 of wellbeing funding towards holiday activities to be added to the cluster funding of £15,000 to make a total pot for the area of £55,000.</li> <li>2. Holding 2 workshops for organisations to make them aware of the process and making sure that the funding is available to a wide range of organisations. Funding bids will be closely scrutinised to make sure approved bids cover the whole area, age range and a number of activities.</li> <li>3. Questionnaires and registers will be sent to organisations who were successful at gaining funding and this will be used to commission future funding. We aim for a 90% response rate with at least 75% young people rating the activities average or above.</li> </ol>	Cluster leadership Groups, Youth Services, Sports Development	G  G  G	<ol style="list-style-type: none"> <li>1. £40k of funding has been allocated and the full budget of £55k has been approved to 20 different organisations to run summer provision.</li> <li>2. Workshops were held for groups and were well attended. Plans and maps were collated to make sure that the provision approved covered the whole of Inner North East, ages 5-18 and included a variety of activities.</li> <li>3. Paperwork was sent out to all successful groups and this included a questionnaire to be filled in by the young people attending activities and a register to note who attends. On the spot visits have also taken place to pick up any issues and make sure the paperwork is all completed.</li> </ol>	Ongoing cycle of events: March 2013
12 <sup>th</sup> March 2012	The Inner North East Area Committee will support local community groups in the area to make sure that as many residents as possible are engaged in their local community and so volunteers in the area feel valued. This aligns to the City Plan Priority "Best City for Communities".	<ol style="list-style-type: none"> <li>1. Setting aside £10,000 from the wellbeing funding for a small grant pot to support local community groups with events and projects. At least 20 organisations should benefit.</li> <li>2. Improving and maintaining our mailing lists which will be used to keep groups and individuals more informed and involved on the work of the Area Committee, funding streams etc. To</li> </ol>	Community Groups, Elected Members, Statutory Partners, West Yorkshire Police	G  G	<ol style="list-style-type: none"> <li>1. The £14k has been set aside and currently we have had 27 applications with 26 being approved so far.</li> <li>2. Work will continue to be done on the database but we now have 400 people on the list with around 100 details confirmed. These contacts then pass the information around their groups</li> </ol>	Ongoing cycle of events.  March 2013

		<p>increase list to 750 residents/groups, with 90% contact details complete.</p> <p>3. Holding an annual Thank You event for volunteers working or living in the Inner North East area to make them feel valued in the time they give. Target is to have 100 volunteers attend the event.</p> <p>4. Setting up a new Community Leadership Team for the Meanwood priority neighbourhood and Neighbourhood Improvement Board for the Chapeltown/Scotthall Priority neighbourhood.</p> <p>5. Establish a Chapeltown and Harehills cross ward forum in order to focus on what can be done to maintain and enhance community cohesion and compliment positive partnership working across Chapeltown and Harehills.</p>		<p>and so it reaches over 1000 people.</p> <p>G 3. The annual Thank You event was moved to Summer to try and increase attendance and took the form of a marketplace style event and BBQ. Around 60 volunteers attended and all enjoyed the event but the date unfortunately clashed with other events.</p> <p>G 4. The Meanwood CLT has met twice and is progressing well although work needs to be done to improve the numbers. The work around the Chapeltown and Scott Hall NIB is developing with several options being put forward. It is proposed to take these options to members and eventually to the forum itself.</p> <p>G 5. A Chapeltown and Harehills Forum has been established jointly chaired by Councillors Dowson and A Hussain. Meetings are to be quarterly. Community representatives have provided significant input so far and it was agreed at a restorative justice event in November that the forum should continue. Discussions focused on community safety, young people and community centres. A women's group has been established and an event will be run on 9<sup>th</sup> March to tie in with International women's day and Mothers Day and will be used for consultation and will focus around health and wellbeing.</p>	<p>Aug 2012</p> <p>July 2012</p> <p>Ongoing</p>
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## Summary of all other actions within Area Committee Business plan to be tracked

Meeting Date Priority Agreed	Outcome, Targets & Outputs	Others involved	Status RAG	Comments	Timescales
<b>Best city... for health and wellbeing</b>					
12.3.12	<ol style="list-style-type: none"> <li>1. Help protect people from the harmful effects of tobacco by reducing the number of adults that smoke through smoking prevention initiatives such as 'Meanwood Quitter' and increased preventative testing work in communities.</li> <li>2. Promotion of health services, initiatives and healthy eating schemes in the area through local networks.</li> <li>3. Develop an alcohol strategy to address community needs in the priority area of the Meanwood six estates.</li> <li>4. Address key health issues in priority areas, cancer mortality rate in Meanwood and infant mortality in Chapeltown.</li> <li>5. Help older people and healthy living groups such as luncheon clubs through advice and funding.</li> <li>6. Support more people to live safely in their own homes through the promotion and support of</li> </ol>	<p>ZEST, NHS Leeds</p> <p>NHS Leeds and Feel Good Factor</p> <p>NHS Leeds</p> <p>West Yorkshire</p>	<p><b>G</b></p> <p><b>G</b></p> <p><b>A</b></p> <p><b>A</b></p> <p><b>G</b></p> <p><b>G</b></p>	<p>1. Meanwood Quitter is still running in the area, which uses positive stories about people who have successfully quit smoking and how they managed to stop and stay stopped to inspire others. It also raises the profile of local stop smoking services.</p> <p>2. Feel Good Factor are commissioned by NHS Leeds to deliver healthy lifestyles work in the area and there is also a Chapeltown Healthy Living Group. Walk leader training was delivered in Meanwood and Chapeltown and there are plans to develop a health walks group in Meanwood. Moor Allerton Directory created which provides information and referral processes on services and initiatives for people in MAP area to increase knowledge and referrals to services amongst MAP partners and the public</p> <p>3. The Alcohol Health Promotion Specialist from NHS Leeds will be running a session for professionals in the area to find out what is taking place during Alcohol Awareness week (19th-25th November) and pick up a resource pack to help them start skilling up on the agenda. This issue is also represented in the action plan and work around families with complex needs.</p> <p>4. Chapeltown Infant mortality group continues to improve the rates in this area. Cancer mortality is included in the Meanwood NIP and projects working around this are being developed.</p> <p>5. A grant has been given to Parivar Lunch Club to develop a range of healthy activities for older people, 2 staff and 2 volunteers also attended walk leader training with plans to start a walking group</p> <p>6. A number of schemes have been funded by the Area Committee including free home security for vulnerable</p>	<p>Ongoing work streams annually reviewed</p>



	<p>relevant schemes, including no cold calling zones to combat bogus traders, promotion of free home security and fire safety checks.</p> <p>7. Support safety on our highways by implementing schemes such as crossings at schools, speed checks and controls, grit bins and other highway improvements.</p>	<p>Police and West Yorkshire Fire</p> <p>LCC Highways</p>	<b>G</b>	<p>people's properties, off road motorcycle scheme, CCTV in Chapelton and the Firefly scheme to help identify bedrooms in vulnerable people's homes.</p> <p>7. A large number of grit bins in the area have been funded from ward pot's, speed checks have been carried out in areas identified as possible speeding zones, crossings implemented outside schools in the area and signage to the new Oates memorial is being installed.</p>	
<b>Best city... for children and young people</b>					
<b>12.3.12</b>	<p>1. Help children to live in safe and supportive families through the continued provision of family support workers and by frontline services working together.</p> <p>2. Ensure we have the best mix of universal and targeted provision for our young people to address their needs.</p> <p>3. Develop new initiatives, including supporting more apprenticeships to support young people in to employment, education or training.</p>	<p>LCC Children's Services</p> <p>LCC Youth Service and other providers</p>	<b>G</b>	<p>1. The development of the Guidance, Challenge and Support panel with local clusters effectively targets resources to those at greatest need and links in with top 100 and families in need agendas.</p> <p>2. In Chapelton there is work around coordinating the activities within the locality and identifying any gaps. With the school holiday programme mechanisms were put in place to make sure activities were not duplicated and covered the area.</p> <p>3. The Area Committee has approved funding for an apprenticeship post.</p>	<p>Ongoing now meeting every 6 weeks</p> <p>Meetings taking place bi monthly</p> <p>To be in place by early 2013</p>
<b>Best city... for business</b>					
<b>12.3.12</b>	<p>1. Support the sustainable growth of the economy by working with businesses to improve local shopping areas and provide sponsorship opportunities for them to promote their services.</p> <p>2. Get more people involved in the city's cultural opportunities and work with local groups to increase the number of opportunities e.g. Chapel Allerton festival.</p> <p>3. Support and promote local schemes that improve the environment and reduced carbon emissions, for example by tree planting.</p> <p>4. Establish and support local schemes to improve the</p>	<p>Local businesses</p> <p>Community groups</p> <p>Parks and Countryside</p> <p>Leeds Lights</p>	<b>G</b>	<p>1. Sponsorship of seven flower troughs in Chapel Allerton and Chapelton in place. Working with new Oakwood trader's group and other community groups to focus on shopping areas, including litter issues.</p> <p>2. Appropriate funding for cultural activities and flyers for events sent round to mailing list for information and to promote to group members. Links also made with Northern School of Dance.</p> <p>3. Tree planting schemes are being developed with the community in Oakwood and Chapelton. Skips are also provided for community clean ups and funding given to local groups such as Meanwood Valley Urban Farm for environmental schemes.</p> <p>4. Sponsorship has been successful for flower troughs</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Spring and</p>

	public realm, for example with floral initiatives and festive lights in the area.	and Parks and Countryside		and being explored for festive lights. Support will also be given for festive light's switch ons.	Winter 2012
<b>Best city... for communities</b>					
12.3.12	1. Reduce crime levels and their impact across Leeds through a partnership approach to problem solving and provide residents with support, advice and equipment to help prevent crime.	West Yorkshire Police	<b>G</b>	1. Crime and ASB reduced in Chapel Allerton area and in the Stonegates due to improvements in partnership working. Crime levels are continued to be monitored and hotspots tackled through regular Operation Champions and Tasking meetings.	Ongoing and monitored
	2. Continue supporting days of action and problem solving exercises to address anti-social behaviour and drug dealing.	West Yorkshire Police	<b>G</b>	2. Regular attendance and chairing of tasking meetings ongoing and days of action supported, including £500 funding for additional Scott Hall road event.	Ongoing work
	3. Take enforcement action on litter and fly tipping and continue licensing and test purchasing to tackle problem areas.	Environmental Action Team	<b>G</b>	3. As part of tasking and role of EAT is undertaken, in addition EIZ areas will increase this.	Ongoing work
	4. Support community safety schemes for example test purchasing and alleygating.	Community Safety	<b>G</b>	4. Community Safety schemes funding as appropriate including security measures and Stonegates Alleygating scheme.	Next installation Sept 2012
	5. Give residents a sense of belonging that builds cohesive and harmonious communities by increasing the use of local buildings and supporting initiatives, meetings and events that bring the community together, including the local Partners and Communities Together meetings.	West Yorkshire Police	<b>G</b>	5. Attendance and support given to a range of local groups and events in Chapeltown and Meanwood including 3 family days, PACT meetings and support to the Meanwood Olympics.	Ongoing range of projects and support
	6. Increase the number of local people who feel involved in area committee decisions and extend its publicity, through the provision of additional community noticeboards and through articles in the local press and newsletters.	Community groups	<b>G</b>	6. Key messages and press release now done after every Area Committee meeting, attendance at local events and investigating possibility of articles in newsletters.	Ongoing
<b>Best city... to live</b>					
12.3.12	1. Maximise regeneration investment to increase housing choice and affordability within sustainable neighbourhoods and increase the number of long term empty properties brought back into use.	East North East Homes Leeds	<b>G</b>	1. Regeneration plan is nearing completion for Beckhill estate and work with the Chapeltown Housing Investment Plan working on this for Chapeltown.	Mar 2013
	2. Enable growth of the city whilst protecting the distinctive green character of the city through close scrutiny of planning applications and enforcement.	Planning compliance	<b>A</b>	2. Work around the Derelict and eyesore properties is ongoing and developing links between ward member meetings and planning compliance.	Oct 2012

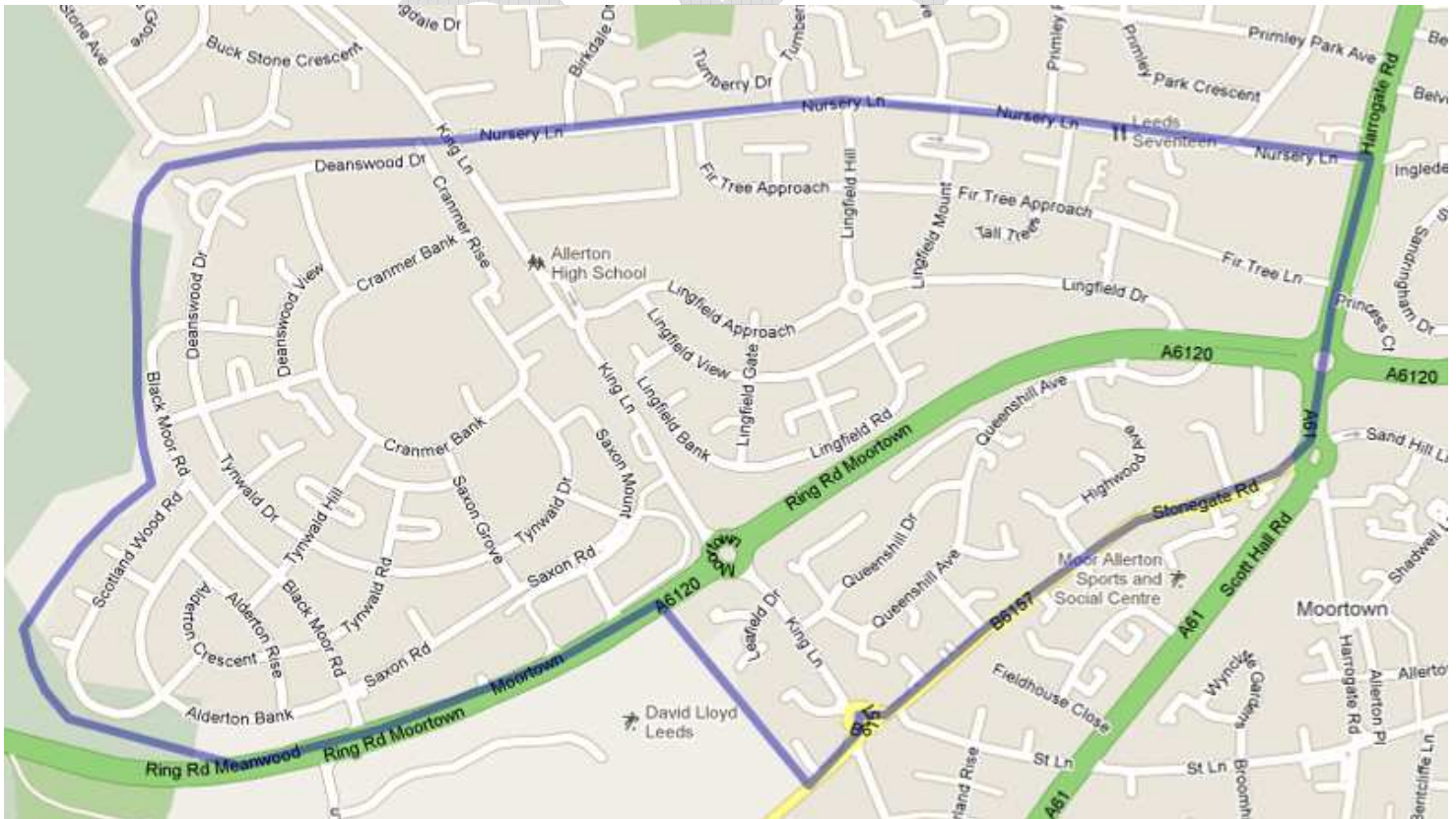
Appendix 1

	<p>3. Improve housing conditions and energy efficiency through support for city wide schemes such as Warm Front.</p>	<p>Warm Front</p>	<p><b>A</b></p>	<p>3. Some development and promotion of warm front and assistance with CDT development of efficiency initiative in Chapeltown. EIZ work to improve living conditions in all areas.</p>	<p>Mar 2013</p>
	<p>4. Improve and promote community centres and other community buildings in the area to have increased usage and link with service providers.</p>	<p>Corporate Property Management</p>	<p><b>G</b></p>	<p>4. Steering groups have been re-established for both community centres in the area, Palace and Mandela, for users to discuss issues. Investigations are ongoing for possible improvements and knowledge is being gathered about other community venues. These are promoted widely to groups to increase use.</p>	<p>Ongoing</p>

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# East North East Leeds

## Moor Allerton Partnership Neighbourhood Improvement Plan 2013/14



## Introduction

Moor Allerton is one of the priority neighbourhoods in East North East Leeds. Each priority neighbourhood has a Neighbourhood Improvement Plan (NIP) This document provides the statistical information and improvement objectives for the area which is reviewed and refreshed annually.

Delivery of the NIP action plan is the responsibility of the Moor Allerton Partnership (MAP), a partnership of statutory and voluntary organisations. The MAP partners include Leeds City Council, East North East Homes Leeds (ENEHL), Alwoodley Extended Services, Leeds Jewish Housing Association; West Yorkshire Police, Job Centre Plus, MAECare, Northcall, IGEN, Churches Together and Groundwork Leeds.

The Outer North East Area Committee and Inner North East Area Committee provide a strategic reporting mechanism and democratic accountability for the Neighbourhood Improvement Plan. They are responsible for signing off the NIP for a twelve month period and can assist in ensuring the buy in of partner agencies.

### The Area

The Moor Allerton Priority Neighbourhood includes the Lingfields, Firtrees, Cranmers, Tynwalds Aldertons, Queenshills and Leafields neighbourhoods. It is bounded by Harrogate Road to the east, Nursery Lane to the North, and Black Moor Road to the East. To the South it extends over the ring road to Stonegate Road. The area contains approximately 6,446 people living in 3,148 households.

There are two primary schools within the MAP area, Alwoodley Primary, and Allerton C of E Primary, plus one high school, Allerton High. These schools are part of the Alwoodley Extended Services, a group of eight schools and partners who have chosen to work together to deliver the Extended Services Core Offer for children, young people and families in our community.

Alwoodley Children's Centre is located in Allerton C of E primary school and provides assistance to families with children up to 5 years old – from midwives, health visitors to parenting support and activities, out of school clubs, training and support with employment. The Children's Centre is also part of Alwoodley Extended Services.

Moor Allerton District Centre is located on the A1620 ring road; the anchor store is Sainsburys, with an adjoining Homebase, plus there are a number of other small shops, a private orthodontist, a library, and substantial car parking space. Cranmer Bank, the Lingfields and the Firtrees all have small shopping parades.

Moor Allerton Elderly Care (MAECare), based on Cranmer Bank provide a range of support services for older people; Northcall are located next door to MAECare and provide advice services, activities and a community café for people of all ages. Cranmer Court Care Home also on Cranmer Bank provides residential accommodation for people with learning and physical disabilities.

East North East Homes have offices on Queenshill Approach that serve their immediate clientele.

Leeds Jewish Housing Association (LjHA), based on Stonegate Road, is a Jewish led, minority ethnic housing association, providing homes primarily for the local Jewish Community.

The Marjorie and Arnold Ziff Centre on Stonegate Road provides a high quality environment with a wide-ranging programme of activities and events for all ages and tastes. It has a Kosher restaurant, meeting spaces for community events, office space, and link corridors to the neighbouring elderly persons accommodation enabling residents to internal access to the centre.

## **Statistics**

### **Neighbourhood Index**

Leeds City Council has worked with partner organisations to develop an enhanced area profiling system at the neighbourhood level. The result of this work is the production of a "Neighbourhood Index" for the city, which provides the Council and its partners with a robust evidence base by which to plan service interventions and to begin to identify and guide resources into the areas of greatest need. The information in the neighbourhood Index is based on geographical units known as Middle Super Output Areas (MSOAs). There are 108 MSOAs in the city of Leeds. The higher the Neighbourhood Index position the better the area is performing on a city wide level in a particular domain.

The Lingfields, Firtrees, and Cranmers neighbourhoods form part of the Moor Allerton Middle Layer Super Output Area (MSOA), and the area also includes the Turnberrys which is north of Nursery Lane. The 2012 statistics show Moor Allerton is rank 35th out of 108 MSOAs in the city.

The area performing below the city average is Economic Activity, which is ranked 27 out of 108 MSOAs:

- 261 people (6.55%) of working age are claiming job seekers allowance (city average 4.71%);
- 430 (10.79%) are claiming incapacity benefit (city average 5.77%);
- 279 children (23.60%) live in a workless household (city average 20.16%);
- 251 households (9.05%) are receiving in work benefits (city average 5.76%);
- 410 households aged 60+ (14.78%) are in receipt of benefits (city average 10.32%);

The Queenshills/Leafields neighbourhood falls within the Carr Manor Super Output Area, however this MSOA covers a much wider neighbourhood, so the statistics do not necessarily reflect the current picture for the Queenshills/Leafields.

### **Lower Level Super Output Areas**

The MAP area breaks down further into four Lower Level Super Output Areas (LSOAs):

- Stonegate Road/Queenshills/Fieldhouse Drive & Close
- Fire Tree Approach/Lingfield Approach/Cranmer Bank/Saxon Road
- Tynwalds/Deanswoods
- Lingfields/Firtrees

The LSOA stats for Stonegate Road/Queenshills/Fieldhouse Drive & Close show that 70 people of working age (7.3%) are claiming job seekers allowance, and 145 (15.1%) are claiming Employment Support Allowance/Incapacity Benefits.<sup>1</sup>

More information is available on the [West Yorkshire Observatory Website](#), a resource for anyone looking to find out more about communities and geographies in Leeds, or from the East North East Area Support Team.

## **Equality Framework**

To ensure that all activity which is delivered through the NIP is accessible for all sections of the community, a light touch equality impact assessment will be undertaken during the development of the NIP action plan. Equality impact assessments will also be carried out when any projects in the neighbourhood is being undertaken. This is in line with Leeds City Council's commitment to achieve the excellent rating for equalities.

## **Neighbourhood Improvement Plan Priorities 2013/14**

- Reduce the % of working age people in receipt of benefits;
- Reduce health inequalities;
- Increase opportunities for young people;
- Reduce crime and anti-social behaviour;
- To ensure vulnerable people have access to the services and support that they need;
- Improve community cohesion.

For more information please contact  
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Tel: 0113 3367629

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<sup>1</sup> Source Dept of Work & Pensions, 2012



**Inner North East Area Committee**  
**Business Plan 2013-14**

	<p>Picture to take</p>
<p align="center">Roundhay Live, 2012</p>	<p align="center">Chapelton Heritage Improvements</p>
<p>Awaiting photo when scheme complete</p>	
<p align="center">Moorland Avenue Environmental Improvements, Moortown</p>	<p align="center">Meanwood Valley Urban Farm consultation, 2012</p>

**Chapel Allerton**  
**Moortown**  
**Roundhay**

## **Inner East Area Committee Business Plan 2013/14**

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For more information about this business plan please contact:  
East North East Area Management  
Tel: 0113 336 7644  
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## **Section 1**

### **Executive Summary**

This business plan brings together a range of documents relating to the work of the area committee. It provides details of the roles and responsibilities of the area committee, information on the wellbeing budget, and information about the communities it serves.

It also sets out the priorities for the Inner North East Area Committee in 2013/14 and a communication plan has been agreed to ensure that local residents have the opportunity to get involved in shaping service delivery for their community.

There are three priority neighbourhoods within Inner North East Leeds, Chapeltown, Meanwood 6 estates and Queenshills. Each of the three priority neighbourhoods has an action plan to address the priorities agreed by the council, its partners and local residents. This business plan sets out the framework for improving our priority neighbourhoods.

Finally the plan sets out our commitment to equal opportunities and community cohesion. The council achieved an 'Excellent Standard' for equalities in May 2011, and the Area Committee has a role to play in supporting the council in maintaining this standard.

## **Section 2**

### **Chairs Foreword – to be agreed with new chair**

Welcome to the Inner North East Area Committee Business Plan,

*CLLr*

CLLr  
Inner North East Area Committee Chair

## Section 3

### Area Committee Roles and Responsibilities

There are ten area committees covering the city of Leeds made up of local councillors. This business plan sets out the priorities and focus of work for the Inner North East Area Committee. The plan will be revised and refreshed each year to ensure that the priorities are still relevant.

Their purpose is to improve the delivery and co-ordination of local council services and improve the quality of local decision making. The priorities for the Area Committee are based on local consultation and engagement with partners and are set out in a local Community Charter that is produced annually.

The council has given specific responsibilities to the Area Committees known as Area Functions. These include:

- Area Well Being budgets – a budget to be spent on local priorities
- Community Centres
- CCTV
- Neighbourhood Management co-ordination
- Street Cleansing & Environmental Enforcement Services

### Membership of the Area Committee:

Roundhay Ward	Cllr Ghulam Hussain (Chair) Cllr Christine Macniven Cllr Bill Urry
Moortown Ward	Cllr Rebecca Charlwood Cllr Sharon Hamilton Cllr Alex Sobel
Chapel Allerton Ward	Cllr Jane Dowson Cllr Eileen Taylor Cllr Mohammed Rafique

The area committee meets seven times per year:

Date	Venue
May	Leeds Civic Hall
June 2012	Reginald Centre
September 2012	Leeds Civic Hall
October 2012	Reginald Centre
December 2012	Leeds Civic Hall
January 2013	Reginald Centre
March 2013	Leeds Civic Hall

## **Function Schedules**

The Area Committee have functions delegated to them by the Executive Board and these are set out in the Area Committee Functions Schedule. Decisions taken by the Area Committees in relation to Executive Functions are subject to call in. The 2011/12 Function Schedule is included in the Council's Constitution (Part 3, Section 3c).

### **Community Centres:**

In relation to each community centre identified by the Director of Environment and Neighbourhoods as within the Committee's area, to:

- oversee controllable revenue budgets, operational arrangements and the use of the centres;
- agree and implement a schedule of charges and discounts for directly managed centres;
- make asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.

Under the current Functions Schedule there are three community centres delegated to this Area Committee, 53 Louis Street (currently on a long term lease to Feel Good Factor), Mandela Centre and Palace.

There is an ongoing review corporately in relation to community centres looking at the current delegation and market rental assessments.

The two centres currently managed by the Area Support Team on behalf of the Area Committee both have steering groups established with representatives from the users of the centres on each. Action plans have been developed for each centre which highlights work to be undertaken to further enhance and develop each centre, including increasing usage.

The action plans will be used to monitor improvements to the centres and reports will be provided to the Area Committee to report on progress, which will include information from Corporate Property Management on budget and maintenance and the corporate review of the Market Rental Assessments.

### **Well Being Fund:**

*To take decisions about, and monitor activity relating to the use of the annual capital and revenue allocation to each Committee.*

The wellbeing fund is used to support the priorities identified by the Area Committee in consultation with the local community. It is administered by the Area Support Team on behalf of the Area Committee.

The Area Committee has a Well Being Working Group with member representative from each Ward which meets to consider applications made for funding. The group also meet with groups making applications for funding to ask questions and ensure that the projects meet the needs and priorities as identified.

In addition to considering new applications the group also receives feedback on projects that are ongoing and completed so that evaluations of their impact and outcomes can be considered. This process is to be revitalised over the coming year to improve feedback to members and allow improved monitoring and evaluation to take place.

The Area Committee receives update reports to each Area Committee meeting with current budget positions and feedback from the Well Being Working Group. At each Area Committee meeting members will:

- be asked to consider new proposals for wellbeing funding;
- receive updated budget positions;
- receive feedback on completed projects.

See section 4 for more information and budget plan

### **Neighbourhood Management:**

*To agree priority neighbourhoods (through the approval of the Area Business Plan); and to agree and monitor Neighbourhood Improvement Plans for the Committee's area.*

The Area Committee have approved funding to continue to pay for the appointment of a Neighbourhood Manager to support delivery of the Neighbourhood Improvement Plan and to target inequalities within the Priority Neighbourhoods.

The Priority Neighbourhoods for the Inner North East have been agreed as Chapeltown (including Scotthalls), Meanwood 7 Estates (including Stonegates estate) and Queenshills (which falls within the Moor Allerton Partnership priority area).

Neighbourhood Improvement Plans will be approved on an annual basis and will set out actions to target the priorities identified within each priority neighbourhood.

Community Leadership Teams are also being established for each of the priority neighbourhoods, which offer opportunities for local residents to get involved in shaping their local community and overseeing the delivery of the neighbourhood improvement plans.

Reports will be provided three times a year to highlight achievements and provide performance management information.

### **Environmental Services:**

*To develop and approve annual Service Level Agreements to achieve as a minimum, the service standards set by Executive Board. Via the Service Level Agreement (SLA), to determine the principles of deployment of the available resources by:*

- *the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)*

- *The agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.*

*To be responsible for monitoring and reviewing the delegated activities in relation to the service outcomes specified in the SLA.*

*To be responsible for negotiating amendments to the SLA with service providers to accommodate unforeseen events or patterns of service failure, during the course of the SLA.*

The Area Committee has established an environmental sub group with a member representative from each ward. They meet on a regular basis to oversee the development and implementation of the SLA. Feedback from these meetings will form part of the regular reporting to the Area Committee to performance manage the delegation.

Reports and performance information will be provided to every Area Committee meeting to enable members to review the implementation and delivery of the SLA.

#### **CCTV:**

*To maintain an overview of the service in the Committee's area and receive regular information about it.*

The Area Committee will receive an annual report to provide an update in relation to CCTV, in addition regular reports will be provided to members via email.

#### **Priority Advisory Functions**

These are the services where the Area Committees have an enhanced role in influencing service delivery.

<b>Role</b>	<b>Summary</b>
Community Engagement	Each Committee will agree a local community engagement plan based on an agreed template to ensure consistency across the city. Information on how Area Committees have delivered on their community engagement plans, will be included in an annual report to the Executive Board, which outlines achievements from the previous year to deliver the Area Delivery Plans, and future priorities.  See Section 9 for more information
Community Greenspace	This covers 73 community parks vested with the Parks and Countryside Service. These include a wide variety of recreation facilities, sports pitches, play areas, formal and informal horticultural features.  Area Committees will influence the development and use of community parks and be consulted about proposals for the



	<p>development and use of them, for example proposals for refurbishment and installation of new play equipment.</p> <p>The Area Committee receives an annual report on the Parks and Countryside Service.</p>
PCSOs, Neighbourhood Policing Teams and Multi Agency Crime and Grime Operations	<p>This covers the deployment of PCSOs, the work of Neighbourhood Policing Teams (which are now aligned to ward and Area Committee boundaries) and multi agency crime and grime initiatives to tackle local priorities and hot spots. The arrangements enable staff to work more closely together on the ground and improve consultation with and reporting arrangements to the Area Committees.</p> <p>The Area Committee receives an annual report from the Divisional Community Safety Partnership</p>
Highways Maintenance	<p>Area Committees will be asked to comment on annual and forward programme of planned maintenance of local roads, on traffic management proposals affecting local roads and minor maintenance schemes to keep highway safe.</p>
Local Children and Young People Plan	<p>Area Committees will continue to influence the strategic direction of actions within the area delivery plan in relation to the 5 Every Child Matters outcomes and local need.</p> <p>The committees will have a local democratic oversight, demonstrated by endorsing the plan and local priorities identified within it. Committees will have a monitoring function, ensuring the 5 Every Child Matters outcomes and the improved integration of children's services are embedded as part of the delivery objectives of the Children Leeds Area Partnership expressed through the Community Charter, Neighbourhood Improvement Plans and school cluster plans.</p> <p>Progress is reported to the Area Committee through an annual report from Children's Services and reports on the Neighbourhood Improvement Plans.</p>
Health and Well Being. (including Adult Social Care)	<p>As part of their responsibility to promote local well being Area Committees have an important role in helping to improve health and tackling health inequalities by ensuring co-ordinated and focused activity across Council services and with key partners such as NHS Leeds at the local level.</p> <p>Adult Services and NHS Leeds have organised their resources to work more effectively at a local level helping Area Committees through regular reporting arrangements to influence local priorities and action, and monitor the health and well-being targets linked to the Leeds Strategic Plan.</p>

	The Area Committee receives an annual report from the East North East Health and Wellbeing Partnership.
Area Based Regeneration Schemes and Town and District Centre projects	Also consistent with the promotion of well-being Area Committees will have a role in relation to influencing, assisting and endorsing key aspects of area based regeneration schemes and town and district centre projects. They will be supported in this by officers in the Regeneration Service.
Conservation Area Reviews	This function covers a programme of reviews in 17 designated conservation areas. In each case to assess its special character, to propose any changes to its boundary and to make proposals for its management. Area Committees agreed reviews in these areas and ward members have been directly involved in consultation work.

## Section 4

### Well Being Budget

The wellbeing fund is used to support the priorities identified within the Community Charter and Neighbourhood Improvement Plans. A spending plan for 2013/14 was approved at the January Area Committee. New spending proposals are discussed at the Well Being Member Working Group and decisions on spending are made by the Area Committee.

Area Management work in partnership with agencies and service providers to ensure an efficient and effective use of the funding, and where possible, request match funding to be secured to ensure leverage is achieved.

Wellbeing funding is used to provide something new or significantly enhance and add value to an existing project. It cannot be used to fund the everyday running costs of a community organisation, pay for costs relating to projects with religious or political aims or pay for any projects/part of projects that have already taken place.

Organisations applying for wellbeing funding must be able to demonstrate that they:

- Have appropriate management arrangements and finance controls in place
- Have relevant policies to comply with legislation and best practice e.g. equal opportunities, child protection
- Demonstrate they have the experience and/or ability to undertake the project
- Are clear on how you will measure the success of the project
- Are not able to fund all of the costs for the project themselves or from other grants

Tables 1 shows how the revenue budget was spent in 2012/13 and Table 2 sets out the spending plan for 2013/14.

**Table 1** - Inner North East Area Committee wellbeing revenue budget 2012/13

To be added when 2012/13 budget expenditure finalised

**Table 2** Spending Plan for 2013/14

<b>New Allocation based on 2012/13</b>	<b>£161,810</b>
<b>New suggested amounts:</b>	
LCC Neighbourhood Manager	£35,000
Community Payback	£7,500
Festive Lights	£12,500
Volunteer TQ, Charter and Consultation	£1,000
Community Skips	£2,000
Young People's Activities	£35,000
Small grants	£10,000
Chapel Allerton ward pot	£10,000
Moortown ward pot	£10,000
Roundhay ward pot	£10,000
Area Committee Apprentice	£4,680
Welfare Reform	£2,500
Chapelton CCTV	£7,500
<b>TOTAL</b>	<b>£147,680</b>
<b>Remaining</b>	<b>£14,130</b>

## Section 5

### Ward Profiles

#### CHAPEL ALLERTON WARD

##### Ward Members:

##### ***Councillor Jane Dowson (Labour)***

*Council Appointments inc:* Advisory Executive member and Leeds Admissions forum.

*Appointments to outside bodies etc:* 11-19 (25) Learning and Support Partnership, Bradford University Court, Cluster - CHES (Chapeltown Extended Schools and Services), Groundwork Leeds, Joint Consultative Committee (Teachers), Leeds Initiative - Children's Trust Board, Leeds Initiative - Leeds Education Challenge Board, Leeds Schools Foundation and Pupil Referral Unit Management Committee KS2/3.



##### **Inner North East Area Committee wellbeing working group**

##### ***Councillor Mohammed Rafique (Labour)***

*Council Appointments inc:* General Purposes Committee, Scrutiny Board (Children and Families) and Scrutiny Board (Sustainable Economy and Culture) (Chair).

*Appointments to outside bodies etc:* None.



##### **Inner North East Area Committee Employment, Enterprise and Training Champion**

##### **Inner North East Area Committee environmental sub-group**

##### ***Councillor Eileen Taylor (Labour)***

*Council Appointments inc:* Corporate Governance and Audit Committee, Joint Plans Panel and North and East Plans Panel.

*Appointments to outside bodies etc:* Cluster - NETWORKS (Meanwood and Chapel Allerton) and People First



##### **Inner North East Area Committee Community Safety Champion**

#### **The ward as a place:**

Chapel Allerton ward is socio-economically and culturally diverse and is situated just north of the city centre. It contains some of the most deprived areas in the city in the neighbourhoods of Chapeltown, Beckett and Scott Hall. In contrast Chapel Allerton village has prospered with more businesses moving in, house prices increasing and an explosion of a bar and restaurant culture.

Historically Chapel Allerton and Chapeltown were essentially interchangeable as names for what we now know as Chapel Allerton. In the late 19<sup>th</sup> century

the Chapeltown area was probably the most affluent part of Leeds and saw the first signs of the outward spread of residence and development as the city expanded. Many of the large terraced housing and tree lined streets remain, providing arguably some of the grandest properties and street scenes in Leeds.

Recently Chapeltown attracted funding through the Townscape Heritage Initiative (THI) bringing £1.1m of investment into restoring historic buildings along Chapeltown Road within its conservation area.

Buildings have been adapted over the years by successive communities who have settled in the area as places of worship and for a range of social uses. Chapeltown is now the centre of the city's British African-Caribbean community.

The Chapel Allerton part of the ward has become a much sought after place to live, particularly amongst young professionals. It is lively and has a developing arts culture with active involvement from local residents and businesses, supporting keenly by local ward members. Ward Members have been very keen to provide support to the village centre through public realm improvements (e.g. festive lights, planting/summer flowers, new railings). They see this is an important contribution to helping the local economy in these difficult times.

There are a large number of active community groups across the ward which are supported by the local ward members.

#### **Socio-economic/demographic description of the Ward:**

The resident population of Chapel Allerton ward is 20,889, 2.91% of the Leeds Local Authority living in 10,600 households. The ward can be broken down into three key areas;

##### *Chapel Allerton Village*

- Ranked 77 on the Leeds Neighbourhood Index it covers the wider Chapel Allerton village area
- Contains approximately 7,000 people living in 3,200 households.
- Has a higher than average proportion of working age people.
- Has a diverse ethnic population with 21% of people coming from BME communities.
- 75% of households are in owner occupation and 14% are rented in the private sector. Semi detached housing accounts for 42% of the stock with terraced housing accounting for a further 30%. Just over 52% of properties are classified in Council Tax bands A and B with 31% in C.
- Across the individual domains the scores are generally higher than the averages for the city

##### *Chapeltown*

- Is ranked 7th in the Leeds Neighbourhood Index, the lowest in Inner North East.
- It contains approximately 8,100 people living in 4,100 households.

- The age breakdown shows a slightly higher than average proportion of children and young people.
- The area has a diverse ethnic and cultural population with over 60% of people coming from BME communities (predominantly Black Caribbean, Pakistani and Indian), 17% of the population are Muslim and 7% are Sikh.
- 51% of households are in owner-occupation, 21% are renting from the local authority (through an ALMO) and 12% are privately rented. Terraced housing accounts for 36% of the stock and semi-detached housing for a further 32%. Just over 25% of stock is flats or bedsits. 59% of properties are classified in Council Tax Band A and 30% Band B.
- Scores are lower than average for the city across all Neighbourhood Index domains but notably for Low Income (where it is ranked 1) and Economic Activity (where it is ranked 9).

#### *Meanwood 6 Estates*

- This area is ranked 21 on the Leeds Neighbourhood Index and covers the estates of Beckhills, Miles Hills, Potternewton, Sholebokes and Scott Hall Road area and Farmhills and Sugarwells.
- This area contains approximately 6,400 people living in 2,650 households.
- Age breakdown shows a higher than average proportion of children and young people.
- The area has a diverse ethnic population with 22% of people coming from BME communities.
- 50% of households are renting from the local authority (through an ALMO) and 33.5% are owner-occupiers. Semi-detached housing accounts for 36% of the stock, terraced housing for 30% and purpose built flats a further 20%. 75% of properties are classified in Council Tax Band A.
- Across the neighbourhood index the scores are lower than the averages for the city, most notably within the Economic Activity and Health domains.

#### **Schools**

- Six primary schools in the area – Bracken Edge, Chapel Allerton, Hillcrest, Holy Rosary and St Anne's Catholic Primary school, Millfield and St Matthew's Cof E – that sit in the CHESS cluster of schools.
- No high schools in the area and so most pupils have to travel out to Carr Manor, Allerton Grange and Roundhay schools in neighbouring Moortown and Roundhay wards and other secondary schools in the wider area, some travelling as far as Wetherby.
- The Chapel Allerton ward is one of those being significantly affected by the increase in birth rates and is an area in need of an increase in primary education provision. Bracken Edge Primary school has already been expanded to accommodate this.
- Miles Hill primary school was on Beckhill Approach, and had 170 pupils. The school was closed in 2007, and demolished in 2008. At the same time the estate children's play area in the former school grounds was closed

and the site is still not in use although it has been recently linked with regeneration plans through either the Housing PFI Round 6 or the Affordable Housing Strategy.

### **Main council facilities (including parks, visitor attractions etc)**

- There are four major parks which are all well used and supported by Members:
  - ◊ Potternewton Park – a spacious and attractive park that has recently benefited from a number of improvements and is also a base for the Chapeltown Carnival activities.
  - ◊ Norma Hutchinson Park – smaller playground and sports field, previously called Buslingthorpe Recreation Ground it was renamed in 2009 to commemorate the local councillor Norma Hutchinson who died in 2004.
  - ◊ Potternewton Playing Fields
  - ◊ Chapel Allerton park
  - ◊ Reginald Park – newly built behind The Reginald Centre
- Scott Hall Leisure centre – very well used and refurbishment costing £0.5m in 2009 for new changing facilities and gym extension. The centre would still benefit for further investment which Members are keen to see.
- There are three council run community centres in the ward Prince Philip Centre, Mandela Centre and Palace. Ward members have recently invested some of their Ward Based Initiative funding to provide improvements at Mandela and Palace which are part of the delegated portfolio of the Area Committee. The Area Support team continue to provide help to develop sustainable activity and centre management arrangements.
- Chapel Allerton and Chapeltown both have their own libraries with the Chapeltown one now being based in the new Reginald Centre
- There are five Children's Centres that serve the area in Chapeltown, Scott Hall, Chapel Allerton, Meanwood and Shakespeare Children's Centre.

### **Main non-council facilities:**

The area is home to a wide range of community and creative organisations including:

- Feel Good Factor – a very successful local community sector organisation which has attracted investment in renovating a council property in Chapeltown (large terraced house) to base their activity from. They are commissioned by the PCT/NHS to provide local health advocacy, training and advice. Their Chair, Andy Taylor, is an ex-Director of LCC and also is involved in Unity Housing locally. They are supported by local members.
- Northern School of Contemporary Dance, a modern conservatoire dance school recognised as a world-class contemporary dance institution with nearly 200 students. Based in a old synagogue on Chapeltown Road
- Host Media centre – providing good quality office space to new/small businesses. Renovated building which received funding via Yorkshire Forward/EU. Now run by Unity Housing on behalf of Leeds City Council.



- Leeds West Indian Centre (famous for its club nights, particularly the monthly *SubDub*) and Chapeltown Carnival which is second only in size to London's Notting Hill Carnival, and is Europe's longest-standing Caribbean carnival.
- East Street Arts at Union 105 (Chapeltown Road).
- Seven Arts Café and Performance Centre in Chapel Allerton Village.
- RJC Dance Studios at the Mandela Centre.
- Chapel Allerton Hospital is one of Leeds' main hospitals, though it does not have an Accident and Emergency department.
- Meanwood Urban Valley Farm - a registered charity opened in 1980, spans a 16.5 acre site and is open to visitors every day. The services delivered to the community include, environmental education services to schools, holiday play schemes, employment and training programmes and a leisure resource that is open to visitors every day. The project is supported by the ward members and has received Area Committee funding to deliver a summer activity programme for young people.
- Stainbeck Police Station in Chapel Allerton is the divisional headquarters for the large North East Leeds division, covering as far out as Wetherby.
- Chapel Allerton Lawn Tennis and Squash Club - which is 132 years old.

### **Development/regeneration plans**

There are two priority neighbourhoods in the Chapel Allerton area - Chapeltown & Scott Hall and Meanwood 6 estates.

Despite being situated directly adjacent to each other the two neighbourhoods have a very different physical appearance, notably in housing stock. Meanwood is largely post war estate type and system built properties, Chapeltown significantly older and more diverse. The ethnic make up of the two estates is also different with Chapeltown having a far greater diversity by comparison with Meanwood which is a largely White British neighbourhood. However as would be expected in deprived urban estates the issues encountered are similar although the tactics and challenges different.

Chapeltown was a SSCF funded Intensive Neighbourhood Management area and as such benefited from increased funding and from a Neighbourhood Manager coordinating local service delivery and increasing local engagement during this time. In Meanwood, while work has taken place historically it has not had the intensity of coordination and improvement of a Neighbourhood Manager.

However, with the support of local members the Area Committee now funds the Neighbourhood Manager post and their remit is to cover the two priority neighbourhoods of Chapeltown and Meanwood. They are currently focusing on establishing a "team neighbourhood" approach, building on local tasking arrangements, and establishing resident led Community Leadership Teams.

The area also benefits from a number of additional regeneration plans in various stages of development, these include:

- Townscape Heritage Initiative Project being undertaken on improving shop frontages in Chapeltown Road
- PFI Round 6 housing project which is looking to develop Brownfield sites within the Beckhills, part of Meanwood 6 estates.
- Affordable Housing project which is also looking to develop additional properties in the Meanwood 6 estates area.
- A feasibility study examining the potential regeneration of the three Local Authority owned community centres within Chapeltown has been completed and is hoped will act to start identifying investment opportunities for these and link them to an overarching community centres strategy.

### **Key Priorities/Areas of Concern**

- High infant mortality rate at 10.9 per 1000 (highest nationally outside London) in Chapeltown (although there appears to be some questioning of the validity of these statistics).
- Continuing the investment momentum along the Chapeltown Road corridor with enforcement on empty/derelict sites along Chapeltown Road where necessary.
- Reduce the benefit dependency and worklessness in both areas.
- Reduce ASB and burglary and concern about crime.
- Improve the street and open space environment within the Meanwood area.
- Improve engagement with young people and provision of accessible services for them (utilising the voluntary sector and high schools).

### **Key Successes:**

- Improvements to the long standing derelict spaces on Chapeltown Road and positive momentum for inward investment along this key corridor.
- The new Reginald Centre is now open and offers a wide range of council and health facilities for residents, including a job shop and the new Reginald Park had a successful open day and is now an attractive well used local park.
- The improvement of key relationships amongst the council, police, housing and community sector has seen more effective local working and greater involvement of elected members in helping make a difference – all supported by the work of the Area Support Team.
- A series of coordinated clean up days and enforcement activities have taken place utilising different services in Meanwood and improving cleanliness.
- A multi agency operation has been running in the Meanwood area targeting ASB and criminal activities and promoting public confidence. This has resulted in a dramatic increase in reporting to the Police and partner agencies and through coordinated responses significantly improved the effectiveness of interventions. The operation has been identified by Safer Leeds as good practice and sits within the local development of a “Team Meanwood” by Area Management.

- Chapel Allerton had a successful Festive Lights Switch On with 2012 being the biggest and best event yet.

## **MOORTOWN WARD**

### **Ward Members:**

#### ***Councillor Sharon Hamilton (Labour)***

Council Appointments inc: Joint plans panel and Plans Panel (City Centre).

Appointments to outside bodies etc: Cluster - NEXT (North East Extended Together: Moortown and Roundhay) and West Yorkshire Fire and Rescue Authority



#### **Inner North East Area Committee environmental sub-group**

#### ***Councillor Alex Sobel (Labour)***

Council Appointments inc: Member Management Committee and Scrutiny Board (Children and Families).

Appointments to outside bodies etc: Adoption Panel – Leodis, ALMO East North East Area Panel and Leeds Jewish Welfare Board.



#### ***Councillor Rebecca Charlwood (Labour)***

Council Appointments inc: Licensing Committee.

Appointments to outside bodies etc: ALMO - East/North East Homes Leeds, Dial Leeds, Leeds Women's Aid and Moor Allerton Elderly Care



#### **Inner North East Area Committee wellbeing working group**

### **The ward as a place:**

The resident population of Moortown is 22,065, 3% of the Leeds area, and whilst the ward as a whole is relatively affluent, 2 neighbourhoods around the Queenshills, including the Leafields, and Stainbeck Ave continue to experience high levels of deprivation. The ward essentially covers the two areas known as Meanwood (although some of this area is also found in Chapel Allerton and Weetwood wards) and Moortown. The area further north than the ring road is often referred to as Moortown but is in the Alwoodley ward.

The name Meanwood goes back to the 12th century, and is of Anglo-Saxon derivation: the Meene wude was the boundary wood of the Manor of Alreton. Dwellings and farms near the wood were known by a variety of local names including Meanwoodside until 27 August 1847 when the parish of Meanwood was established.

Captain Lawrence Oates (of the ill-fated Scott expedition to Antarctica) often resided in Meanwood. There is a monument to his bravery located close to Holy Trinity Church and the Lawrence Oates School (closed 1992) was named after him. There is also a new monument in Meanwood Park.

A skirmish, between Royalist and Parliamentary forces, also took place in Meanwood, during the English Civil War. It is said that the "Beck ran red", with the blood of the fallen, hence, the place name "Stainbeck".

There are a number of nineteenth-century industrial buildings in Meanwood Valley at the sides of Meanwood Beck as the Meanwood Valley was a place of industry as long ago as 1577 and continued up to the nineteenth century, with the Meanwood Beck (then much larger) providing water and power for mills (corn, flax, paper), dye works and tanneries.

The 1841 census listed 144 houses, including 3 large ones, Carr House (Carr Manor), Meanwood Hall and Whalley House (now demolished). Most were stone cottages, now gone, with the exception of a few houses on Monkbridge Road. Hustler's Row remains as a group of 1850 stone cottages, named after John Husler, a quarry owner. Most houses today are located in council and private estates, including the most recent large development of the Woodleas, just off Tongue Road.

The area is covered by a number of active community groups, mainly based around environmental concerns. They include Friends of Meanwood Park, Friends of Highwoods, Moortown in Bloom, Meanwood Valley Partnership and Friends of Allerton Grange (although the Allerton Grange boundaries both Moortown and Roundhay Wards). There is also a Moortown Community group who are producing a neighbourhood design statement for the area and are linked in with the Moortown in Bloom group.

### **Socio-economic/demographic description of the Ward:**

Moortown ward is broken down into three distinct areas, which whilst none are deprived as a whole do have pockets within them that include the Queenshills in the Carr Manor area and Stonegates in the Meanwood area.

#### **Carr Manor**

- Ranked as 61 on the Leeds Neighbourhood Index across the individual domains.
- The area is located in the Inner North East. It is bounded by the Ring Road to the north, Scott Hall Road to the east, Stainbeck Lane to the south before cutting back up through Meanwood.
- It contains approximately 8,300 people living in 3,300 households.
- The age breakdown shows a higher than average proportion of older people.
- Within the low income domain the area has a slightly higher than average proportion of older person households that are in receipt of LA administered benefits.
- The area has a diverse ethnic and cultural population with 25% of people coming from BME communities; 6% of the population are Jewish, a further 6% Sikh, 5% Muslim and 3.5% Hindu.
- Owner-occupation is the predominant tenure although 13% of households are renting from the local authority (through an ALMO).

- Semi-detached housing accounts for 66% of the stock with purpose built flats accounting for 18%.
- Almost 32% of properties are classified in Council Tax Bands A and B and a further 53.5% in Band C.

### **Meanwood**

- Ranked 59 on the Leeds Neighbourhood Index, the lowest in Moortown ward.
- The area is located in the Inner North East. It is bounded by the Ring Road to the north, Parkside Road to the west, cutting down to Green Road and along to the junction of Meanwood Road and Grove Lane, then along Stainbeck Road before cutting up to take in the Parklands to rejoin the Ring Road.
- It contains approximately 7,000 people living in 3,000 households.
- The age breakdown broadly reflects the averages for the city with a diverse ethnic population with 18% of people coming from BME communities.
- Owner-occupation is the predominant tenure although 16% of households are renting from a housing association or other registered social landlord.
- Semi-detached housing accounts for 50% of the stock with detached housing accounting for 20% and terraced housing a further 16%.
- 40% of properties are classified in Council Tax Bands A and B and 40% in Band C.
- It should be noted that in the health domain it has a higher than average incidence of circulatory disease mortality.

### **Moortown Central**

- Ranked 89 on the Leeds Neighbourhood Index the area performs above the city averages in all domains.
- The area is located in the Inner North East. It is bounded by the Ring Road to the north and stretches down through central Moortown as far as Allerton Grange.
- It contains approximately 8,200 people living in 3,000 households.
- The age breakdown shows a much higher than average proportion of older people.
- The area has a diverse ethnic and cultural population with 21% of people coming from BME communities. Almost 12% of the population are Jewish and over 6% are Sikh.
- Owner-occupation is the predominant tenure although 10% of households are renting from private landlords. 57% of the stock is semi-detached housing, 22% purpose built flats and a further 14% is detached housing.
- Almost 75% of properties are classified in Council Tax bands C – E. Although it should be noted that within the housing domain the area records a significant number of properties that have been empty for 90+ days and also high levels of housing turnover.

**Schools:**

- There are four primary schools in the area – Carr Manor, Moortown, St Urban's and Immaculate Heart of Mary Catholic Primary School.
- There are also two high schools Carr Manor and Cardinal Heenan Catholic High, this and the catholic primary school reflect the long standing catholic community in the ward. Both high schools have been rebuilt and redeveloped under the Private Finance Initiative.
- Pupils also travel to Allerton Grange High school, which is just across the ward boundary in Roundhay ward.
- Moortown ward is affected by the rise in birth rates and the age range of Carr Manor High School now goes from 4 to 18 to make it a through school. The primary provision has been established on land adjacent to the school and has been open since September 2012.

**Main council facilities (including parks, visitor attractions etc):**

There is only one major park in the area - Meanwood Park.

- It covers approximately 29 hectares, and has large open areas and mature trees. Meanwood Beck runs through it, crossed by many small footbridges. The southern end has a children's playground, recently redeveloped, a new older children's playground and an area with picnic tables.
- The park does suffer from a large number of professional dog walkers in the area and the recent implementation of the Dog Control Orders met with negative feedback from them.
- The Meanwood Valley Trail passes through Meanwood Park. It is believed that the artist John Atkinson Grimshaw based some of his fairy paintings in Meanwood Park.

There are however a number of other green spaces in the area including:

- The Meanwood Valley, which acts as a green corridor linking countryside to the inner city.
- Playing fields at Carr Manor and King Alfred's, which are subject to discussions for improvements.
- Moorland Rise, Parkside and Stonegate Road allotments which are all well used and an important resource for the local community.
- There are no council run community centres in the ward but just outside, in Weetwood ward, is Meanwood Community Centre.
- There is also a children's centre at Carr Manor Children's Centre.

**Main non-council facilities:**

- Moortown ward has seven places of worship with both a synagogue and catholic church, which reflects its longstanding Jewish and Roman Catholic communities, these are; Immaculate Heart of Mary RC Church, Moortown Baptist Church, Moortown Methodist Church, Meanwood Methodist Church, Meanwood Valley Baptist Church, All Nations Community Church and Sinai Synagogue.

- The area has two main shopping centres at Meanwood junction and Moortown corner. The shopping centre at Meanwood has recently seen the opening of a Waitrose shopping centre and three new bars which is helping to improve the area and increase its desirability. The rest of the shops, and some of those at Moortown corner, however have seen better days. Near to Moortown Corner is a large Marks and Spencer Simply Food supermarket, serving the wealthy North Leeds population.
- Moortown has a number of none council community venues that can be rented, including Meanwood Cricket Club and Meanwood Working Men's Club, but the largest and most well used is the Marjorie and Arnold Ziff Centre at Moortown. The centre opened in 2005 and is the hub of all major Jewish activities in the city. Marjorie Ziff has been made an MBE for services to the community in Leeds. The 81-year-old has served the city's Jewish community for nearly 60 years alongside her husband, Arnold, who died in 2004. Their charitable donations have supported dozens of local and international groups, including Leeds Jewish Blind Society, Leeds Metropolitan University and the Royal College of Music. The building also houses the local Jewish radio station Radio JCom, who have been supported through Area Committee wellbeing funding in the past to help them become established.
- Moortown is home to St Gemma's Hospice for the terminally ill. It is situated to the south of Moortown Corner on Harrogate Road. They have many charity shops around Leeds, assisting funding for the hospice.
- Numerous sporting clubs exist in Moortown ward including Moor Allerton Sports and Social Centre, which has bowls, tennis and indoor activities, a Rugby Union football club and two cricket clubs. The Meanwood Cricket Club has existed since 1870, and their present ground since 1895. The cricket club won the League Cup a record six times 1989-2002, appearing in eight finals in the space of 12 years and also claimed a League and Cup double in 1998.

#### **Key priorities and regeneration plans:**

- Part of the Moor Allerton Partnership (MAP) priority neighbourhood area falls within the Moortown Ward and an action plan has been developed to tackle inequalities which are seen on the Queenshill Estate.
- Offices of the Leeds Jewish Housing Association, who have recently redeveloped the area for the benefit of its clients with additional housing, including sheltered housing.
- Plans are being submitted for the former Yorkshire Bank site for redevelopment which will attract a significant section 106 amount to be used to provide improvements to greenspace in the area subject to agreement and consultation.

#### **Key successes:**

- Relationship with local community groups in Meanwood and Moortown in order to organise Christmas Lights Switch Ons and sponsorship of Festive Lights

- Meanwood Park, improving and aiming for Green Flag status, recently had the Children’s playground renovated and heritage lighting has been installed through the park.
- In the Stonegates there has been an increase in reporting which is welcomed. Anecdotal information from surveys and visitors to agencies indicates that this work has seen a significant improvement in the estate already and this continues to improve through the strong partnership that has been established. The work in the Stonegates has proved so successful it was the subject of a best practise visit by the Chief Constable for West Yorkshire and has also been mirrored in the approach being taken in another part of the city.

## **ROUNDHAY WARD**

### **Ward Members:**

#### ***Councillor Ghulam Hussain (Labour)***

*Council Appointments inc:* Corporate Governance and Audit Committee, Licensing Committee, Licensing Sub Committee (SEV's), Scrutiny Board (Health and Well-being and Adult Social Care) and Scrutiny Board (Regeneration),

*Appointments to outside bodies etc:* Leeds Faith Forum, Leeds Racial Equality Council and Locality Board - East North East Area Leadership Team.



#### **Inner North East Area Committee Chair**

#### **Inner North East Area Committee Environmental Champion**

#### **Inner North East Area Committee environmental sub-group (chair)**

#### ***Councillor Christine Macniven (Labour)***

*Council Appointments inc:* Joint Plans Panel, North and East Plans Panel, North East (Inner) Area Committee and Scrutiny Board (Resources and Council Services).

*Appointments to outside bodies etc:* Care and Repair (Leeds), Cluster - NEXT (North East Extended Together: Moortown and Roundhay), Community Action for Roundhay Elderly, HCT Group Regional Advisory Committee, Leeds Ahead Board, Leeds Partnerships NHS Foundation Trust and Roseville Advisory Board.



#### **Inner North East Area Committee Children’s Champion**

#### **Inner North East Area Committee wellbeing working group**

#### ***Councillor Bill Urry (Labour)***

*Council Appointments inc:* Scrutiny Board (Children and Families) and Scrutiny Board (Sustainable Economy and Culture).

*Appointments to outside bodies etc:* ALMO East North East Area Panel, Re’new (Leeds) Ltd and WYITA Passenger Transport Consultative Committee.



#### **Inner North East Area Committee Health and Wellbeing champion**



## **The ward as a place:**

The population of Roundhay Ward is 22,837. Although the ward as a whole is largely affluent and prosperous (e.g. neighbourhoods of Roundhay, Oakwood and Street Lane), two neighbourhoods around the Lincombe and Brackenwood areas continue to display higher levels of deprivation.

The word 'Roundhay' comes from 'Rond-haeg', a round hunting enclosure or deer park and was first mentioned in about 1153. It was formerly a hunting park for the DeLacy family of Pontefract Castle. Later on coal and iron ore were mined and a smelting furnace is recorded in 1295. Once these were exhausted (woodland had been burned for fuel) the area turned to farming, with a small township until 1803.

In this year the park estate was bought by Thomas Nicholson, who commenced an extensive programme of landscaping and also built himself a grand Mansion House. This area is now known as Roundhay Park the “jewel in the crown of Leeds” and the toast of the city after joining four other parks in being awarded the prestigious Green Flag award. Roundhay Park comprises over 700 acres of parkland, lakes and woodland.

After the Second World War housing continued to fill in available spaces, with smaller residences built in the grounds of larger ones, and large houses being converted to flats, a process which still continues today, often bringing with it the kind of issues associated with Houses of Multiple Occupation.

Oakwood is home to the Oakwood Clock, a large clock that was built in 1904 by Potts and Sons to the design of Leeming and Leeming and is sited at the bottom end of Roundhay Park. It was first designed as the centrepiece of Kirkgate Market, Leeds and after the design of Kirkgate Market was revised it was considered that this clock would no longer be suitable for the building, and the idea to place it in Oakwood came about. The clock is now in a bad state of repair and a survey that was carried out last year put the cost of renovation at around £100k. A new community group has recently been set up and are trying to raise funding for this by a number of means including a raffle. Local Roundhay ward members have donated £10,000 of wellbeing funding to the cause.

## **Socio-economic/demographic description of the Ward:**

The area is broken down into four super output areas, with two being more deprived than the other two. Compared to the rest of the city however the ward is not deprived.

### *Brackenwood and Gledhow*

- This area is ranked 75 on the Leeds Neighbourhoods Index. Across the individual domains the scores are generally higher than the averages for the city, the only exception being the health domain where the score is slightly lower than the average for the city.
- It contains approximately 6,100 people living in 2,500 households.

- The age breakdown broadly reflects the averages for the city.
- It should also be noted that in the education domain the area performs less well in terms of achievement at the foundation stage.
- The area has a diverse ethnic population with 16% of people coming from BME communities.
- Owner-occupation is the predominant tenure although 19% of households are renting from the local authority (through ENE Homes ALMO). Semi-detached housing accounts for 48% of the stock, purpose built flats 18% and detached housing 15%.
- 43% of properties classified in Council Tax Bands A-B and 49% in Bands C-E.

#### Oakwood and Gipton Wood

- This area is ranked 60 on the Leeds Neighbourhood Index. Across the individual domains the scores are generally slightly higher than the averages for the city.
- It contains approximately 8,400 people living in 2,800 households.
- The area has a diverse ethnic and cultural population with 32% of people coming from BME communities (predominantly Indian and Pakistani). 12% of the population are Muslim and almost 5% are Sikh.
- 78% of households are in owner-occupation. Semi-detached housing accounts for 50% of the stock with detached housing accounting for 20%.
- Just under 66% of properties are classified in Council Tax Bands B and C.

#### Roundhay

- This area is ranked 96 on the Leeds Neighbourhood Index. The area performs above the city averages in all domains.
- It contains approximately 6,400 people living in 2,200 households.
- The area has a diverse ethnic population with 20% of people coming from BME communities.
- Owner-occupation is the predominant tenure. Almost 70% of the stock is semi-detached housing, and a further 13% is detached housing.
- Almost 73% of properties are classified in Council Tax bands C – E.

#### Roundhay Park

- This area is ranked 88 on the Leeds Neighbourhood Index. The area performs above the city averages in all domains although it should be noted that within the housing domain the area records a significant number of properties that have been empty for 90+days.
- The area is located in the Inner North East and is bounded to the north by Shadwell Lane, to the east by the Ring Road, to the south by Roundhay Park itself before cutting up through Roundhay.
- It contains approximately 6,000 people living in 2,500 households.
- Age breakdown shows a slightly higher than average proportion of older people.
- The area has a diverse ethnic population with 15% of people coming from BME communities. Over 8% of the population are Jewish.
- Owner-occupation is the predominant tenure although 14% of households are renting from a private landlord. 33% of the stock is semi-detached housing, 24% purpose built flats and a further 22% is detached housing.

- Over 44% of properties are classified in Council Tax bands D-H.

### **Schools**

- Roundhay ward is served by five primary schools Roundhay School, Gledhow Primary School, Talbot Primary School, Kerr Mackie Primary School and St. John's Church of England Primary School.
- There are two high schools: Roundhay and Allerton Grange, which is on the border with Moortown.
- There is also the East Specialist Inclusive Learning Centre on the eastern edge of the ward.
- Roundhay High School is a 'high-performing' 11–18 comprehensive school with technology specialist status. In 2004 it celebrated its centenary, which coincided with the transformation of its buildings and facilities by a massive rebuilding and investment programme. It is one of the most over-subscribed schools in Leeds and was found by Ofsted in May 2012 that 'Roundhay is a good school. It does many things outstandingly well. In particular, the spiritual, moral, social and cultural development of the students is outstanding.'
- The ward is affected by the rise in birth rates, particularly because the schools in the area are for the main already oversubscribed. This is an issue that ward members are concerned about.

### **Main council facilities (including parks, visitor attractions etc)**

- Roundhay Park is a grand, Victorian park, over 700 acres (2.8 km<sup>2</sup>) of parkland, lakes and woodland and the only major park in the area. It includes scented gardens for the blind, National Plant Collections, Canal Gardens, the Monet and Alhambra Gardens, plus Tropical World which attracts visitors all year round. In 2005 the Friends Garden was opened, located alongside Canal Gardens and the Rainbow Garden. The Upper Lake is maintained as a wildlife area, and the larger Waterloo Lake is used for fishing. Roundhay Park also provides the venue for many special events including sporting events, flower and animal shows, music festivals/concerts and a bonfire and firework display. Facilities at Roundhay Park also include tennis courts, a skateboard park, sports pitches, bowling greens, a sports arena, a golf course and fishing. The popular lakeside cafe overlooks Waterloo Lake: it was damaged by fire in 2007 but restored and re-opened in 2008.
- The Park is also home to The Mansion built in 1811. The Mansion stood empty for many years following the departure a catering firm. However events and catering company 'Dine' were appointed by Leeds City Council to run The Mansion and in 2009, after substantial refurbishment and gaining a civil ceremony licence, The Mansion re-opened to the public. The venue now contains a restaurant and cafe, a visitor's centre and also hosts private functions.
- The other greenspaces in the area include Gipton Wood, Gledhow Valley Wood, The Bumps playspace (refurbished recently to a high standard) and Gledhow Valley, Lidgett Lane and Roundhay Allotments. Local residents have established "Friends of" groups to promote and protect most of these parks and green spaces including Roundhay Park and Gledhow Valley

Woods. These voluntary groups work together with the Council and other agencies to protect and enhance the natural beauty of these areas. Ward members are well connected to the groups and supportive of their aims and priorities.

- Sports/Play pitches – adjacent to Roundhay Park is a vast complex of sports pitches (mainly football and cricket) known as Soldiers Field, These are very well used, particularly on Saturday afternoons and Sunday mornings.
- Roundhay Planning Forum is a local voluntary group who were set up to produce a Roundhay Design Statement, which is now completed and has been accepted as supplementary planning guidance. They also get involved in other planning issues from a community perspective.
- There is a library in the ward situated in Oakwood.
- There is a community centre at Brackenwoods (most other venues are based around local places of worship).

**Main non-council facilities:**

- There are seven places of worship in Roundhay ward, predominantly Christian; All Nations Community Church, St. Edmunds CE Church, Roundhay Methodist Church, Lidgett Park Methodist Church, St. Andrew's URC Church, Roundhay Evangelical Church, Society of Friends (Quakers) and Sinai Synagogue. Other religions are served by places of worship in surrounding wards.
- The area around the Oakwood clock is the site of the very successful Oakwood Farmers' market. Held on the third Saturday of the month since March, 2008 it is organised by local residents in conjunction with *Roundhay Environmental Action Project*. It was the second farmers' market in Leeds to receive FARMA accreditation due to its true local nature. Regular stalls and 'feature' stalls provide a range of local products including: jams, meats, eggs, chocolates, bread and wide range of locally grown fruits and vegetables. Seasonal holidays are celebrated with local musicians, artists and performers.
- The main shopping areas in the ward are at Oakwood and Street Lane. There are several public houses, banks and shops along Street Lane. At the opposite end of the park at Oakwood Clock, there are two supermarkets, a Co-op and a Tesco. Away from Street Lane, various areas of Roundhay have other local amenities (corner shops etc.).
- Roundhay is home to Leeds Carnegie RUFC, who were originally founded after the merger of the Headingley and Roundhay Rugby Union Clubs, and the Roundhegians who were originally the old boys association of Roundhay School but now operate as a Rugby Club for the whole of Roundhay. They play at their Chelwood Drive ground at the west end of Roundhay, near Moortown. Leeds Golf Club is situated within Roundhay Park and is the home to Del Verde Mediterranean restaurant.
- Other sporting and activity venues in the area include Gledhow Sports and Social Club, North Leeds Bowling Club, North Leeds Cricket Club, 208 Squadron Air Training Corps and the White Rose Canoe Club based at Roundhay Park.

## **Key Priorities/Areas of Concern**

- The Open Door project is a community building (owned by LCC) on the shopping parade on Lidgett Lane, initially funded through West Yorkshire Police paying the peppercorn rent and utilities bills. The facility was open to support tackling anti-social behaviour in the area and to provide a building for various local partners to deliver services from. Unfortunately due to lack of local use this facility has now been closed and discussions are taking place with third sector providers in the hope this building can continue to have some community access.
- Planning applications have been approved for the redevelopment and extension of the Tesco site on Roundhay Road. There was mixed response to the development with concern that it will negatively impact on the smaller businesses in the Oakwood Centre. The scheme is currently awaiting progress from Tesco's.

## **Key successes**

- Area Committee Wellbeing funding has continued to enable festive lights in both the Oakwood and Street Lane shopping parades aimed at attracting shoppers and supporting the local business community.
- Roundhay Park is a key attraction in the area and wellbeing funding has been used to increase local use. A new Roundhay parkrun has been established by a local group and an Olympic style sports day was held in the summer.
- The Area Support Team supported Roundhay Environmental Action Project (REAP) in putting on their first and second Roundhay Live events. The team were also in attendance on the day and spoke to a wide range of local residents about the area.
- The Community Payback team paid for by the Area Committee has been used to great effect on Geldhow Valley Wood road clearing leaves and general accumulation of rubbish.
- Wellbeing funding has also supported the Roundhay Planning Forum to produce a Neighbourhood Design Statement for the area to supplement the city's LDF.

## Section 6

### **2013/14 Priorities – Supporting Leeds be the Best City ...**

Below outlines the Area Committee priorities and actions for 2013/14 along with progress made to date in relation to each. The Area Committee priorities will be reviewed annually. This is what the Area Committee will do based on the new integrated locality working design principles and follows outcome based accountability methodology. Baseline data and performance measures will be agreed with partners and set out in the progress reporting to the Area Committee.

#### **Health and Wellbeing**

1. Promote healthy life choices to the community and run projects that support this, for example stop smoking initiatives.
2. Tackle health inequalities across the area.
3. Run projects and work with other organisations to address money poverty issues people are experiencing.
4. Increase walking and cycling through improving and promoting local walking/cycling routes, including ginnels.

#### **Children and Young People**

5. Reduce the number of young people not in Employment, Education or Training.
6. Tackle child poverty and support the setting up of an Inner North East food bank.
7. Increase activities in the area for young people, particularly during the holidays.
8. Build better links between local schools and community groups.

#### **Living Environment**

9. Protect green spaces, including use of environmental enforcement and action
10. Improve local green spaces and parks, including Allerton Grange fields.
11. Encourage local food growing at home and other suitable public areas.
12. Support allotments through reducing waiting lists and improving security.
13. Reduce the number of empty homes and derelict properties, where appropriate through planning enforcement.

#### **Communities**

14. Tackle inappropriate parking in both residential and commercial areas.
15. Improve highways through the influence of local highways schemes and identification of key roads.
16. Support events that bring people together and improve community spirit and relations.
17. Reduce crime and anti-social behaviour through partnership working with the police and other agencies.

#### **Business**

18. Creation of jobs and training for local people, to link in with possible new free wifi scheme.
19. Better reuse of old buildings, not just for housing.
20. Improve local shopping areas through floral initiatives and festive lights.

## Section 7

### Priority Neighbourhoods

The Area Committee has agreed to establish and support five priority neighbourhoods in the Inner East area with effect from April 2010. These are:

- ✓ Chapeltown (inc. Scothalls)
- ✓ Meanwood7 Estates (inc. Stonegates)
- ✓ Moor Allerton (inc. Queenshills)

These priority neighbourhoods have also been agreed at city level through the corporate Neighbourhood Policy Group, at the East North East Officers Coordination Group and through area based partnerships such as the Divisional Community Safety Partnership and Children Services Leadership Teams

Each priority neighbourhood represents a gathering of super output areas (SOAs) that fall in the 10% most deprived according to the latest statistics.

**Neighbourhood Managers:** To support the development of new arrangements and the implementation of action plans for each priority neighbourhood, the Inner North East Area Committee fund one Neighbourhood Manager post within the Area Support team to report to the Area Committee. This is an annually reviewable funding agreement, with in principle agreement for 3 years.

**Neighbourhood Improvement Plans (NIPs):** The Neighbourhood Manager is responsible for pulling together annual Neighbourhood Improvement Plans (NIPs) for each of the priority neighbourhoods. Each NIP identifies the key domains that the Neighbourhood Index is showing as having the most urgent need to address and where appropriate target the super output areas (SOAs) that are demonstrating the greatest inequalities.

Each NIP will include:

- An introduction
- The top local priorities for the year from which the detailed action plan will be developed and implemented. These will be the main focus of partnership activity/actions for the year ahead and relate to the key inequalities that the Area Committee are seeking to make the greatest impact on
- Map of the area

- A summary of neighbourhood index analysis and where available annual neighbourhood surveys
- A framework for roles and responsibilities in delivering and overseeing the NIPs
- Action Plan

**Community Leadership Team:** The Area Committee aims to introduce a Community Leadership Team (CLT) for each priority neighbourhood. The key aims and purpose of each CLT is:

- To bring together residents from different parts of the community to form a team that can share knowledge and skills and build relationships between active residents.
- To support and develop existing civic roles of residents in the neighbourhood.
- To oversee the development and implementation of the Neighbourhood Improvement Plan (NIP) on behalf of the Area Committee.
- To report progress on the NIP to the Area Committee and raise concerns where it feels agreed priorities are not being adequately addressed.
- To provide opportunity for public debate on agreed local priorities.
- To provide a mechanism for local consultation to be steered through.

**Local Management Team:** Local Management Teams with representatives from service providers, including the voluntary and community sectors have responsibility for delivering the agreed Neighbourhood Improvement Plan (NIP).

This team will take responsibility for ensuring the delivery of the various actions, projects and initiatives taking place in the priority neighbourhood and support to the development of Team Neighbourhood.



## Section 8

### Partnership and Integrated Working:

Locality Working is about working better with a wide range of services, organisations and residents to improve the 'offer' in local communities. It focuses on better coordination and cohesive service delivery which is able to best meet the needs of local people.

Area Committee will nominate champions for partnership roles to support the locality agenda.

#### Current Area Committee Champions

Environmental Champion	Cllr Ghulam Hussain
Health and Well being Champion	Cllr Sharon Hamilton
Community Safety Champion	Cllr Eileen Taylor
Children's Champion	Cllr Christine Macniven
Area Employment, Enterprise and Training Partnership	Cllr Mohammed Rafique

East North East Leadership Team: The team was established in September 2011, chaired by a member of the corporate leadership team, and oversee the development and successful implementation of local integrated services that improve outcomes in east north east neighbourhoods.

The new locality working approach is outlined in the design principles agreed by Executive Board in December 2010 (a copy of the design principles is available on request).

## Section 9

### Community Engagement Plan 2013-14

#### Introduction

This strategy sets out how the Area Committee will ensure residents across the Inner North East area have opportunity to influence priorities set out in the Area Business Plan and other responsibilities delegated to the Area Committee.

It sets out how services will interact and build good relationships with residents across the neighbourhoods of Inner North East Leeds to identify and tackle issues that require services to plan and work together.

It is not a strategy for how individual services will engage with their own clients on delivering their own business objectives; although there will often be a cross over which provides opportunity for key partners to sign up to the strategy

There is a strong tradition of partnership working in the Inner North East area; the strategy seeks to build on that. It sets out a formal structure to how engagement will work in neighbourhoods, roles to be shared amongst partners and how the strategy will support development of a “team neighbourhood” approach to working in priority neighbourhoods.

The strategy will inform a forward plan for each ward which will set out a programme of partnership engagement for the year. This is not to say that this is everything that will happen, but provides a framework on which further local activities and events can be developed as opportunities and need arise.

#### Background

Area Committees in Leeds have a number of roles that have been delegated by Executive Board. One of those roles is “Community Engagement”. The role is formally defined as follows:

*Overview of local engagement activities linked to improvement of local services and Area Delivery Plan priorities.*

Area based community engagement plan to be produced setting out minimum standards including:

- Community profile – update of local intelligence twice a year with information about local stakeholders and how to reach local communities
- Calendar of planned communication and engagement activities - including a minimum of one ward based engagement event per annum linked to priority setting and themed discussions at Area Committees
- Additional activities with particular neighbourhoods and communities linked to Area Delivery Plan priorities
- Annual report to Area Committees and Executive Board to give overview of progress.

In 2010–11 a new Community Engagement Strategy was approved and adopted by the Area Committee; prior to this the Community Engagement Strategy was based around holding three community events per year in each ward.

The new approach was adopted to address concerns regarding the number of residents attending events and the volume of resource required to facilitate the events. It was recognised that new approaches and methods of engagement were required to ensure that a true representation of the local community was achieved.

The new engagement strategy adopted in 2010 included the development of a “community leadership team” for each priority neighbourhood. This is to help provide that facility and support residents’ civic role within their neighbourhood.

The new approach enable a wider cross section of the community to be reached which represented the demographical make up of the area using new approaches, making the most of what is already out there.

What the existing arrangement and pilots have shown is that holding event/meeting led engagement alone will only reach those able and willing to come along. The capacity of local services to attend and hold such events are limited and so therefore are the opportunities for residents to have a say on how priorities are agreed.

- **How will we engage?**

When talking to partners the general opinion is that the public are still unaware of the Area Committee and it is important we raise its profile as well as consult them on a regular basis. Therefore we need to employ a range of methods and approaches giving people the maximum opportunity to access

information, engage and debate on local issues. To this end we will continue with the current engagement methods of:

- using existing opportunities where services/organisations already bring together residents that could potentially be used as mechanisms for discussion, debate and consultation. These are:
  - ⇒ School /Youth Councils
  - ⇒ Good Neighbour Schemes/Luncheon Clubs
  - ⇒ Disabled groups
  - ⇒ Parent Associations/Children Centre Parent Groups
  - ⇒ Tenant and Resident Associations
  - ⇒ Police and Communities Together (PACT) Meetings
  - ⇒ Community galas/school and church fairs
- 2 x community engagement events a year to fit in with the business plan planning cycle (formats to be agreed with relevant ward members to maximise attendance and local relevance)
- continued development of resident networks and priority neighbourhood surveys
- Police and Community Together (PACT) meetings every 4/6 weeks; with invited guests from partner agencies depending on priority issues raised by residents – with feedback on issues agreed at previous meeting
- meetings of new Community Leadership Teams (CLT) to oversee engagement, neighbourhood improvement plan progress and report to Area Committee. To incorporate an open meeting focusing on a key priority and a “have your say” item.
- community conference (as part of one of the above CLT meetings) which brings together front-line staff and residents to share information, build relationships and plan improvements for the coming year.
- Press Release after Area Committees
- Key messages to be sent out the local partners and groups after Area Committee
- Chapeltown and Harehills forum to be set up to look at Community Cohesion in the area
- Area Committees to be themed where possible to allow interest groups to choose relevant committees to attend
- Key groups also to be personally invited to Area Committee when relevant to help stimulate debate and get involved
- To continue to make sure the Inner North East community group database is up to date and we have email addresses and mobile numbers where available to facilitate quicker communication
- Use of current partner newsletters and websites to update people on the work of the area committee and consultation
- Use of citizens panel
- To investigate the use of social media and other technologies to increase communication channels
- Improve links with community radio stations in the area

All the above mechanisms demonstrate value for money and deliver the aim of improved communication efficiently given resources.

### **Area Committee Ambassadors**

At the September Area Committee meeting it was agreed that the Area Support Team would seek Community Ambassadors to run consultation sessions in the community.

The ambassador role can be undertaken by members of community groups or partner agencies and two workshop style events were run in early Autumn to take Ambassadors through the process themselves and give them the relevant material to reproduce it at their meetings. Ongoing support is available from the Area Support Team to all Ambassadors.

We currently have four Ambassadors from:

- Roundhay Environmental Action (REAP)
- Gledhow Valley Conservation Area
- Roundhay CARE Connect
- Friends of Allerton Grange

The intention is to keep developing the role through discussions with key groups and organisations in the area to try and encourage more Community Ambassadors to help with consultation in the future.

The Area Committee will also hold a Volunteer Thank You event in the summer to say thank you to all those in the area who put in great effort to try and make the area better.

This Area Business Plan will also be produced in the form of a Community Charter for the Inner North East. This gives a chance for the Area Committee's priorities to be shared easily with the public, partners and organisations in the area to help facilitate partnership working and gives feedback from the previous year.

### **Community Leadership Teams in Priority Neighbourhoods**

The strategy includes the establishment of new Community Leadership Team (CLT) for each of the five priority neighbourhoods. The purpose of the CLT will be to:

- bring together residents from different parts of the community to form a team that can share knowledge and skills and build relationships between active residents
- support and develop existing civic roles of residents in the neighbourhood
- oversee the development and implementation of a Neighbourhood Improvement Plan (NIP) on behalf of the Area Committee

- report progress on the NIP to the Area Committee and raise concerns where it feels agreed priorities are not being adequately addressed
- provide opportunity for public debate on agreed local priorities
- provide a mechanism for local consultation to be steered through

Membership will be restricted to local councillors and residents only. The Area Committee appoints the Chair annually. The core membership will consist of:

- local Governing Bodies to nominate a parent or community governor resident in the area
- local tenant and resident associations to nominate a local resident
- Community Champions – selection to cover a range of skills and background
- youth councils and/or school councils to nominate local young people
- Good Neighbour and Elderly Action groups to nominate local older people
- local Children Centres to nominate a local parent from their advisory boards
- further places will be filled by local residents to bring contributions from the business sector, disabled residents and other significant elements of the community not represented through the above.

The CLT meetings will be open to the public to attend and will be split into 2 parts:

- (a) Business meeting (45mins) – covering responsibilities such as monitoring the NIP
- (b) Open meeting (45mins) – providing opportunity for discussion on an agreed local priority plus a “have your say” item at the end

Although the whole meeting will be open to the public to attend, the business meeting part will be restricted to discussion between the agreed membership through the Chair. This is to help ensure all members feel able to contribute with an equal voice and that business can be conducted within a manageable timeframe. This will allow more time for the second part of the meeting to be opened up to others present to contribute through the Chair. This part will be themed on a particular local priority identified in the NIP and enable relevant organisations to be present where appropriate.

The inaugural meeting of the Chapeltown Community Leadership Team will take place in March 2011 and the Meanwood meeting shortly after this.

## Section 10

### **Commitment to Equalities and Cohesion:**

Building on and simplifying the existing legal framework the Equalities Act 2010 requires public bodies to have:

- Due regard to eliminate discrimination, harassment, victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity, and;
- Foster good relations across all protected characteristics.

The ambition for Leeds is to be the best city in the UK. By adopting the Equalities Review definition of an equal society we place people at the heart of all that we do and value the contribution diversity has in all aspects of our lives. We recognise that there are still areas of inequalities. To help tackle these our approach to equality, diversity, cohesion and integration focuses on:

- the effects organisational barriers can have on a diverse population, and
- practical ways of removing or reducing those barriers.

Leeds City Council achieved an 'Excellent' standard for equalities in May 2011.

The Area Support team are responsible for ensuring that equality standards are embedded in all Area Committee work.

Community cohesion is a key priority for the Area Committee and their work within local communities is aimed at developing harmonious communities where people can come together in a spirit of cooperation to improve their area.

Project planning documents are completed for projects undertaken in the area which follow the Delivering Successful Change principles and also incorporate equalities screening.

All projects funded by Area Committee Well Being funding must demonstrate:

- Equality and diversity issues have been considered in the planning of the project.
- How equality and diversity issues have shaped the project delivery.
- What the impact of the project will be on different groups.
- How the project will promote good community relations between different groups.
- How barriers that might prevent different groups from being involved will be overcome.

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**Inner North East Area Committee Chair's Introduction**

Hello and welcome to your Area Committee charter for 2013/14 that sets out our priorities for the forthcoming year. These have been agreed in consultation with local people and our partner organisations.



Also inside is an update on our achievements in 2012/13 and a list of how the wellbeing budget was spent last year.

We would love to hear from you. If you have any comments or would like to get more involved in the work of the Area Committee or groups in your area please contact us.

Best Wishes,

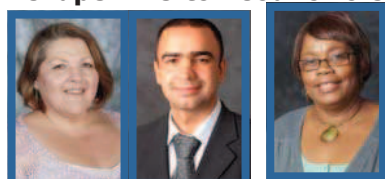
*Councillor*

Chair of the Inner North East Area Committee

**Your Area Committee**

The nine councillors that cover the Chapel Allerton, Moortown and Roundhay wards form the Inner North East Area Committee.

**Chapel Allerton Councillors**



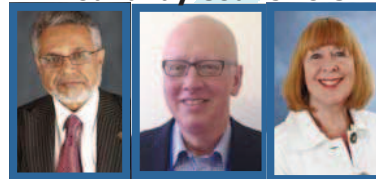
Councillor Dowson   Councillor Rafique   Councillor Taylor

**Moortown Councillors**



Councillor Charwood   Councillor Hamilton   Councillor Sobel

**Roundhay Councillors**



Councillor Hussain   Cllr Urry   Councillor Macniven

The Area Committee is a formal local committee who have powers and responsibilities to address issues at a local level. They have delegated functions for environmental services, CCTV, etc. The committee meets six times a year and meetings are themed, for example around community safety.

Our priorities are the local issues that have been agreed as important in consultation with local people and partners. This work is on top of the minimum standards you expect from Leeds City Council but we also work to make sure these minimum standards are being met in our area.

**Covering Communities in the wards of Chapel Allerton, Moortown and Roundhay**

- Gipton Wood**
- Gledhow Valley**
- Carr Manor**
- Potternewton**
- Chapelton**
- Meanwood**
- Oakwood**
- Allerton Grange**

# 2013/14 Priorities – supporting Leeds be the best city ...

## Health and Wellbeing

- Promote healthy life choices to the community and run projects that support this, for example stop smoking initiatives.
- Tackle health inequalities across the area.
- Run projects and work with other organisations to address money poverty issues people are experiencing.
- Increase walking and cycling through improving and promoting local walking/cycling routes, including ginnels.



## Children and Young People

- Reduce the number of young people not in Employment, Education or Training.
- Tackle child poverty and support the setting up of an Inner North East food bank.
- Increase activities in the area for young people, particularly during the holidays. Build better links between local schools and community groups.

## Living Environment

- Protect green spaces, including use of environmental enforcement and action
- Improve local green spaces and parks, including Allerton Grange fields.
- Encourage local food growing at home and other suitable public areas.
- Support allotments through reducing waiting lists and improving security. Reduce the number of empty homes and derelict properties, where appropriate through planning enforcement.

## Communities

- Tackle inappropriate parking in both residential and commercial areas.
- Improve highways through the influence of local highways schemes and identification of key roads.
- Support events that bring people together and improve community spirit and relations.

Reduce crime and anti-social behaviour through partnership working with the police and other agencies.



## Business

- Creation of jobs and training for local people, to link in with possible new free WiFi scheme.
- Better reuse of old buildings, not just for housing.
- Improve local shopping areas through floral initiatives and festive lights.

## How to get involved

**We would love you to come along to a committee meeting and be involved in discussions about local services, and this year we will be sending out invites to people and groups on our mailing list to do just that. If you want to be added to our mailing list email**

**east.north.leeds@gov.uk.**

# 2011/12 How we made a difference

## You Said ... You wanted a Better Environment

### We Did...

- ◆ **Community Payback**- a team was funded to work solely in the Inner North East area clearing up greenspaces and improving the environment.
- ◆ **Skips** - 12 community skips have been approved this year to help with clean ups.
- ◆ **Oakwood Caretaker** - this has made a great difference to the local Oakwood area keeping it much cleaner.
- ◆ **Environmental Improvements Zones** - one has been set up in Chapeltown to concentrate work on the worst areas.



## You said ... You wanted more Things to Do

### We Did ...



- ◆ **Young People's Activities** - a programme of activities across the area was funded engaging lots of young people in positive activities.
- ◆ **Volunteer Thank You event** - as a thank you to those who tirelessly work to make their neighbourhood better an event is held every year, bringing people together and making them feel valued.
- ◆ **Festive Lights** - Chapel Allerton, Chapeltown, Oakwood, Street Lane, Moortown and Meanwood all benefited from funding for festive lights to brighten up the area.

- ◆ **Roundhay Live 2012** - attended and supported by the team this was a great day showcasing local groups and organisations.

## You Said ... You wanted a Better Community

### We Did ...

- ◆ **Trembler Alarms**—houses that have suffered repeat burglaries have been fitted with trembler alarms on the windows and doors to help prevent future crime.
- ◆ **Small Grants**— £14,000 was set aside for local community groups to apply to support local events and projects, in total 27 projects were supported.
- ◆ **Improved Communication** - we updated our mailing list and now send out key messages after Area Committee, press releases, consultation and other information so people feel informed locally.
- ◆ **Partners And Communities Together meetings**—held by the police these meetings bring together local residents to discuss community safety in the neighbourhood.





## How we spent our wellbeing 2012/13

Every year the Inner North East Area Committee receives an allocation of funding known as wellbeing to use to deliver local activities and projects to help them meet their priorities for the year. Below is a list of what the funding was spent on in 2012/13

<b>Projects</b>		Chapeltown Outdoor Gym	£1,000
Neighbourhood Manager Post	£35,000	Holiday Activities booklet	£1,000
Festive Lights in Inner North East	£15,290	Programming and Electronics sessions	£779
Small Grants for Community Groups	£14,000	Roundhay Park Family Summer Sports Event	£648
Community Payback Team	£7,625	Off road Motorcycles	£500
CCTV Chapeltown	£7,500	<b>Chapel Allerton ward pot</b>	
Area Committee Apprentice post	£6,240	Chapel Allerton Lights Switch On 2012	£2,499
Chapel Allerton & Moortown Holiday Programme	£6,000	Chapeltown Youth Development One project	£1,800
Welfare Reform Support	£5,000	Meanwood Valley Urban Farm Environmental Improvements	£1,500
Target Hardening for Doors and Windows	£4,500	Black Balmoral curved seat for Chapeltown Rd	£1,850
CHAMP Boxing Project	£4,229	Festive Lights - New Chapeltown Light	£1,100
Environmental Summer Playscheme	£4,000	Barrier Troughs at Chapel Allerton	£1,012
Meanwood School Holiday Activity Programmes	£4,000	4 metal bollards on Chapeltown Road	£800
Club Panda Summer Holiday project	£4,000	Chapeltown Barrier Troughs 2012 x 4	£680
Dance, Art and back to front minis Moortown	£3,975	Chapel Allerton Easter Eggstravaganza	£496
Chapeltown Youth Inclusion Summer Project	£3,968	Planter for Chapeltown Road	£490
Summer Holiday Sports Programme 2012	£3,593	Festive Lights in Chapeltown Tree	£240
Community Engagement, Charter and Volunteer TQ	£3,000	Plaques for Planters 2012 x 6	£167
Roundhay Ward Summer Activities	£3,000	<b>Moortown ward pot</b>	
Chapeltown Childrens Holiday Activity Programme	£3,000	Moorland Road Improvements	£7,000
Leeds Reach Summer Holiday Programme	£3,000	New Grit Bins and Refills in Moortown	£2,387
Trembler Alarms for residents	£2,438	Xmas lights Green Road and switch on	£1,000
Skips	£2,000	Lights switch on for wind quartet	£100
Dance, Art and back to front minis Chapel Allerton	£1,988	<b>Roundhay ward pot</b>	
Pilot Litter Project for Schools	£1,500	Oakwood Clock Restoration Fund	£10,000
Roundhay Holiday Club	£1,500	Fairy Woods	£6,941
ZEST Holiday Project	£1,490	City Learning Centre Film School	£4,000
Relocation of Back Chapeltown Road Planter	£1,420	Festive Lights and 20" Xmas tree Oakwood	£1,015
Wild in the Woods	£1,200	New Grit Bin	£218
Body Image at City Learning Centre	£1,152	Lights switch on for wind quartet	£50

**We hope you have enjoyed reading this charter and feel inspired. If there is anything else we can help with, you would like to apply for a grant or if you have any comments on the charter please email [east.north.east@leeds.gov.uk](mailto:east.north.east@leeds.gov.uk) or phone 0113 336 7644.**

**Report of Director of Children’s Services**

**Report to Inner North East area committee**

**Date: February 2013**

**Subject: Children’s Services area committee update report**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):	Chapel Allerton, Moortown, Roundhay	
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

**Summary**

1. Children’s Services directorate provides six-monthly area committee reports, in February/March and September. These reports inform members on local outcomes for children and young people, and support the involvement of area committees in improving these outcomes by providing an update on the work of the Children’s Services Directorate and of the Leeds Children’s Trust. The progress made against local and national agendas is also highlighted. Emphasis in this report is given to the ongoing development of targeted and early intervention services.
2. The report provides a summary of performance at area committee level with a broader summary of city level performance, and builds on previous reports with additional local context and tracking of local indicators. The majority of education results are presented in this report, including tables of headline results for all Leeds schools and links to additional information.
3. The Inner North East area committee has 10.1 per cent of the city’s 0-19 population. 63 (4.5 per cent) of the children looked after population come from this area (five lower than the June figure, reflecting the decline seen in the overall city figure). 2.8 per cent (eight) of children and young people entering care between April and December 2012 come from the Inner North East area. Both primary and secondary school attendance is above the city average. All secondary schools, and 81 per cent of primary schools, in the Inner North East area are rated good or better by Ofsted.

**Recommendations**

4. Area committees are requested to note the content of this report.

5. Area committees are asked for feedback on the report.
6. Area committees are asked to consider providing financial support to young people wanting to access the National Citizen Service programme who are unable to self-fund.

## **1.0 Background information**

- 1.1 This is the first of two reports in 2013 that provide elected members with an update on Children's Services developments. Updates include:
  - Key developments concerning Children's Services in Leeds, including the development of targeted services and locality provision.
  - Performance against the Children and Young People's Plan (CYPP); information is provided at an area committee level where possible.
  - Headline school results for the 2011-12 academic year.
- 1.2 Our ambition is for Leeds to be a Child Friendly City, with high aspirations and strong outcomes for children and young people and families. To achieve this we are:
  - Delivering the CYPP with a focus on three obsessions: keeping families safe from harm through reducing the need for children to enter care; ensuring children and young people are attending school and learning; and promoting young people's engagement in education, employment and training.
  - Focusing efforts on a shared commitment to developing a Child Friendly City, supported by all communities and sectors. This is not only about good outcomes for children and young people, it is also about ensuring that their voice is heard and their influence is real. This is underpinned by a commitment to achieving reductions in child poverty.
  - Developing the Leeds Education Challenge, to ensure that Leeds' children and young people are engaged in learning, and that they are achieving good results. This includes addressing the gaps in achievement that exist in Leeds and ensuring that Leeds results compare well with national results.
  - Supporting the above with effective partnership working delivered through the Children's Trust and through local cluster partnerships. The principles of restorative practice and Outcomes Based Accountability underpin the working of both the directorate and the partnership arrangements.
- 1.3 Member involvement is crucial to the above agendas. Through the presentation of performance data, this report supports an informed discussion on local challenges, needs, and progress against the CYPP. This is intended to help area committees take forward these priorities at a local level and to gain an understanding of how these issues relate to the needs of the communities in their areas, including the local children's clusters.
- 1.4 Further, more detailed information is available via the following websites:
  - The West Yorkshire observatory (<http://www.westyorkshireobservatory.org/>).
  - The Department for Education's 'in your area' website (<http://www.education.gov.uk/cgi-bin/inyourarea/areasearch.pl?search=Leeds>).
  - The cluster profile (<https://www.leedsinitiative.org/ClusterDataProfile.aspx>).

## **2.0 Key developments in Children's Services**

### **Child Friendly Leeds**

- 2.1 The ambition is to establish a consensus across the city that everyone can do something to play a part in improving children and young people's lives, so that children and young people are at the heart of everything that is done.
- 2.2 Following the successful launch event and 'thumbs up' brand development in 2012, there has been growing interest in and support for this work. In December, a strong Child Friendly Leeds presence at a 'Yorkshire Mafia' event (a major consortium of regional businesses), resulted in a number of pledges of specific support; for example, one organisation has offered to send its 200 employees into Leeds schools as part of their annual paid volunteering days. Child Friendly Leeds has now received over 120 specific pledges of action, and has attracted nearly 100 ambassadors and over 250 supporters. An increasingly strong web presence is being established through social media, and the Child Friendly Leeds brand is increasingly prominent in promotional materials for services and events relevant to children and young people.
- 2.3 Underpinning the Child Friendly Leeds ambition is a strong citywide focus on the areas of work where the biggest difference can be made - the obsessions. On each of these three areas, Leeds is seeing significant improvements. Whilst there is much more to do across the obsessions, the improvements demonstrate that a relentless focus on a small number of key priorities can deliver real impact on outcomes. This focus will continue in the coming months, and much of the work with businesses as part of the Child Friendly Leeds initiative will encourage them to support this by, for example, building links with a local school, or children's centre, offering entrepreneurial opportunities to more young people, and supporting Leeds foster carers.

### **New ways of working**

- 2.4 The major restructure of Children's Services is now embedded, with some of the key changes beginning to generate real benefits, including strengthening local partnership working. Examples include the new localised arrangements for social work service teams, the development of specific children looked after teams, and the introduction of the targeted services leader posts.
- 2.5 A current focus is the roll out of more restorative approaches - working with children, young people and families, rather than doing things for them or to them, and providing them with the tools and support to solve their own problems and to become more resilient about the pressures they face. Many staff have already received restorative practice training and are developing this approach in their daily work with families and colleagues. A cornerstone of the Leeds approach to working more restoratively is the roll out of family group conferencing across the city.
- 2.6 Restorative practice is underpinned by values of empathy, respect, honesty, acceptance, responsibility, and mutual accountability, and it provides a common approach and language across agencies, creating consistency across services. Its main goals are:

- Building and repairing relationships to work in ways that are respectful and engaging, enabling participants to develop understanding and empathy about the impact of their behaviour, both positive and negative.
- Empowerment of individuals, groups, and communities.
- Cultural sensitivity.
- Shared responsibility; outcome- and solution-focused.

2.7 Linked to this is Families First Leeds, the local response to the national Troubled Families initiative. This sees the use of a multi-agency and restorative approach to support many of the city's most vulnerable families.

### **Partnership with schools**

2.8 Critical to the success of all of this work is the continuing evolution of strong partnerships with and across Leeds schools. There continues to be a citywide commitment to working together as a city, supported and facilitated by the local authority, to raise standards and share best practice. The Leeds Education Challenge, and the 'For Heads' model - which puts a representative group of head teachers at the centre of a strong partnership with officers - are providing the framework and confidence for a more co-ordinated approach, whilst also enabling more challenge within the system. The impact is evidenced by the strong set of results across Ofsted inspections of Leeds schools since the new inspection framework (September 2012) and by the co-ordinated response to the GCSE English results debate during late 2012.

2.9 Schools are continuing to engage with and invest in the cluster model of local partnership. It remains critical that this continues at a time when schools are gaining more autonomy and freedoms, to maintain a citywide collective focus on our shared priorities for children and young people.

### **National Citizen Service 2013-14**

2.10 The youth service will be delivering the National Citizen Service programme to benefit young people aged 16 and 17 in Leeds across two years. The programme aims to achieve:

- A more cohesive society, by mixing participants of different backgrounds.
- A more responsible society, by supporting the transition into adulthood for young people.
- A more engaged society, by enabling young people to work together to create social action projects in their local community.

2.11 Young people in the most deprived lower super output areas will be targeted, although the programme will be inclusive. The programme offers a structured delivery model, including residentials, to engage young people, build their confidence, improve teamwork and develop other skills to enable them to work together successfully. A more detailed report will be submitted to area committees later this year, detailing both the financial elements and the social action projects involved in the programme.

2.12 The cost of the programme to a young person is £50 per place. Area committees are asked to provide financial support for those young people who are unable to



cover the costs themselves, to ensure that no young person will be prevented from participating through hardship.

### **Continuous improvement**

- 2.13 The ongoing journey of improvement for Children's Services is critical in light of the intensive inspection regime faced by the directorate. Leeds is awaiting an unannounced Ofsted inspection of our child protection services. An 'improvement hub' has been established to co-ordinate the various strands of improvement activity taking place and a 'nine point plan' has been developed and shared widely with staff to set the direction for the next stage of development work needed to move towards the delivery of outstanding social work services.
- 2.14 Furthermore, Children's Services have agreed to work with Ofsted to enable them to test out some of the tools and methodology for the new looked after children and care leavers inspection. Leeds is the only authority that has been approached by Ofsted, and is an indication of Leeds' growing reputation within Ofsted.

### **3.0 Development of locality, targeted, and early support services**

- 3.1 Children's Services delivers work and services locally through 25 clusters. Each cluster has a local authority partner (LAP) and one or more elected members assigned to them. Elected members provide a vital role in supporting and challenging clusters to form the widest possible partnerships to support the local delivery of the CYPP. The role of the LAP is to support the cluster to deliver the CYPP locally, with particular reference to turning the curve on the three obsessions. There are a number of models of cluster governance, and some clusters are working with LAPs to review their existing governance structures. Elected members are welcome to be involved in these reviews. A list of cluster contacts is in appendix four (page 22).
- 3.2 Substantial efforts have been made to support clusters to develop services that identify and support vulnerable children, young people and families as early as possible in the life of the problem. A schools forum decision in 2012 means that clusters will continue to receive financial support for the next three years. In addition, services such as early start teams (partnerships between council early years staff and health) and children's social work teams have reorganised, to operate from/on a cluster-based geography.
- 3.3 From the first week of January 2013, a targeted services leader (TSL) was attached to each of the 25 clusters; this time last year, there were five. TSLs support the early identification of vulnerable families and utilise the top 100 methodology, and guidance and support, to co-ordinate services to vulnerable families. They are also responsible for the local co-ordination of the Families First cohort. The top 100 methodology for identifying and working with children and families is now established and well embedded in most clusters. A top 100 methodology support and guidance package has been developed to support emerging clusters.
- 3.4 The September 2012 report to area committees incorporated details of the development of targeted services within Children's Services. Targeted services consists of attendance services, support to clusters, intensive family support, and youth offending services. These services, and the early start services, work with

children, young people and families to ensure appropriate support is offered in a timely manner.

- 3.5 Targeted services has restructured to work more closely with clusters to support the attendance agenda. This has been very well received by clusters, with some outstanding feedback on the new relationships. This has contributed to Leeds reporting its best attendance figures ever across the city.
- 3.6 Common assessment framework (CAF) systems have been overhauled. The quality of most CAFs is good, and independent experts agree that Leeds has some of the most coherent CAF systems in the country. A comprehensive training programme for practitioners has been undertaken. Children's Services Scrutiny Board, the Children's Trust Board, and the Leeds Safeguarding Children's Board (LSCB) have endorsed the direction of travel. There is a continued focus on ensuring a consistency of practice in the city, as some families are not being offered CAFs as early in the life of the problem as they might.
- 3.7 Families First Leeds (the local response to the national Troubled Families programme) has been established, delivered in large part through our locality arrangements. A year-one, citywide cohort of 750 families has been identified for inclusion in the programme. Each of these families will have a quality assessment and named lead practitioner. Leeds is viewed as being at the forefront of this work: clusters, TSLs, and a willingness to work in partnership means that practitioners are well placed to work with the identified families.
- 3.8 Additional funding was claimed in January 2013 from the Department for Communities and Local Government through their payment by results scheme, as Leeds had demonstrated a reduction in offending, antisocial behaviour, and improved school attendance with 135 families from this cohort. There is confidence that further payment by results monies will be claimed on most other families within the cohort later.
- 3.9 At the core of the restorative approach is family group conferencing (FGC). Substantial new resources have been secured for this service providing a confidence that better outcomes will be achieved for families with children on child protection plans, at risk of becoming looked after or at risk of other poor outcomes.
- 3.10 The family intervention service has adopted a new framework for the delivery of services to vulnerable families. There are many case studies evidencing de-escalation from care or child protection plans, engagement in evidence-based parenting programmes, and better attendance at school.
- 3.11 Multi-systemic therapy (MST) continues to be recognised as delivering effective high quality interventions to some of the most challenging families in Leeds. A fourth team is being established, which will be one of the UK's first MST child abuse and neglect teams.
- 3.12 The youth offending service (YOS) can evidence a substantial reduction in the use of custody, and Leeds has continued to receive a national profile because of its participation in the custody payment by results pathfinder. The YOS continues to provide restorative services that have enabled victims of youth crime to achieve closure and reduce the risk of repeat victimisation.

3.13 Early start is an integrated, family-based offer for children zero to five years old, supporting all children and their families to have the best possible start in life. Working in partnership with GPs, midwives and other health and early years services, the early start service will help families play a positive role in their children's development, through reducing social isolation, promoting wellbeing, increasing parenting capacity, and supporting access to training and employment. The early start team uses restorative practice to support practitioners working with children, families and the community. The service will:

- Ensure that families from pregnancy to five years are offered the healthy child programme.
- Ensure that families from pregnancy to five years are offered a children's centre core purpose, including early years foundation stage curriculum.
- Identify children and families where additional preventative programmes and interventions will reduce their risks and improve future health and wellbeing.
- Promote and protect health, wellbeing, learning, and school readiness.
- Provide a gateway into specialist services.

#### **4.0 Performance update**

4.1 Appendix one (page 13) provides data and commentary on current performance for the area committee, which is summarised below. The previous report established baselines from which progress over the last six months is assessed. Where a measure is cumulative over the year, it is not possible to highlight progress in this report; in future reports, comparison to the previous year will be available.

4.2 Numbers of active foster carers and NEET (not in employment, education, or training) by area committee are presented for the first time. Improving the recruitment and retention of foster carers is a key focus for Children's Services and embedded in the Child Friendly City initiative. A geographical breakdown of the number of council-employed foster carers is provided for the first time in this report, based on carers' home postcode.

4.3 Education data are provided for the 2011-12 academic year. Information on foundation stage, key stage two, and key stage four was disaggregated to a ward level when last reported to area committees (March 2012), so an area committee comparison is not possible. However, the data in this report will be used as a baseline to provide a progress update in 12 months. Appendices two (page 17) and three (page 20) contain school level information.

#### **Inner North East area committee commentary**

4.4 The Inner North East area committee has 10.1 per cent of the city's 0-19 population, which represents 17,246 children and young people. There are 16 primary schools, two secondary schools, two through schools, and six children's centres located within the area committee boundary.

**Children and young people are safe from harm** - obsession: number of children in care

- 4.5 4.5 per cent (63) of the children looked after population come from the Inner North East area committee. This is five lower than the June figure, and reflects the decline seen in the overall city figure. 2.8 per cent (eight) of children and young people entering care between April and December 2012 come from the Inner North East area committee.
- 4.6 Six per cent of all CAFs initiated across the city come from the Inner North East area committee. 1,426 requests for service, of which 538 met the threshold for being treated as a referral to the Children's Social Work Service, are from the area. These figures suggest lower levels of need in the Inner North East area committee when compared to other area committees. The current number of children and young people subject to a child protection plan is 66, double the figure reported at the end of June.

**Children and young people do well at all levels of learning and have the skills for life** - obsession: young people in education employment or training  
- obsession: attendance

- 4.7 The number of NEET young people in the Inner North East area committee at the end of December was 97, 11 lower than the June figure. The level of NEET is 4.1 per cent, down by 0.4 percentage points from June, and significantly below the city level of 6.0 per cent. Future reports will compare data with a corresponding period from 12 months ago. The total number of NEET for the East North East area in December 2011 was 481.
- 4.8 Primary school attendance was 96.1 per cent in the Inner North East area committee, which is higher than the Leeds average, and unchanged from autumn 2011. Secondary school attendance was one percentage point above the Leeds average, at 94.7 per cent, but marginally lower than the autumn 2011 figure. 140 (8.8 per cent of the city cohort) children were persistently absent (missing at least 15 per cent of school) from primary schools in the area, and 238 (7.6 per cent) children and young people were persistently absent from secondary schools in the area.

**Children and young people choose healthy lifestyles, and voice and influence**

- 4.9 There is no update to the teenage conception data presented in the last area committee report.

**Local Ofsted inspections**

- 4.10 There are no children's homes in the Inner North East area. There have been no inspections of children's centres (city wide) since the last report.
- 4.11 Three primary schools, and one secondary school, have seen their inspection rating rise from satisfactory to good. All secondary schools, and 81 per cent of primary schools, in the Inner North East area are now rated good or better. Both these are above the corresponding city averages. There are no children's homes in the Inner North East area.

## **City commentary**

- 4.12 The following paragraphs summarise partnership progress against the CYPP indicators, including the three obsessions.

### **Children and young people are safe from harm**

- 4.13 *Obsession:* the number of children looked after has decreased by 80 (5.4 per cent) since the end of the 2011-12 financial year, with December's number of 1,395 being a 30-month low. Fewer children are becoming looked after, and there is greater focus on safely supporting more children to achieve permanence - children returning to their parents, being adopted, or becoming subject to a special guardianship order.
- 4.14 There were 956 children subject to a child protection plan in December. Whilst lower than at the beginning of 2012, the number is higher than the figure reported to area committees in June. Practice improvement is ongoing, including the embedding of restorative principles.

### **Children and young people do well at all levels of learning and have the skills for life**

- 4.15 *Obsession:* during the course of the last academic year, Leeds' schools made substantial improvements in attendance rates. Attendance in Leeds primary schools improved by 1.1 percentage points in 2011-12 and Leeds is now ranked in the top quartile of local authorities. There was also a good 1.4 percentage point improvement in secondary attendance. Whilst the gap is narrowing, secondary attendance remains lower in Leeds than nationally, with unauthorised absence being an ongoing challenge.
- 4.16 *Obsession:* with 16 to 19 year olds who are NEET, the gap to national performance is closing, down to 0.9 percentage points at the last point when comparative data were available. Youth contract funding will be used to enable access for 16 and 17 year olds who are NEET, to provide support such as a key worker; mentoring from business or peer mentoring; a work placement or volunteering opportunity; or support with employability and interview skills.
- 4.17 The trend of improving outcomes at the foundation stage continued in 2012, with a five-percentage point increase in the proportion of children achieving a good level of development. Leeds is now in the second quartile of local authorities for this indicator, but continues to have a large gap between the bottom 20 per cent of children and the rest of the cohort.
- 4.18 Changes in statutory assessment arrangements at the end of key stage two make comparison with previous years difficult. With this caveat in mind, there has been a four-percentage point improvement in the proportion of children achieving a level four or better in the combined English and maths indicator. However, Leeds is two percentage points below national. Pupil progress between key stages one and two is good, with Leeds' performance against this measure being in the top quartile for English and in the second quartile for maths.

- 4.19 The 2012 results at key stage four were affected by the decision to change GCSE grade boundaries for the summer round of examination entries. Whilst there was a slight improvement, with 55 per cent of young people achieving 5+ A\*-C GCSE including English and maths, this was a smaller than expected increase. Partnership improvement activity continues however, with school-based lead professionals supporting teaching and learning networks.
- 4.20 No further data are available since the last report for level three qualifications at 19.
- 4.21 There has been a 12.9 per cent increase in apprenticeship starts from the same period last year, compared to a 1.5 per cent decrease nationally. Success rates by 16 to 18 year olds in Leeds for completing apprenticeships continue to be above national success rates. Innovative new projects such as the apprenticeship training agency<sup>1</sup>, and an apprenticeship hub, are being developed.
- 4.22 Projections for 2012-13 show an increase in children and families accessing short breaks. A new, targeted short breaks service began in April 2012, delivered by a partnership of providers led by the northeast specialist inclusive learning centre.

### **Children and young people choose healthy lifestyles**

- 4.23 There is no update to either the teenage conception data, or the free school meal uptake data, presented in the last area committee report.
- 4.24 Although rates of childhood obesity have plateaued, they remain too high, with nearly one in five children in year six (age 11) obese. Children in deprived parts of Leeds are more likely to be obese than children in non-deprived Leeds. Data are only available at city level.

### **Children and young people are active citizens who feel they have a voice and influence**

- 4.25 The number of young people convicted of one or more offences continues to fall. Data on the number of 10 to 17 year olds committing an offence between April and September show that there were 507 offenders, with one quarter of these concentrated in one area committee area.
- 4.26 With children and young people's influence in the community, a wide range of development work is being undertaken through the voice and influence service.

### **Ofsted inspections**

- 4.27 Ofsted changed their schools inspection framework in September 2012, removing the 'satisfactory' rating and replacing it with 'requires improvement'. Despite this change, the percentages of both primary and secondary schools in Leeds rated as good or better by Ofsted have improved since the previous area committee report. Primary schools are at 76 per cent (a rise of seven percentage points); secondary schools are at 61 per cent (a rise of three percentage points).

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<sup>1</sup> <http://www.apprenticeships.org.uk/Employers/Steps-to-make-it-happen/GTA-ATA.aspx>

- 4.28 There are eleven directly managed local authority children's homes providing residential places for children looked after. These receive annual full inspections and six-month interim inspections. 45 per cent of the council's children's homes are currently rated good or better (based on full inspections) by Ofsted, which is unchanged from the previous report. One home is now rated as 'outstanding' after its most recent inspection, rising from its previous rating of 'good'.
- 4.29 There have been no inspections of children's centres since the last report. 81 per cent remain rated good or better by Ofsted.

## **5.0 Corporate considerations**

- 5.1 There are no corporate considerations in this report, which provides information and updates to area committees. This information will be available elsewhere in corporate reports.

## **6.0 Consultation and engagement**

- 6.1 This report is going to area committee meetings that involve a wide range of partners and stakeholders. Consultation and engagement is integral to the work of Children's Services and the Children's Trust, as evidenced in Child Friendly City work.

## **7.0 Equality and diversity/cohesion and integration**

- 7.1 Equality issues are implicit in the information provided in this report. The differences shown illustrate that there are different levels of need and of outcomes across the city. Additional equality analysis of the information provided is undertaken.

## **8.0 Council policies and city priorities**

- 8.1 A significant proportion of the information included in this report relates to the city priorities for children and young people and the outcomes contained in the CYPP 2011-15.

## **9.0 Resources and value for money**

- 9.1 There are no resource implications in this report.

## **10.0 Legal implications, access to information, and call in**

- 10.1 This report is not eligible for call in, due to being a Council function.

## **11.0 Risk management**

- 11.1 There are no risk management implications in this report. The priorities reflected in this report are monitored through Leeds City Council performance and, where appropriate, risk management processes.

## **12.0 Conclusions**

12.1 Not applicable, as this report is information based.

## **13.0 Recommendations**

13.1 The Inner North East area committee is requested to note the content of this report.

13.2 The Inner North East area committee is asked for feedback on the report.

13.3 Area committees are asked to consider providing financial support to young people wanting to access the National Citizen Service programme who are unable to self-fund.

## **14.0 Background documents<sup>2</sup>**

14.1 There are no background documents to accompany this report.

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<sup>2</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.



## Appendix one: performance data for Inner North East area committee

<b>Area Committee: Inner North East</b>								
Spring 2013 Children's Services performance update								
<b>Measure</b>	<b>Leeds</b>	<b>Inner NE</b>	<b>Current data period</b>	<b>Highest</b>	<b>Average</b>	<b>Lowest</b>		
1. Number of children and young people 0-19	171,127	17,246	Jan 2012	23,910	17,113	11,581		
2. Percentage of children and young people	n/a	10.1%	Jan 2012	14.0%	10.0%	6.8%		
3. Number of primary schools	218	16	Current	28	22	15		
4. Number of secondary schools	36	2	Current	6	4	2		
4a. Number of through schools	2	2	Current	2	0	0		
5. Number of children's centres	58	6	Current	11	6	3		
<b>Commentary</b> The Inner North East area committee has 10.1% of the city's 0-19 population, which represents 17,246 children and young people. There are 16 primary schools, four secondary schools, two through schools, and six children's centres located within the area committee boundary.								
<b>Keeping children safe from harm</b>	<b>Leeds</b>	<b>Inner NE</b>			<b>Current data period</b>	<b>Highest</b>	<b>Average</b>	<b>Lowest</b>
		<b>Current reporting period</b>	<b>Previous reporting period</b>	<b>Direction of travel</b>				
6. Number of children looked after	1,395	63	68		31 Dec 2012	384	134	18
7. Number of children entering care	281	8	21	(Cumulative)	Apr-Dec 2012	71	28	6
8. Number of children subject to a child protection plan	956	66	28	↔	31 Dec 2012	188	93	13
9. Number of CAFs initiated	648	39	18	(Cumulative)	Apr-Dec 2012	128	63	22
10. Number of requests for service	24,862	1,426	522	(Cumulative)	Apr-Dec 2012	5,254	2,305	816
11. Number of requests for service leading to a referral	8,281	538	125	(Cumulative)	Apr-Dec 2012	1,937	786	217
12. Number of LCC-employed foster carers	550	69	n/a	(New data item)	31 Dec 2012	81	48	21

12a.	Number of family placement foster carers	104	16	n/a	(New data item)	31 Dec 2012	16	11	5
<p>Commentary</p> <p>4.5% (63) of the children looked after population come from the Inner North East area. This is five lower than the June figure, and reflects the decline seen in the overall city figure. 2.8% (8) of children and young people entering care between April and December 2012 come from the Inner North East area.</p> <p>6% of all CAFs initiated across the city come from the Inner North East area. 1,426 requests for service, of which 538 met the threshold for being treated as a referral to the Children's Social Work Service, are from the area. These figures indicate low levels of need in the Inner North East when compared to other area committees. The current number of children and young people subject to a child protection plan is 66, double the figure reported at the end of June.</p>									
<b>Do well in learning and have the skills for life</b>		<b>Leeds</b>	<b>Inner NE</b>			<b>Current data period</b>	<b>Highest</b>	<b>Average</b>	<b>Lowest</b>
			<b>Current reporting period</b>	<b>Previous reporting period</b>	<b>Direction of travel</b>				
13.	Primary school attendance levels	95.8%	96.1%	96.2%		2011-12 HT 1-5	97.0%	95.8%	94.6%
14.	Secondary school attendance levels	93.7%	94.7%	94.9%		2011-12 HT 1-5	94.7%	93.4%	90.8%
15.	Number of pupils persistently absent at primary	1,589	140	153		2011-12 HT 1-5	377	159	52
16.	Number of pupils persistently absent at secondary	3,142	238	228	æ	2011-12 HT 1-5	598	314	194
17.	Number of NEET <sup>i</sup>	1,374	97	108		31 Dec 2012	270	117	44
17a.	Percentage of NEET <sup>i</sup>	6.0%	4.1%	4.5%		31 Dec 2012	8.6%	4.9%	1.8%
18.	Number of 'not knows'	2,056	167	n/a	(New data item)	31 Dec 2012	461	246	109
18a.	Percentage of 'not knows'	10.9%	7.0%	n/a	(New data item)	31 Dec 2012	17.3%	10.3%	7.0%
19.	Foundation Stage good level of development	62.8%	63.9%	n/a	(Annual data item)	2011-12 AY	76.7%	63.0%	49.6%
20.	Key Stage 2 level 4+ English and maths	77.3%	75.9%	n/a	(Annual data item)	2011-12 AY	87.6%	77.3%	67.5%
21.	5+ A*-C GCSE inc English and maths	54.3%	48.9%	n/a	(Annual data item)	2011-12 AY	66.0%	52.4%	36.8%
<p>Commentary</p> <p>Primary school attendance was 96.1% in the Inner North East area, which is higher than the Leeds average, and unchanged from autumn 2011. Secondary school attendance was one percentage point above the Leeds average, at 94.7%, but marginally lower than the autumn 2011 figure. 140 (8.8% of the city cohort) children were persistently absent (missing at least 15% of school) from primary schools in the area, and 238 (7.6%) children and young people were persistently absent from secondary schools in the area.</p>									

The number of NEET young people in the Inner North East area at the end of December was 97, 11 lower than the June figure. The level of NEET is 4.1%, down by 0.4 percentage points from June, and significantly below the city level of 6.0%. Future reports will compare data with a corresponding period from 12 months ago. The total number of NEET for the East North East area in December 2011 was 481.

Choose healthy lifestyles	Leeds	Inner NE			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
22. Teenage pregnancy <sup>ii</sup>	1,145	65	n/a	(No new data)	Jun 09-Jun 10	233	115	43
Commentary There are no new data since the last report. The Inner North East has the second lowest teenage conceptions of all the area committees.								
Voice and influence	Leeds	Inner NE			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
23. 10 - 17 year olds committing an offence	507	38	67	(Not comparable)	Apr-Sept 2012	126	45.9	13
Ofsted inspections	Leeds	Inner NE			Current data period	Highest	Average	Lowest
		Current reporting period	Previous reporting period	Direction of travel				
24. Percentage of primary schools good or better	76%	81%	64%	æ	31 Dec 2012	93%	75%	64%
25. Percentage of secondary schools good or better	61%	100%	25%	æ	31 Dec 2012	100%	59%	25%
26. Percentage of children's centres good or better <sup>iii</sup>	81%	100%	75%	æ	31 July 2012	100%	88%	60%
27. Percentage of children's homes good or better	45%				31 Dec 2012	100%	42%	0%
Ofsted judgement - Inner North East	Current period: 31 Dec 2012				Previous period: 31 July 2012			
	Outstanding	Good	Satisfactory	Inadequate	Outstanding	Good	Satisfactory	Inadequate
28. Primary schools	5	8	3	0	5	5	6	0
29. Secondary schools	0	4	0	0	0	3	1	0
30. SILCs (citywide)								

31. Pupil referral units (citywide)									
32. Children's centres	1	2	0	0	1	2	0	0	
33. Children's homes									
<p><b>Commentary</b>  Three primary schools, and one secondary school, have seen their inspection rating rise from satisfactory to good. All secondary schools, and 81% of primary schools, in the Inner North East area are now rated good or better. Both these are above the corresponding city averages. There are no children's homes in the Inner North East area.</p>									
Secondary schools	Current period		Previous period		Direction of travel				
	Ofsted	Attendance	Ofsted	Attendance	Ofsted	Attendance			
Allerton Grange High School	2	93.8%	3	94.1%	æ				
Cardinal Heenan Catholic High School	2	94.7%	2	95.5%					
Carr Manor High School (through school)	2	93.9%	2	93.8%		æ			
Roundhay School (through school)	2	96.1%	2	96.2%					
<p><b>Key:</b> <b>AY</b> - academic year <b>FY</b> - financial year <b>HT</b> - half term ... data below five (suppressed for confidentiality)</p> <p><b>Ofsted grades:</b> 1 = Outstanding, 2 = Good, 3 = Satisfactory/Requires Improvement, 4 = Inadequate</p> <p><sup>i</sup> The citywide figure reports 'adjusted NEET' (see data definitions), the area committee figures do not take account of 'adjusted NEET'</p> <p><sup>ii</sup> No new data available since the last report</p> <p><sup>iii</sup> No further children's centres inspections have been undertaken since the last report</p>									

## Appendix two: individual school Foundation Stage and Key Stage 2 results 2012

Area	Area committee	Primary school	Foundation Stage good level of development (per cent)	Per cent level 4+ English and maths	Per cent expected progress English	Per cent expected progress maths
-	-	<b>Leeds</b>	<b>62.8</b>	<b>76.7</b>	<b>91.9</b>	<b>88.8</b>
-	-	<b>National</b>	<b>64</b>	<b>79</b>	<b>89</b>	<b>87</b>
ENE	Inner East	All Saints C of E Primary School	50	75.0	96.4	92.9
ENE	Inner East	Bankside Primary School	42.7	81.7	100.0	94.4
ENE	Inner East	Beechwood Primary School	42.4	68.6	94.1	82.4
ENE	Inner East	Brownhill Primary School	29.5	48.7	80.6	90.0
ENE	Inner East	Cross Gates Primary School	53.6	79.2	100.0	100.0
ENE	Inner East	Ebor Gardens Primary School	75.9	67.9	91.7	100.0
ENE	Inner East	Grange Farm Primary School	50.8	78.7	83.0	93.6
ENE	Inner East	Harehills Primary School	48.9	55.6	77.9	74.1
ENE	Inner East	Hovingham Primary School	47.5	57.1	88.3	85.0
ENE	Inner East	Oakwood Primary School	47.5	45.0	81.1	75.0
ENE	Inner East	Our Lady of Good Counsel Catholic Primary School	60	80.0	89.7	96.6
ENE	Inner East	Parklands County Primary School	51.3	78.6	92.9	89.3
ENE	Inner East	Richmond Hill Primary School	42.4	57.1	78.9	84.2
ENE	Inner East	Seacroft Grange Primary School	35.5	87.5	100.0	95.5
ENE	Inner East	Shakespeare Primary School	38.6	62.8	100.0	96.9
ENE	Inner East	St Augustine's Catholic Primary School	49.2	76.5	93.8	89.4
ENE	Inner East	St Nicholas Catholic Primary School	50	77.5	97.5	100.0
ENE	Inner East	St Patrick's Catholic Primary School	63.3	74.2	93.1	82.8
ENE	Inner East	St Peter's C of E Primary School	76.7	89.7	100.0	96.4
ENE	Inner East	Victoria Primary School	41.7	44.2	88.1	85.7
ENE	Inner East	Woodlands Primary School	66.7	41.7	80.0	69.1
ENE	Inner East	Wykebeck Primary School	51.1	81.3	87.5	93.8
ENE	Inner North East	Bracken Edge Primary School	40	55.6	85.0	89.2
ENE	Inner North East	Carr Manor Primary School	86.9	83.1	86.2	87.9
ENE	Inner North East	Chapel Allerton Primary School	56.7	73.7	96.3	77.8
ENE	Inner North East	Gledhow Primary School	72.6	85.2	96.6	94.1
ENE	Inner North East	Hillcrest Primary School	43.9	46.7	96.4	85.5

Area	Area committee	Primary school	Foundation Stage good level of development (per cent)	Per cent level 4+ English and maths	Per cent expected progress English	Per cent expected progress maths
-	-	<b>Leeds</b>	<b>62.8</b>	<b>76.7</b>	<b>91.9</b>	<b>88.8</b>
-	-	<b>National</b>	<b>64</b>	<b>79</b>	<b>89</b>	<b>87</b>
ENE	Inner North East	Holy Rosary and St Anne's Catholic Primary School	53.3	75.0	100.0	96.3
ENE	Inner North East	Immaculate Heart of Mary Catholic Primary School	75	90.9	96.2	89.4
ENE	Inner North East	Kerr Mackie Primary School	75	70.9	94.3	88.7
ENE	Inner North East	Meanwood C of E Primary School	63.3	96.3	100.0	95.8
ENE	Inner North East	Mill Field Primary School	49.1	64.7	92.9	100.0
ENE	Inner North East	Moor Allerton Hall Primary School	55.4	60.6	97.0	75.8
ENE	Inner North East	Moortown Primary School	76.7	93.5	96.4	91.7
ENE	Inner North East	Roundhay St Johns C of E Primary School	73.3	83.9	100.0	93.1
ENE	Inner North East	St Matthew's C of E Primary School	54.2	74.5	80.4	93.5
ENE	Inner North East	St Urban's Catholic Primary School	80	83.9	100.0	90.0
ENE	Inner North East	Talbot Primary School	71.2	98.4	100.0	100.0
ENE	Outer North East	Aberford C of E Primary School	76.5	16.7	33.3	16.7
ENE	Outer North East	Allerton C of E Primary School	57.1	66.7	88.0	96.0
ENE	Outer North East	Alwoodley Primary School	70.2	88.3	93.2	96.4
ENE	Outer North East	Bardsey Primary School	66.7	87.0	100.0	85.7
ENE	Outer North East	Barwick-in-Elmet C of E Primary School	77.3	95.0	90.0	90.0
ENE	Outer North East	Boston Spa C of E Primary School	76.2	83.3	91.7	91.7
ENE	Outer North East	Bramham Primary School	76.9	100.0	100.0	100.0
ENE	Outer North East	Brodetsky Primary School	100	77.1	94.1	96.8
ENE	Outer North East	Collingham Lady Elizabeth Hastings C of E Primary	66.7	93.8	100.0	96.4
ENE	Outer North East	Crossley Street Primary School	83.9	100.0	96.7	100.0
ENE	Outer North East	Harewood C of E Primary School	86.7	93.3	91.7	100.0
ENE	Outer North East	Highfield Primary School	76.7	81.4	94.9	86.1
ENE	Outer North East	Primrose Lane Primary School	79.3	100.0	100.0	100.0
ENE	Outer North East	Scholes (Elmete) Primary School	73.2	100.0	93.3	96.3
ENE	Outer North East	Shadwell Primary School	83.3	95.5	100.0	93.8
ENE	Outer North East	St Edward's Catholic Primary School	100	84.6	87.5	95.8
ENE	Outer North East	St Joseph's Catholic Primary School Wetherby	89.3	96.6	93.1	95.8

Area	Area committee	Primary school	Foundation Stage good level of development (per cent)	Per cent level 4+ English and maths	Per cent expected progress English	Per cent expected progress maths
-	-	<b>Leeds</b>	<b>62.8</b>	<b>76.7</b>	<b>91.9</b>	<b>88.8</b>
-	-	<b>National</b>	<b>64</b>	<b>79</b>	<b>89</b>	<b>87</b>
ENE	Outer North East	St Paul's Catholic Primary School	56.7	96.7	96.6	100.0
ENE	Outer North East	Thorner C of E Primary School	83.3	95.2	77.8	94.4
ENE	Outer North East	Thorp Arch Lady Elizabeth Hastings C of E Primary	70	73.7	93.3	73.3
ENE	Outer North East	Wetherby Deighton Gates Primary School	68.8	90.2	89.7	92.3
ENE	Outer North East	Wetherby St.James' C of E Primary School	58.3	70.0	100.0	100.0
ENE	Outer North East	Wigton Moor Primary School	73.3	90.4	96.2	93.8

## Appendix three: individual school Key Stage 4 results 2012

Area	Area committee	Secondary school	Per cent achieving 5+ A*-C including English and maths GCSE	Per cent making expected progress in English	Per cent making expected progress in maths
-	-	<b>Leeds results</b>	<b>55</b>	<b>62.4</b>	<b>66.3</b>
-	-	<b>National results</b>	<b>59.4</b>	<b>69.2</b>	<b>69.8</b>
ENE	Inner East	David Young Community Academy	50	58	48
ENE	Inner East	E-ACT Leeds East Academy	39	52	58
ENE	Inner East	Mount St Mary's Catholic High School	40	40	56
ENE	Inner East	Primrose High School (now The Co-operative Academy)	28	44	55
ENE	Inner North East	Allerton Grange School	47	54	65
ENE	Inner North East	Cardinal Heenan Catholic High School	56	53	77
ENE	Inner North East	Carr Manor Community School, Specialist Sports College	33	47	60
ENE	Inner North East	Roundhay School	70	77	81
ENE	Outer North East	Allerton High School	62	71	62
ENE	Outer North East	Boston Spa School	48	47	61
ENE	Outer North East	Wetherby High School	80	80	81
South	Inner South	Cockburn	57	74	73
South	Inner South	South Leeds Academy	33	43	42
South	Outer East	Brigshaw High School and Language College	59	66	64
South	Outer East	Corpus Christi Catholic College	49	50	64
South	Outer East	Garforth Academy	74	74	86
South	Outer East	John Smeaton Community College	40	50	50
South	Outer East	Temple Moor High School Science College	67	80	73
South	Outer South	Bruntcliffe School	45	57	59
South	Outer South	Rodillian School	63	75	71
South	Outer South	Royds School Specialist Language College	45	58	59
South	Outer South	The Morley Academy	62	64	87
South	Outer South	Woodkirk Academy	68	66	82
WNW	Inner North West	Abbey Grange Church of England Academy	64	73	69
WNW	Inner North West	City of Leeds School	25	36	33
WNW	Inner North West	Lawnswood School	54	67	70
WNW	Inner West	Leeds West Academy	57	83	59



Area	Area committee	Secondary school	Per cent achieving 5+ A*-C including English and maths GCSE	Per cent making expected progress in English	Per cent making expected progress in maths
-	-	<b>Leeds results</b>	<b>55</b>	<b>62.4</b>	<b>66.3</b>
-	-	<b>National results</b>	<b>59.4</b>	<b>69.2</b>	<b>69.8</b>
WNW	Inner West	Swallow Hill Community College	28	43	33
WNW	Outer North West	Benton Park School	61	68	61
WNW	Outer North West	Guiseley School	64	66	75
WNW	Outer North West	Horsforth School	63	59	81
WNW	Outer North West	Otley Prince Henry's Grammar School Specialist Language College	73	77	79
WNW	Outer North West	Ralph Thoresby School	47	61	55
WNW	Outer North West	St Mary's Catholic Comprehensive School, Menston	89	80	91
WNW	Outer West	Crawshaw School	61	66	75
WNW	Outer West	Farnley Park Maths and Computing College	57	66	74
WNW	Outer West	Priesthorpe School	63	74	69
WNW	Outer West	Pudsey Grangefield School	61	68	63

## Appendix four: clusters - member leads; cluster chairs; cluster managers; LAPs

Cluster	Elected member	Ward	Cluster chair	Cluster chair job	Cluster contact	Local authority partner	Local authority partner job title
<b>East North East</b>							
Alwoodley	Cllr D Cohen	Alwoodley	Jeremy Dunford	Head Teacher (Brodetsky Primary School)	Julie Cooke	Jody Sheppard	Family Support and Parenting Lead
CHESS	Cllr J Dowson Cllr A Hussain	Chapel Allerton Gipton and Harehills	Sarah Ruddy	Head Teacher (Bankside Primary School)	Steve Lake (TSL)	Marcia Harding	Closing the Gap Lead
EPOS	Cllr A Lamb Cllr M Robinson	Wetherby Harwood	Chris Walsh	Head Teacher (Boston Spa School)	Philip Harper	Paul Bollom	HOS Commissioning and Market Management
Inner East	Cllr R Harington Cllr A Khan	Gipton and Harehills Burmantofts and Richmond Hill	Ann Nicholl	Governor (JCC Chair)	Diane Walker	Jim Hopkinson	HOS Targeted Services
NEXT	Cllr C Macniven Cllr S Hamilton	Roundhay Moortown	John McCall	Deputy Head Teacher (Allerton Grange High School)	Jo Odu	Gillian Mayfield	Area Targeted Service Lead ENE
NEtWORKS	Cllr E Taylor	Chapel Allerton	Jane Farrer	Deputy Head Teacher (Carr Manor High School)	Steve Lake (TSL)	Sal Tariq	HOS - Children's Social Work
Seacroft Manston	Cllr V Morgan Cllr P Gruen	Killingbeck & Seacroft Crossgates and Whinmoor	Ken Morton	Children's Services	Mark Smith	Ken Morton	HOS - Young People and Skills
<b>South East</b>							
Ardsley and Tingley	Cllr K Renshaw Cllr J Elliot	Ardsley & Robin Hood Morley South	Duncan Grant	Head Teacher (Hill Top)	Helen Kerr	Izabella Atraszkiewicz	Support for Leadership and Governance
Beeston, Cottingley and Middleton	Cllr K Groves Cllr A Ogilvie	Middleton Park Beeston and Holbeck	Siobhan Roberts	Assistant Head At Cockburn	Joanne Hainsworth	Martyn Stenton	Targeted Service Area Manager - SE
Brigshaw	Cllr J Lewis	Kippax and Methley	Kirsty Moleele	Head Teacher (Kippax Greenfield Primary)	Shelagh Tompkinson	Ken Morton	HOS - Young People and Skills
Garforth	Cllr T Murray	Garforth & Swillington	Jane Addy	Parent Governor	Sharon Elliott	Mary Armitage	Integrated Processes Head of Service
JESS	Cllr J Blake Cllr M Iqbal Cllr A Gabriel	Middleton Park City and Hunslet Beeston and Holbeck	Patrick Wilkins	Head Teacher (New Bewerley Primary School)	Maggie Hartley	Andrea Richardson	HOS - Early Help
Morley	Cllr N Dawson Cllr B Gettings Cllr S Varley	Morley South Morley North Morley South	Heather Scott	Head Teacher (Bruntcliffe High School)	Helen Kerr	Gail Webb	Head of Service Learning Development

Cluster	Elected member	Ward	Cluster chair	Cluster chair job	Cluster contact	Local authority partner	Local authority partner job title
Rothwell	Cllr L Mulherin Cllr S Golton	Ardsley & Robin Hood Rothwell	Bernadette Young	Head Teacher (Royds)	Jo-Anne Shiffer	Gerry Hudson	Contracting and Strategic Investment Service Lead
Templenewsam Halton	Cllr M Lyons	Temple Newsam	Nadine Good	Barnardo's	Lisa Oxley	Mark Hopkins	Culture Lead
<b>West North West</b>							
Aireborough	Cllr P Latty Cllr S Lay	Guiseley and Rawdon Otley and Yeadon	Paul Morrissey	Head Teacher (Guiseley School Technology College)	Simon Toyne	Alun Rees	Head of the Virtual College
ACES	Cllr Alison Lowe	Armley	Pauline Gavin	Head Teacher (St Bartholomew's C of E Voluntary Controlled Primary School)	Lucy Britton	Anne Kearsley	Children's Centres and Early Help Lead
Bramley	Cllr T Hanley	Bramley and Stanningley	Danny Kenny	Head Teacher (Hollybush Primary School)	Julia Pope	Vanessa Huws- Jones	0-11 Lead for Teaching and Learning
ESNW	Cllr B Anderson Cllr J Bentley	Adel and Wharfdale Weetwood	Ian Blackburn	Head Teacher (Ireland Wood)	Gill Wyatt	Jean Davey	Youth Offer Lead
Farnley	Cllr A Blackburn	Farnley and Wortley	Jan Toothill Barbara Giles	Head Teacher Ryecroft Head Teacher Lower Wortley	Jenny Pashley	Andy Lloyd	Head of Service - Children's Workforce Development
Horsforth	Cllr B Cleasby	Horsforth	Jill Rowett	Assistant Head (Horsforth School Specialist Science College)	Tessa Freer	Louise Snowden	Complex Needs Area Lead
Inner NW Hub	Cllr J Illingworth Cllr M Hamilton	Kirkstall Headingley	Irena Riley	Children's Centre Manager - Hawksworth Wood CC	Pat Spedding	Barbara Newton	HOS - Complex Needs
OPEN XS	Cllr J Akhtar	Hyde Park and Woodhouse	Mo Duffy Emma Manners	Head Teacher (Blenheim Primary School) Cardigan Centre	Dee Lazenby	Stuart Gosney	Capacity Planning and Sufficiency Lead
Otley/Pool/ Bramhope	Cllr S Lay	Otley and Yeadon	Janet Sheriff	Head Teacher (Otley Prince Henry's Grammar School)	Phil Temple	Claire Walker	Head of Service - Policy Planning Information and Procedures
Pudsey	Cllr J Jarosz Cllr A Carter	Pudsey Calverley and Farsley	Dave Foxton	Vice chair - no chair currently in post	Elizabeth Hardaker	Jancis Andrew	Area Targeted Service Lead WNW

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**Report of The Chief Officer of Parks and Countryside**

**Report to North East Inner Area Committee**

**Date: 21<sup>st</sup> February 2013**

**Subject: Annual Report – for the Parks and Countryside Service**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):		
Chapel Allerton		
Moortown		
Roundhay		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

**Summary of main issues**

1. The report provides an area profile of key assets, information on park usage and a customer based perspective of the quality of the assets and services provided.
2. It highlights the current progress towards Leeds Quality Park (LQP) status for community parks in the area. It provides the costs of achieving and retaining LQP status in community parks up to the year 2020.
3. The report details capital improvements in community parks, sport pitches and fixed play in the area for the last 12 months and planned improvements to be delivered in the next 12 months.
4. It gives a detailed breakdown of events and volunteering in the area.
5. It gives an overview of the Streetscene Grounds Maintenance contract considering performance for grass cutting in 2012. It sets out the specification and how this is developing alongside suggesting increased engagement in performance monitoring.

**Recommendations**

6. The Area Committee is requested to note the content of the report and to communicate priorities for investment in community parks, playing pitches and fixed play facilities in light of the issues raised.

## **1 Purpose of this report**

- 1.1 This report seeks to further develop the relationship between the Parks and Countryside service and the North East Inner Area Committee, as agreed at Executive Board.
- 1.2 It provides an overview of the service and sets out some of the challenges faced along with key performance management initiatives. In addition it seeks to provide a positive way forward for delivering the extended role of the Area Committee.
- 1.3 In particular it sets out at an area level progress made in attaining Leeds Quality Park standard. It also sets out investment needs to attain LQP standards and to retain them.

## **2 Background information**

### **Service Description**

- 2.1 Leeds City Council has one of the largest fully inclusive local authority Parks and Countryside services, managing almost 4,000 hectares of parks and green space. This includes 7 major parks, 62 community parks and 95 recreation grounds and 391 local green spaces, which include 144 playgrounds and 500 sports facilities ranging from skateboard parks to golf courses, and which play host to 600 events annually. The service also manages a nursery which produces over 4 million bedding plants each year, 97 allotment sites, over 800km of Public Right of Way (PROW), and 156 nature conservation sites, as well as 22 cemeteries and three crematoria.
- 2.2 The 2009 Parks and Countryside residents survey showed that the service attracts almost 68 million visits each year from Leeds' residents alone, and that approximately 96% of these are regular park users. These range from anybody using a park for informal recreation (e.g. walking, observing nature) to people who take part in formal activities (e.g. football clubs, conservation volunteers or to attend events). The user surveys also evidenced that 10m visits are made to our green space by Young People (12-19) compared to 3.6m by Children (5-11).

### **Description of Priority Advisory Function**

- 2.3 The priority advisory function for Area Committees relates to community parks provision that have a wide range of facilities, including general recreation, sports pitches, play and formal and informal horticultural facilities.
- 2.4 Where developments are less significant or only impact on one site then ward members and community groups will be informed and consulted using established procedures. It is important to note that good levels of engagement with ward members exist and this function seeks to enhance this engagement.

### 3 Main issues

#### Area Profile of the Service

- 3.1 The following table summarises community green space assets managed by Parks and Countryside in the North East Inner Area Committee:

<b>Asset</b>	<b>Quantity</b>
Community parks	4
Playing Pitches:	
Cricket	5
Football	26
Rugby League	1
Bowling greens	6
Playgrounds	10
Multi-use games areas	3
Skate parks	2

#### **Community Parks**

- 3.2 The service undertook a residents survey using the Citizen's Panel methodology during the summer of 2012. Whilst this has provided some city wide data, more work is required to provide sufficient data at an area committee level. Options to undertake additional surveys during 2013 are currently being examined to provide an updated dataset for usage and satisfaction.
- 3.3 Analysis from the 2009 residents survey was carried out relevant to the 4 community parks in the area which are;

<b>Site Name</b>	<b>Annual Number of Visits</b>	Total Annual Visits to North East Inner Community Parks is 2.6m approx.
Chapel Allerton Park	440,089	
Meanwood Park	1,617,690	
Norma Hutchinson Park	91,693	
Potternewton Park	408,751	

- 3.4 The residents survey provides significant insight into the users of community parks, demographics of users, how they get there and what they do. A detailed insight of each community park is given in appendix 1. The key analysis points are;
- Approximately 71% of visitors are adults with 29% children and young people.
  - There are a wide range of reasons for visiting but nearly all visitors at some point go for relaxation or exercise. Enjoying the surroundings and for using play facilities are also very popular.
  - Nearly 80% of visitors travel to the park on foot of which 55% take less than 10 minutes to travel there.
  - Of the 20% who visit by car 78% take less than 10 minutes to get there.

- 32% of visitors go to community parks either every day or on most days, whilst 64% go at least once a week.

3.5 Parks and Countryside provide annual pitch hire for sports teams in the area. The table below shows the number of teams with current bookings playing on pitches in the area; *(note this excludes clubs who have a long term lease in place)*

Age Group	No of Teams
Open Age	16
Juniors	30

### Volunteering in the Parks and Countryside Service

3.6 The Service continues to focus on increasing the number of volunteers and groups working in the area. There has been a significant increase in the value of activities which take place particularly in the area of corporate volunteering. Our emphasis for the next 12 months will be to :

- Seek to increase corporate volunteering working in partnership with Leeds Ahead.
- Continue to improve involvement with the many “in bloom” groups in Leeds.
- It is an ambition to have a volunteer group for every community park where there is a site based gardener.

3.7 It is estimated that volunteers across all groups contribute nearly 1,000 days of voluntary work in the North East Inner area over a 12 month period. The tables below give details of works undertaken in North East Inner since November 2011 and the active groups in the area Committee;

**Table 1 - Work undertaken by volunteers working with the Rangers;**

Site	Organisation	Task	No. of Vol Days
Gledhow Valley Wood	Friends of Gledhow Valley Woods	Path work	12.1
	Friends of Gledhow Valley Woods	Bath house clean up	7.1
		Beech Thinning	6.9
		Path repair, thinning, litter pick	13.1
		Pond	9.3
Highwood Grove Woods	Friends of Queenshills and Highwoods	Big Clean Up	10.3
	Friends of Queenshills and Highwoods	Planting and clearance work = Meeting	6.9
Meanwood Park	Leeds Parks Volunteers	Bulb planting, forking round tree and resiting litter bin	5.0
	Leeds Wildlife Volunteers	Drystone Walling	1.4
		Meadow management	5.1
	Meanwood Primary School	Balsam Bash	10.0
	Transition Meanwood	Balsam Bash	2.5
Roundhay	FORP	Weed shrubberies	5.7



Site	Organisation	Task	No. of Vol Days
Park	Leeds Parks Volunteers	Clearing footpath, bridge, steps and other features	3.6
		Removing weeds from dam	2.4
		Weeding	3.9
Sugarwell Hill Plantations	Sugerwell School	Snowdrop Planting, nestbox building, litterpick	25.1
<b>Total</b>			<b>130.4</b>

**Table 2 - Corporate volunteer actions;**

Site	Organisation	Task	No. of Vol Days
Meanwood Park	Lloyds	Balsam Bash and Mire Management	7.9
Roundhay Park	first direct	Sustainable garden weed	6.9
	Lloyds	Paint cricket pavillion, boat house, seats Cricket posts	34.3
	LCC HR services	Planting flower beds	12.9
<b>Total</b>			<b>62</b>

**Table 3 - Educational work within the North East Inner area:**

Site	School	Activity	No Of Children
Gledhow Valley Wood	Chapel Allerton Primary School	Minibeasts and habitats	24
Gledhow Valley Wood	Chapel Allerton Primary School	Minibeasts and habitats	28
Meanwood Park	Meanwood Primary	Balsam Bash	30
Roundhay Park	Kerr Mackie Primary	Seed gathering	32
Roundhay Park	Kerr Mackie Primary	Seed gathering	32
Roundhay Park	Immaculate Heart of Mary	Seed gathering	54

**Table 4 - Summary of the groups who are active in the North East Inner area :**

Group Name	Number of Volunteers	Estimated Volunteer Days
Friends of Gledhow Valley Woods	40	360
Friends of Highwoods and Queenshills	5	20
Friends of Potternewton Park	2	0
Friends of Roundhay Park	30	96
Meanwood Valley Action partnership	30	0
Leeds Parks Volunteers	4	78
Leeds Voluntary Footpath Rangers	6	130
Leeds Wildlife Volunteers	12	216
<b>Total</b>	<b>129</b>	<b>900</b>

**Table 5 - Existing in bloom groups within the North East Inner area;**

In Bloom Group	Number of Volunteers	Award Won (Yorkshire in Bloom)	Estimated Volunteer Days
Moortown	12		240
<b>Total</b>			<b>240</b>

## Events

- 3.8 The bookings and licensing team has introduced improvements to the application process for events that occur on parks. They are providing greater assistance in helping community groups organise events with particular emphasis on ensuring legal and safety requirements are met but do not deter groups and organisations from organising activities. The table below shows a list of events held in the outer North East area in 2012:

Site Name	Month	Event	Total
Allerton Grange Way	June	FoG VW Funday	1
Chapel Allerton Park	August	"Faceless" Arts & Play Workshops	1
	December	Carols in the Park	1
Highwood Grove Woods	September	Highwood Fun Day	1
Meanwood Park	April	Meanwood Valley Trail Race	1
	June	Jubilee Big Lunch	1
		Meanwood Valley Community Funday	1
	July	Airienteers	1
	November	Airienteers	1
	December	Meanwood Carols in the Park	1
Norma Hutchinson Park	August	Chapelton Race - West Indian Centre	1
Potternewton Park	June	BHI bike ride	1
	August	Family Fun Day	1
		Leeds Reggae Concert & Carnival	1
	October	Northern Ballet Activity Day	1
Potternewton Playing Fields	May	(14th - 21st) Funfair	1
	June	LSD Julie Lewis	1
Roundhay Park	January	Filming (Ben Hepworth)	1
	February	Airienteers	1
		Camera Course - Ed Rooms	2
		Greenwoods Photoshoot	1
	March	ADRA	1
		Camera Course - Ed Rooms	1
		Church adventure walk	1
		Stroke Association Fun Run	1
	April	Airienteers	1
		Camera Course - Ed Rooms	2
	May	Camera Course - Ed Rooms	1
		Grass Track	3
		Martin House DBR	1
		Yorkshire Cancer Centre	1
	June	Airienteers	1
		British Cycling	1
		Diabetes UK Sponsored Walk	1
		Funfair (Pullen)	1
		Grass Track	3
		Leeds Montessori Sports Day	1
Nando's - Pretty Green		1	
Roundhay Live		1	
Roundhay Schools Fun Run		1	

Site Name	Month	Event	Total	
		RSPB event	2	
		Summer Bands	2	
	July	Adventure Walk	1	
		Grass Track	5	
		LCC Sports Day	1	
		Medieval Event (Evans)	1	
		National Grass Track Comp	1	
		NHS Rounders	1	
Pagan Federation Picnic	1			
		RSPB event	1	
		Summer Bands	3	
	August	(13th - 20th)Roundhay by the Sea (Int Funfairs)	1	
		Barclays Buggy Push	1	
		BBC - Who let the dogs out & about	1	
		Big Fun run	1	
		BMF Sports Day	1	
		Breeze on Tour	1	
		Chernobyl Children	1	
		Grass Track	2	
		Mela	1	
		Summer Bands	1	
		September	(13th - 17th) Recovery Festival	1
			BUPA Memory Walk	1
	Dragonfly TV Filming		1	
	FPWR		1	
	Mela		1	
	Take Heart		1	
	Teenage Cancer Trust		1	
	October	Dragonfly TV Filming	1	
		Viktor Northern Film School	1	
	November	Kids Adventure Walk	1	
		Roundhay Park Bonfire	1	
	December	Tropical Christmas	1	
		Xmas Trees @ Oakwood	3	
	Stonegate Recreation Ground	July	(23rd - 30th) Funfair	1
<b>Total</b>			<b>92</b>	

### Community Parks – Leeds Quality Park Status

3.9 The Parks and Green Space Strategy was approved at Executive Board in February 2009 and sets out the vision and priorities to 2020. One of the key proposals contained in the strategy is the aspiration for all community parks to meet the Green Flag standard for field based assessment by 2020. The Green Flag Award Scheme represents the national standard for parks and green spaces. It has been developed around eight key criteria as follows;

- **A welcoming place** - how to create a sense that people are positively welcomed in the park

- **Healthy, safe & secure** - how best to ensure that the park is a safe & healthy environment for all users
- **Clean & well maintained** - what people can expect in terms of cleanliness, facilities & maintenance
- **Sustainability** - how a park can be managed in environmentally sensitive ways
- **Conservation & heritage** - the value of conservation & care of historical heritage
- **Community involvement** - ways of encouraging community participation and acknowledging the community's role in a park's success
- **Marketing** - methods of promoting a park successfully
- **Management** - how to reflect all of the above in a coherent & accessible management plan or strategy and ensure it is implemented.

3.10 The Parks and Countryside service reports annual performance against two local indicators based upon the Green Flag Award scheme;

- *The percentage of Parks and Countryside sites assessed that meet the Green Flag standard.*
- *The percentage of Parks and Countryside community parks which meet the Green Flag standard. Performance against these indicators is illustrated in section 3.30.*

3.11 The indicator includes an assessment of each community park which has particular relevance to Area Committee engagement. The scheme is known as the Leeds Quality Park (LQP) standard. The following table provides a summary of these assessments for the North East Inner Area Committee.

Site	Year Assessed	Welcoming Place	Healthy, Safe, Secure	Clean, Well Maintained	Sustainability	Conservation / Heritage	Community Involvement	Marketing	Meets Standard?
Chapel Allerton Park	2010								Yes
Meanwood Park	2011								Yes
Norma Hutchinson Park	2012								No
Potternewton Park	2010								Yes

**Key:**

Meets Leeds Quality Park Standard on average for this key criteria	
Below Leeds Quality Park Standard on average for this key criteria	

3.12 From this table, there are 3 parks identified that meet the Leeds Quality Park Standard in the area, with 1 not reaching the standard. Although this is identical to the previous Area Committee report. Meanwood Park has now passed with Norma Hutchinson failing.

3.13 The residents survey in 2009 enables an assessment of visitor numbers and satisfaction rating (scored out of 10) for a number of criteria for each park, set out in the following table:

Site	Design and Appearance	Cleanliness and Maintenance	Ease to Get Around	Range of Facilities	Horticultural Maintenance	Nature Conservation	Facilities for Families	Sports Facilities	Overall Impression
Chapel Allerton Park	7.9	7.8	8.4	6.4	8.0	7.0	6.7	7.4	<b>7.8</b>
Meanwood Park	8.0	7.6	8.7	6.0	7.8	7.7	6.4	6.1	<b>7.9</b>
Norma Hutchinson Park	6.3	6.3	7.7	6.0	7.1	6.6	6.6	6.3	<b>6.3</b>
Potternewton Park	7.3	6.6	8.3	5.1	7.8	7.4	5.9	5.4	<b>6.9</b>

**Key:**

Generally meets LQP expectations	7.0 - 10	
Generally below LQP expectations	0.0 – 6.9	

This table broadly correlates with the professional audit undertaken for the Leeds Quality Parks assessment set out in paragraph 3.11. In particular scores and visitor numbers are higher for the parks that meet the LQP standard. There are however issues identified with the range of facilities offered in many of the parks and sports facilities.

***Playing Pitches***

3.14 The residents survey in 2009 allowed respondents to rate sport facilities in parks. The results are shown in the table below;

Rating of Sports facilities	2009 (North East Inner)	2006 (North East Inner)
Fair to very good	79.9%	77.2%
Poor or very poor	20.1%	22.8%

The results show a slight increase in those rating facilities of fair or higher standard. This data is related to the table set out in paragraph 3.13.

***Fixed Play***

3.15 The residents survey in 2009 allowed respondents to rate facilities for children and their parents. The results are shown in the table below;

Rating facilities for children	2009 (North East Inner)	2006 (North East Inner)
Fair to very good	83.2%	85.5%
Poor or very poor	16.8%	14.5%

Results show a small reduction in those rating the facilities as fair or better .

3.16 Improvements to community parks during 2012 are as follows:

- Potternewton Park – Path resurfacing, new entrance gates, seating & litter bins. Removal of bowling green and tree planting (£20k).
- Meanwood Park – Improvements to tennis courts, car parks, tree planting and refurbishment of rangers hut.
- Meanwood Park – Refurbishment of Edward Oates memorial cross and opening of Captain Lawrence Oates memorial plaque and interpretation boards.

3.17 The following table provides a perspective on the minimum level of investment required to achieve the LQP standard for the five remaining parks. It also includes the level of reinvestment required across all the community parks in order to sustain the LQP pass up to 2020;

Site Name	Cost to Achieve (excluding fixed play)	Reinvestment (excluding fixed play)
Norma Hutchinson Park	£10,000	
<b>Total to achieve LQP</b>	<b>£10,000</b>	
Average annual reinvestment		£13,219
<b>Total reinvestment to 2020</b>		<b>£105,752</b>
<b>Overall Total Investment to 2020</b>		<b>£115,752</b>

3.18 Reinvestment levels are estimated according to the expected lifespan of equipment and infrastructure as set out below;

Description	Timescale for Recurring Investment
Signage and interpretation	5 years
Fixed play (including MUGA's/skate parks)	10 years
Bins and benches	15 years
Paths and infrastructure	25 years
Landscaping	25 years

3.19 Planned improvements for the next 12 months are;

- Norma Hutchinson Park – Trim trail.

3.20 In terms of fixed play, work has been undertaken to set out refurbishment requirements over a 10 year rolling programme in support of the outcomes of the Fixed Play Strategy. The average cost of a new playground is currently about £120k; Multi-use games areas and skateparks are slightly cheaper on average at about £90k

each. The table below shows the capital investment required on an ongoing basis to fund the area committees existing fixed play sites;

<b>Fixed Play Type</b>	<b>No.</b>	<b>Total Replacement Cost £'s</b>	<b>Required Average Annual Spend £'s</b>
Play Areas	10	1,200,000	120,000
Multi Use games Areas	3	270,000	27,000
Skate Parks	2	180,000	18,000
<b>Totals</b>		<b>1,650,000</b>	<b>165,000</b>

### **Area Committee funding for additional on site gardeners**

- 3.21 A number of area committees provide additional funding for gardeners to increase site based presence at parks in the area.
- 3.22 Since the introduction of site based gardeners, analysis shows that complaints to both Ward Councillors and the Parks and Countryside Service have declined on sites with increased daily presence. In addition, the service has observed an increase in the number of residents using parks and open spaces which is backed up by the residents survey data.
- 3.23 The site based gardeners increase working relationships with users, local residents and community groups. These site based staff further increase users satisfaction and support the aspiration to increase volunteer groups working within parks.

### **Streetscene Grounds Maintenance**

- 3.24 Following a procurement exercise the streetscene grounds maintenance contract was awarded to Continental Landscapes Ltd (CLL) with effect from 1<sup>st</sup> January 2012. This contract covers sites that are located alongside the highway network or amongst residential streets managed by the council's Arms Length Management Organisations (ALMOs and BITMO). The specification requires the contractor to undertake litter removal from sites they maintain at each visit supporting the council's wider efforts to maintain clean streets. The table below shows the asset breakdown of contract items for the North East Inner area committee:

<b>Asset Type</b>	<b>Annual Visits</b>	<b>Unit</b>	<b>Measure</b>
Amenity Grass	13	M <sup>2</sup>	567,629
Premium Grass	26	M <sup>2</sup>	6,234
Rough Grass	3	M <sup>2</sup>	4,538
Primary Network	6	M <sup>2</sup>	43,769
Shrub Beds	2	M <sup>2</sup>	12,051
Hedges	3	M	2,210
Rose Beds	2	M <sup>2</sup>	199
<b>Total</b>			<b>636,630</b>

3.25 Despite 2012 being one of the wettest summers ever recorded the contractor has completed grass cutting operations as required by the contract specification. During June the specification was revised to increase the mowing frequency on grass plots adjacent to sheltered housing and this has proven to be very successful in addressing issues of grass length and overspill of cuttings in these areas. Regular monitoring of the contractors work is undertaken with a target sample size of 10%. Analysis of city wide performance for the 2012 mowing season shows that the contractor achieved an average failure rate of less than 1%.

3.26 The Safer and Stronger Communities Scrutiny Board Working Group examined the contract during the summer and produced a number of recommendations that are currently being considered or have already been introduced. These include:

- Increasing frequencies to 16 grass cuts and 6 shrub/rose visits.
- That any proposed removal of shrub/rose beds are consulted on with ward members and parish/town councils prior to removal.
- That options to increase 'joined up working' with locality management are explored.
- To examine options to increase efficiencies by better utilisation of contractor resources during the winter.
- That parish and town councils are encouraged to engage in contract performance management.
- That an improved communications strategy is developed.
- That area committees are provided with performance information relevant to the area.
- That contract management efficiencies are sought alongside increased consistency of approach.
- Establishing funding to address problem sites until ownership can be established.

3.27 From 1<sup>st</sup> September 2012 management of the contract passed to Parks and Countryside and work has commenced to restructure the contract team to achieve increased coordination and efficiency from grounds maintenance and weed spraying contracts. It is proposed that officers attending the area committee environment sub groups will provide regular updates on performance and any proposed changes to the contract.

3.28 As a result of the ALMO review currently underway, arrangements regarding the provision of ALMO elements of the contract may change.

### **Coordinated Working with Environmental Services**

3.29 The Parks & Countryside Service move to the Environments & Neighbourhoods Directorate has given opportunities to improve collaborative working. In particular improvements in horticultural land management, cleansing and more efficient use of resources in regard to;

- Co-ordination of weed spraying activities with the grounds maintenance contract with a consistent approach to monitoring.



- Traffic Management arrangements co-ordinated to minimise costs and disruption of the highway.
- Litter collection in the vicinity of community parks, and as part of normal operations site based gardeners undertake an initial litter pick of the park which is being expanded to include some areas outside the curtilage of the park. Conversely, street cleansing staff now assist with emptying litter bins in parks on a weekend when parks staff are not always present.
- Work is underway to map all maintainable ginnels and establish work requirements to draw up an annual co-ordinated work schedule. Work is already co-ordinated to undertake weed-spraying where the locality team have already cut back vegetation, and removed detritus from the surface of the path.
- Locality Managers have led on consultation and worked with Parks and Countryside on developing proposals around dog control orders in Leeds.
- The Parks and Countryside service has a number of welfare facilities and yard space available in most community parks distributed throughout the city which has provided an opportunity for the locality based teams to use these facilities for staff welfare provision and as operational bases.

### **Parks & Countryside Key Performance Indicators**

3.30 The following table highlights key performance indicators relevant to the service;

PI Code	Description	2010/11 Actual	2011/12 Actual	2012/13 Target	2013/14 Target
LKI-GFI / CP-PC50 / EM38	The percentage of parks and countryside sites assessed internally that meet the Green Flag criteria	23%  (Target 23%)	26.2%  (Target 26.2%)	29.4%	32.6%
LKI-PCP 22	Overall user satisfaction with Parks and Countryside (from the user survey)	N/A	N/A	7/10	N/A
New	The percentage of parks and countryside community parks which meet LQP status	33.9%	38.7%  Target (40%)	47.5%	55%

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 Close liaison with community and ward members is already in existence, utilising a variety of mechanisms, for example through residents' surveys, multi-agency meetings and community forums. In addition volunteers, Friends of groups and local residents are regularly consulted on local projects with input on design and physical implementation of a wide range of site improvements.

### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 This report does not have an impact on equality and diversity. Further information is available on analysis of the residents survey 2009 specifically regarding equality issues on request.

### **4.3 Council Policies and City Priorities**

- 4.3.1 The contents of this report set out how the Executive Board requirements can be met by taking a more proactive approach to involve and engage Area Committees in matters relating to community parks.
- 4.3.2 The information within the report contributes significantly to the sustainable economy and culture city priority plan.

### **4.4 Resources and Value for Money**

- 4.4.1 The central government's Comprehensive Spending Review has had significant impact on local government budgets and it is anticipated that the budget allocation for Parks and Countryside will continue to be very challenging.
- 4.4.2 The service undertakes to sustain and develop the services provided to the public and has traditionally used a number of sources of financial support to achieve developments. These include grants from bodies such as Green Leeds Ltd, Sustrans, Natural England, National Lottery funding and developer contributions via section 106 (S106) funds.

### **4.5 Legal Implications, Access to Information and Call In**

- 4.5.1 This report has no legal implications and is not subject to call in. There is no information which is confidential or exempt.

### **4.6 Risk Management**

- 4.6.1 There are no significant risk management issues contained within the report, its conclusions and recommendations.

## **5 Conclusions**

- 5.1 Community green space contributes in many ways to the delivery of the Corporate Priority Plan. They provide places for relaxation, escape, exercise and recreation. They bring communities together and make a positive contribution to the local economy, education, improve public health and well-being, and generally make a better place to live, work and visit.
- 5.2 Improvements to community parks, fixed play and playing pitches remain a priority, and there already has been investment made to deliver improvements along with further schemes identified. Issues are being addressed through the Parks and Green Space Strategy along with implementation of the Fixed Play Strategy and Playing Pitch Strategy.
- 5.3 Community engagement remains a key activity for the service with regular correspondence, attendance at meetings and briefings, along with more localised consultation where required. As described at 3.2 options to undertake additional surveys during 2013 are currently being examined to provide an updated dataset for usage and satisfaction.

- 5.4 A programme of activities is planned for which updates and reports can be provided to the Area Committee to help inform, consult and influence community green space management.

## **6 Recommendations**

- 6.1 The Area Committee is requested to note the content of the report and to communicate priorities for investment in community parks, playing pitches and fixed play facilities in light of the issues raised.

## **7 Background documents**

- 7.1 Area Committee Roles, Outer North East Area Committee, 4<sup>th</sup> July 2011.
- 7.2 Annual Report for Parks and Countryside Service in North East Inner Area Committee, North East Inner Area Committee, 17<sup>th</sup> October 2011.
- 7.3 Parks and Greenspace Strategy, Executive Board, February 2009.
- 7.4 Fixed Play Strategy, Executive Board, September 2002.

## Appendix 1: Detailed Residents Survey Information

### 1.1 Total Number of Annual Visits

	Community Parks	Other P&C Sites	Total
North East Inner	2,558,223	8,367,686	10,925,909

### 1.2 Reasons for Visiting – respondents select their five main reasons (The 24 choices have been grouped in this table)

Reason	Chapel Allerton Park %	Norma Hutchinson Park %	Meanwood Park %	Potternewton Park %	North East Inner Total %
Exercise	76	100	98	88	<b>94</b>
Play	59	43	45	78	<b>53</b>
Dog walking	17	0	23	19	<b>20</b>
Enjoy the surroundings	59	0	70	44	<b>60</b>
Family outings	28	29	39	53	<b>39</b>
Relaxation	100	71	100	100	<b>100</b>
See Wildlife	17	0	37	25	<b>30</b>
Sport related	28	29	21	25	<b>23</b>
Other	10	14	3	6	<b>5</b>
Events	14	0	2	50	<b>13</b>

### 1.3 Age Profile of Visitors

Site	Age 20 – 39	Age 40 – 59	Age 60+
Chapel Allerton Park	31%	52%	17%
Norma Hutchinson Park	33%	33%	34%
Meanwood Park	50%	34%	16%
Potternewton Park	46%	33%	21%
<b>North East Inner Total</b>	<b>45%</b>	<b>37%</b>	<b>18%</b>

## How visitors get to the parks and how long it takes to get there

### 1.4 Visitors on Foot – Journey Time

Site	% of visitors on foot	Less than 10 mins	10–20 mins	20-30 mins	30+ mins
Chapel Allerton Park	85.7%	71%	29%	~	~
Norma Hutchinson Park	100%	86%	14%	~	~
Meanwood Park	73.5%	59%	27%	13%	1%
Potternewton Park	83.9%	73%	19%	4%	4%
<b>North East Inner Total</b>	<b>78.7%</b>	<b>65%</b>	<b>25%</b>	<b>8%</b>	<b>2%</b>

### 1.5 Visitors by Car - Journey Time

Site	% of visitors by car	Less than 10 mins	10–20 mins	20-30 mins
Chapel Allerton Park	14.3%	100%	~	~
Norma Hutchinson Park	0%	~	~	~
Meanwood Park	23.5%	77%	23%	~
Potternewton Park	16.1%	60%	40%	~
<b>North East Inner Total</b>	<b>19.5%</b>	<b>78%</b>	<b>23%</b>	<b>~</b>

### 1.6 How long do visitors stay. (Detailed information on each community park is available on request).

Time	Summer Stay		Winter Stay	
	Weekend	Weekday	Weekend	Weekday
Less than 30 Minutes	9%	16%	19%	31%
30 minutes to 1 hour	30%	46%	47%	46%
1 to 2 hours	40%	28%	29%	4%
2 to 4 hours	19%	3%	0%	0%
4 or more hours	2%	1%	2%	2%
Do not visit	0%	6%	3%	17%

**1.7 How often do visitors go. (Detailed information on each community park is available on request).**

	<b>Summer</b>	<b>Winter</b>
Every Day	11%	6%
Most Days	21%	11%
Once or Twice a week	31%	22%
Once every two weeks	22%	20%
Once a month	16%	27%
Seldom or never	0%	14%



Originator: John Woolmer

Tel: 33 67630

## Report of the Director of Environment and Neighbourhoods

### North East (Inner) Area Committee

Date: 11<sup>th</sup> March 2013

### Subject: Environmental Services – Consultation on the 2013/14 Service Level Agreement

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Chapel Allerton, Moortown, Roundhay	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality/diversity and cohesion/ integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

## Summary of the Main Issues

This report consults on which existing and new priorities the Area Committee would like to see addressed in a refreshed Service Level Agreement (SLA) for 2013/14. The new SLA will be presented for approval at the June meeting cycle following further discussions at local ward member and Environmental Sub Group meetings.

## Recommendations

The Area Committee is asked to:

- a. agree the main service principles for 2013/14 as set out in section 21
- b. identify the continuing existing priorities and any new service issues it would like to see a focus on, within existing levels of resource;
- c. identify issues that it would like to see enhanced services delivered through the buying in additional local resources;
- d. agree the development of the new SLA for 2013/14 to be brought to the June meeting for approval based on refreshed Elected Member and Area Committee local priorities;
- e. note the intention for the new SLA to be complemented by improved locality focused performance reports from the Waste Management Service, with a particular focus on supporting local improvements to recycling rates and reduction in land-fill.
- f. note the work ongoing with other complementary services such as Environmental Health and Highways to use the SLA mechanism to improve local influence and accountability on issues affecting the environmental condition and cleanliness of neighbourhoods.

## **Purpose of this report**

- 1 The purpose of this report is for the Area Committee to consider the following and where necessary refer discussion on detail to local ward member meetings and Environmental Sub Group to be fed into the SLA report scheduled for the June meeting:
  - a) agree the local operational principles and service improvements Members wish to see included in the 2013/14 Service Level Agreement (SLA) to be agreed between the ENE Locality Team and the Inner NE Area Committee at the June meeting;
  - b) what, if any, enhanced services the Area Committee would like to buy-in for 2013/14 and see added to the SLA;
  - c) consider proposals to develop performance information relating to Waste Management Services provided in the area to complement the Environmental Services SLA; with a view sought on what information would be useful to Members in helping to support local increases in recycling rates and reductions in land-fill.
  - d) note the work ongoing with other complementary services such as Environmental Health and Highways to use the SLA mechanism to improve local influence and reporting.

## **Background information**

- 2 At its meeting of 30<sup>th</sup> March 2011, the Executive Board approved revisions to the Area Committee Function Schedules to include a new delegated responsibility for Street Cleansing & Environmental Enforcement Services.
- 3 The Executive Board approved further delegations to be covered by this Function Schedule at its meeting of 10<sup>th</sup> February 2012: these being “ancillary street cleansing functions including graffiti removal, gully and ginnel cleansing”. The relevant Function Schedule is provided as Appendix A of this report.
- 4 The delegation makes clear the responsibility of Area Committees to negotiate, develop and approve a Service Level Agreement (SLA) with the service that achieves, as a minimum, the service standards set by Executive Board. The SLA should determine the principles of deployment of the available resources by:
  - the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)
  - the agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.
- 5 Services included in the original delegation are:
  - Street cleansing (mechanical and manual);
  - Leaf clearing;
  - Litter bin emptying;
  - Dog warden services (still managed at a city level);
  - Littering & flytipping regulation;
  - Domestic & commercial waste (storage & transportation issues);



- Highways enforcement (abandoned & nuisance vehicles, A-boards on pavements, mud on roads and placards on street furniture);
- Graffiti enforcement; and
- Overgrown vegetation controls.

- 6 The delegation of the specified environmental services to Area Committees means that service resources, mainly staffing, which were previously managed centrally, are now devolved and managed by Locality Managers.
- 7 To enable this to happen, a restructuring of the previous “Streetscene” service was undertaken in 2011. Importantly this separated out the local street cleansing functions from the city’s refuse and recycling functions and created for the first time local supervisory/support roles for a key front line service. At the same time, Environmental Action Teams that had previously just focused on enforcement and regulatory practices were brought together with the street cleansing function to create new Locality Teams.
- 8 These resources are organised into three locality based teams for East North East, South East and West North West. They are geographically aligned to and work closely with the new Area Support Teams (formerly Area Management).
- 9 The Service Level Agreements set out for each Area Committee how resources will be used in their area to meet local needs and achieve the outcome of clean streets.
- 10 The Locality Managers are accountable for the use of that resource and performance of the service to the Area Committees through the approved SLAs. The Area Committees are accountable to Executive Board.
- 11 Following extensive work with Elected members and consultation through the Area Committee, the 2011/12 SLA for Inner North East Area Committee was approved on 5<sup>th</sup> September 2011.
- 12 The new Locality Team went live as a service in early September 2011.
- 13 The first full-year SLA was then approved for 2012/13 at the June 2012 meeting. This included the new delegated services of dog wardens, graffiti removal, gully and ginnel cleansing.
- 14 The SLA for 2012/13 also introduced new rolling intervention programme in Environmental Improvement Zones (EIZs) for agreed sets of streets in the Inner NE area.
- 15 In early 2013 a restructuring of the enforcement part of the Locality Teams took place to deal largely with historical anomalies/varieties of grades/job descriptions inherited from the transfer in 2011 and to bring the role up to the level required to deliver an effective and efficient enforcement service. This included the transfer of the management of Dog Wardens to Locality Teams (1.5 fte per locality).
- 16 This restructuring also took the opportunity to review the streets operations and as a result introduced a new Resource/Caseworker post for each Locality Team. As well as making sure staffing and vehicle resources are being deployed as effectively as possible so that local issues are being quickly responded to, this post will work alongside the streets supervisors to release capacity for more front line supervision and support.

## **Progress made in the 2012/13 SLA**

- 17 The first half-year update was provided to the Area Committee at the November meeting and progress monitored and discussed at the Environmental Sub Group meetings.
- 18 The second half update will be provided at the June 2013 meeting.
- 19 A senior manager from the Locality Team has been available for all Ward Members meetings where required to focus in on more local street cleansing issues in particular.
- 20 Examples of progress/further service improvements in the Inner NE area made in 2012/13 are:
- a. Gully cleaning – the Locality Team now directly manages the gully tanker and it's two shift crews for ENE. A ward based cyclical programme of cleaning has been established, with every gully visited in each ward in that cycle. The service has also dealt with the wettest year on record, responding as required and with very little reports of flooding caused by blocked gullies. The service has also responded to all requests for cleaning of blocked gullies and has taken part in coordinated clean up operations with other parts of the Locality team.
  - b. Litter bins – the Locality Team installed a further 15 new litter bins across the Inner NE area. These were added to existing collection routes and absorbed by improved efficiency/capacity within existing staff resource.
  - c. EIZs – the Locality Team has changed the way its enforcement staff work by introducing a rolling programme of intervention targeting a small set of streets agreed through Area Committee. The first zone of Mexboroughs and Saviles has been established (125 legal notices served to date) and the next zone of Hamiltons and Granges is to start in March. More details on the actions taken and progress made will be provided in the June report.
  - d. Bring sites – the Locality Team has cleaned bring sites that have been highlighted by Members as causing greatest concern, absorbing this additional work within existing resources.
  - e. Ginnels - the Locality Team has cleaned ginnels that have been highlighted by Members as causing greatest concern.
  - f. Deleafing – this year saw further improvements in the scheduled programme to build in Members requests/feedback following last year. Improved productivity was achieved by entering into an agreement with Continental Landscapes to provide deleafing crew, rather than through an agency. This ensured we had a crew already skilled and experienced in working with machinery, in the ENE locality and with minimum supervision. Feedback from Members has been extremely positive.

## **2013/14 Service Level Agreement**

- 21 This section sets out refreshed principles that will underpin the new SLA for 2013/14. The Area Committee is asked to consider these and agree any it would want to see the Locality Team focus on in making further improvements.

*a. Outcome focused:*

The ENE Locality Team will focus on delivering the best outcome for residents across the Inner North NE area - so that the streets and neighbourhoods in which they live are of an acceptably clean standard. It is this equality of standard that every resident will be entitled to, not necessarily the same quantity of service. For example, not everyone will get their street swept every x weeks, but everyone will be entitled to get their street swept as and when needed if it is the best solution to making sure it doesn't fall to an unacceptable standard of cleanliness.

- *Responsive to local needs:*

The service will be more responsive to local needs. There will be capacity built in to react to current hotspots, plan for known local events that may affect the cleanliness of neighbourhoods and go where the problem is at that time. We will respond to all requests for new litter bins or relocating existing ones to more effective locations, if the requests can not be met we will explain why.

- *Common sense approach:*

The service will have a common sense approach which supports getting the job done. No cleaning of clean streets, more flexible routes/coverage, no driving/walking past problems.

- *Working as a team in our priority neighbourhoods:*

The service will work as part of the "team neighbourhood" approach and contribute towards tackling problems identified in the agreed priority neighbourhoods of Chapeltown, Meanwood/Beck Hills, Brackenwoods and Stonegates. We will provide a lead at tasking meetings on environmental issues and make sure coordinated action is being taken against the local priority. We will target enforcement activity at the streets causing the greatest problems within these priority neighbourhoods.

- *Supporting community action:*

We will work closely with and support local community based organisations (such as In Bloom/Friends of groups) that: add value to what we do, provide eyes and ears, contribute towards making our streets and neighbourhood cleaner and have a role to play in making our service more accountable.

- *Education and Enforcement:*

We will develop and implement local strategies which effectively combine education and enforcement approaches to tackling long standing problems. For example; we will support work with schools to prevent litter on school routes and work with local businesses to make local shopping centres/main streets clean and pleasant places to visit. We will focus our support on Chapel Allerton Village Centre, Chapeltown Road, Street Lane, Oakwood and Meanwood shopping areas.

- *Working with ENE Homes and the Police to deliver more effectively:*

We will work in partnership with ENE Homes and the Police to make more effective and efficient use of our combined resource; focusing on joint approaches to cleaning open land/spaces, maintaining ginnels and enforcing against environmental crime/offences.

- *Planning for seasonal and annual events:*

We will ensure that there is sufficient capacity and flexibility in the service to programme in work to deal with leaf fall in autumn, with particular focus on the streets in Roundhay. We will help clean up after significant community events planned during the year, for example the Leeds (Chapelton) Carnival.

- 22 The 2013/14 SLA will be delivered through use of existing resources allocated to the Locality Manager to manage across the ENE area. This will deliver the agreed level of service as set out in the SLA to be presented to the June meeting.
- 23 However, there is opportunity for Area Committees to enhance the provision within their area through use of local budgets available to them. This is already being done in WNW and SSE localities. For example the Area Committee could “buy-in” additional services such as:
- Weekend/out of hours enforcement patrols (inc dog wardens)
  - Additional one-off litter picks/mechanical sweeps over and above those scheduled
  - Additional scheduled litter picks (i.e. taking on more staff)
  - Additional enforcement staff
  - Additional de-leafing capacity in autumn
  - Other work previously undertaken through the local Probation Community Payback SLA
- 24 If this is something the Area Committee would like adding to their 2013/14 SLA then the Locality Manager will investigate and provide a menu of costs with the SLA at the June meeting. Discussions will take place at ward member meetings and through the Environmental Sub Group prior to any proposals reaching Area Committee.

### **Proposed Supplementary Reporting to Area Committee**

- 25 Significant progress has been made in joint working with the Parks and Countryside service. The transfer of the management of the grounds maintenance contract to P&C provides further opportunity to ensure that the “litter picking” element of the contract is effective and works to complement the Locality Team’s programmes.
- 26 Work is also being done with other complementary services within the Environmental and Neighbourhoods Directorate that have a significant impact on the environmental condition of neighbourhoods. Primarily the Waste Management and Environmental Health Services.
- 27 Although this may not immediately result in such services being added to the formal delegation, it is hoped to bring forward proposals alongside the SLA to provide performance reports to Area Committees that helps Members understand where opportunities to encourage and support improvements are greatest (e.g. recycling/landfill rates from the Waste Management Service) and propose elements of services there could be greater local linkages with (e.g. environmental health services).
- 28 To assist these discussions, the Area Committee is asked to consider which elements of these services have an impact on the environmental condition of neighbourhoods and

influence related civic responsibilities of residents. As a first step, what performance information would Members like to receive that would allow them to better understand where the problems are and help develop local solutions to improve things such as recycling rates? It is suggested that these discussions take place at the next ward member and Environmental Sub Group meetings.

- 29 In addition to this, there have been discussions with Highways colleagues about how services they provide that have a significant impact on the environmental condition of neighbourhoods could be better linked to the SLA reporting and accountability mechanism. Proposals will be brought back to Area Committee later in the year.

### **Implications for Council Policy and Governance**

- 30 The Council's Constitution was amended, approved at Executive Board in March 2011 and ratified at the Annual Council meeting held on 26<sup>th</sup> May 2011, to include the environmental services delegation within the Area Committee Function Schedule.
- 31 Amendments were also made at that time to the Area Committee Procedure Rules to make allowance for the decision making powers being devolved to Committees, which will run concurrent to the same authority given to the Director of Environment & Neighbourhoods.
- 32 At its 10<sup>th</sup> February 2012 meeting, the Executive Board approved the following further additions to the delegation: "Ancillary street cleansing functions including graffiti removal, gully and ginnel cleansing".
- 33 The delegation of environmental services to Area Committees significantly contributes towards the Stronger Leeds section of the Safer & Stronger Communities Plan 2011-15. By delivering services at an Area Committee level, the priority to '*ensure that local neighbourhoods are clean*' will be much more achievable.

### **Legal and Resource Implications**

- 34 The SLA for 2013/14 will be delivered mainly through the resources delegated to the Locality Manager to manage across the East, North-East area. A summary of the approved 2013/14 Locality Team budget will be provided as an appendix to the SLA.
- 35 The SLA will also set out how partnership resources will complement and add value to the Locality Team resources in helping jointly deliver the outcome of cleaner streets and neighbourhoods. For example closer working with the Parks and Countryside service on sharing facilities, addressing problem ginnels/rights of ways and litter bins around park perimeters, and, work with ENE Homes on coordinated enforcement activity and sharing responsibility for collection of white bags.

### **Recommendations**

- 36 The Area Committee is asked consider the following and where necessary refer discussion on detail to local ward member meetings and Environmental Sub Group to be fed into the SLA report scheduled for the June meeting:

- a. agree the main service principles for 2013/14 as set out in section 21
- b. identify the continuing existing priorities and any new service issues it would like to see a focus on, within existing levels of resource;
- c. identify issues that it would like to see enhanced services delivered through the buying in additional local resources;
- d. agree the development of the new SLA for 2013/14 to be brought to the June meeting for approval based on refreshed Elected Member and Area Committee local priorities;
- e. note the intention for the new SLA to be complemented by improved locality focused performance reports from the Waste Management Service, with a particular focus on supporting local improvements to recycling rates and reduction in land-fill.
- f. note the work ongoing with other complementary services such as Environmental Health and Highways to use the SLA mechanism to improve local influence and accountability on issues affecting the environmental condition and cleanliness of neighbourhoods.

### **Background Papers**

*Leeds City Council Constitution*

*Report: Delegation of Environmental Services. To Area Committees, Jan/Feb cycle 2011.*

*Report: Delegation Of Executive Functions In Relation To Street Scene Management To Area Committees. To Executive Board. 30<sup>th</sup> March 2011*

*Report: Delegation of Environmental Services. To Area Committees, March cycle 2011.*

**Report: Environmental Services Delegation – Update and Progress, to Area Committee 20<sup>th</sup> June 2011**

**Report: Delegation of Environmental Services – Service Level Agreement, to Area Committee 5<sup>th</sup> September 2011**

**Report: Environmental Services - Performance Update on the Service Level Agreement, to Area Committee 12<sup>th</sup> December 2011**

*Report: Towards More Integrated Locality Working 2: An early review of the Environmental Services delegation. To Executive Board, 10<sup>th</sup> February 2012*

*Report: Delegation of Environmental Services – Service Level Agreement, to Area Committee June 2012*

**Report: Environmental SLA – 6 month update, to Area Committee December 2012**

# APPENDIX A

## SECTION 3D: AREA COMMITTEE FUNCTION SCHEDULES

### Well-Being Schedule

Function	
<b>To promote and improve the economic, social and environmental well-being of the Committee's area.</b>	To take decisions about, and monitor activity relating to the use of the annual capital and revenue allocation to each Committee.

### Area Functions Schedule

Function	
<b>Community Centres</b>	<p>In relation to each community centre identified by the Director of Environment and Neighbourhoods as within the Committee's area, to:</p> <ul style="list-style-type: none"> <li>oversee controllable revenue budgets, operational arrangements and the use of the centres;</li> <li>agree and implement a schedule of charges and discounts for directly managed centres;</li> <li>make asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.</li> </ul>
<b>CCTV</b>	To maintain an overview of the service in the Committee's area and receive regular information about it.
<b>Neighbourhood Management Co-ordination</b>	<p>In relation to the Committee's area:</p> <ul style="list-style-type: none"> <li>to agree priority neighbourhoods (through the approval of the Area Delivery Plan); and</li> <li>to agree and monitor Neighbourhood Improvement Plans for the Committee's area.</li> </ul>
<p><b>Street cleansing &amp; Environmental Enforcement Services:</b></p> <ul style="list-style-type: none"> <li>Litter bin emptying</li> <li>litter picking and associated works</li> <li>Street sweeping and associated works</li> <li>Leaf clearing</li> <li>Ancillary street cleansing functions including Graffiti removal, Gully</li> </ul>	<p>To develop and approve annual Service Level Agreements to achieve as a minimum, the service standards set by Executive Board. Via the Service Level Agreement, to determine the principles of deployment of the available resources by:</p> <ul style="list-style-type: none"> <li>the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)</li> <li>The agreement of the most appropriate</li> </ul>

<p>and Ginnel cleansing.</p> <ul style="list-style-type: none"> <li>• Dog Controls (fouling, straying, dogs on leads, dog exclusions)</li> <li>• Fly tipping enforcement</li> <li>• Enforcement of domestic &amp; commercial waste issues</li> <li>• Litter-related enforcement work</li> <li>• Enforcement on abandoned &amp; nuisance vehicles</li> <li>• Overgrown vegetation</li> <li>• Highways enforcement (placards on streets, A boards, cleanliness)</li> <li>• Graffiti enforcement work</li> <li>• Proactive local environmental promotions.</li> </ul>	<p>approaches to be taken to achieve local environmental cleanliness and quality.</p> <p>To be responsible for monitoring and reviewing the delegated activities in relation to the service outcomes specified in the SLA.</p> <p>To be responsible for negotiating amendments to the SLA with service providers to accommodate unforeseen events or patterns of service failure, during the course of the SLA.</p>
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Report author: Clare Wiggins

Tel: 0113 336 7646

## Report of East North East Area Leader

## Report to North East (Inner) Area Committee

Date: 11<sup>th</sup> March 2013

## Subject: Probation Service Community Payback Contract Review

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Chapel Allerton, Moortown and Roundhay		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

### Summary of main issues

1. The Area Committee's contract with the Probation Service for the Community Payback scheme currently runs to the 31<sup>st</sup> March 2013 and is now due for review and if appropriate, renewal.
2. The contract has allowed a range of tasks to be undertaken within the Inner North East area which enhance the work of the Area Support Team and its partners.
3. Probation Service Community Payback costs have increased from 2012/13 levels.
4. The Inner North East Environmental Sub Group proposes that the Area Committee provides funding and enters into a new Service Level Agreement with the Probation Service to work one 52 days per year, equating to one day per week during 2013/14 at a cost of £9,762.
5. Alternative options for service provision are also set out. However, if the Area Committee were interested in pursuing these, they would need to be further developed.

### Recommendations

6. The Area Committee is asked to consider approving funding of £9,762 which would provide a 52 day a year Probation Service Community Payback resource.

## 1.0 Purpose of this report

- 1.1 This report provides a summary of the range of tasks undertaken by the Probation Service during 2012/13.
- 1.2 It seeks Area Committee Well-being funding to continue to the work of the Probation Service within the Inner North East area.

## 2.0 Background information

- 2.1 Community Payback is essentially the replacement for Community Service, also more recently called Community Punishment. Courts are given the power to sentence offenders of certain crimes to undertake between 40 and 300 hours of Community Payback. This work is unpaid and demanding work that is aimed at giving something to local communities and forcing offenders to repay the community for the wrong they have done.
- 2.2 Both the Inner North East and Inner East Area Committees have previously funded the Probation Service to undertake a range of tasks across their areas. The funding and Service Level Agreement are currently in place until 31<sup>st</sup> March and are now due for review and potentially renewal.
- 2.3 The Inner North East Environmental Sub Group recently considered this matter and recommend that the Area Committee agrees funding of £9,762 to allow a 52 day per year or 1 day per week service for 2013/14.

## 3.0 Main issues

- 3.1 Referrals to the Probation Service are currently made through ward based tasking partnerships and monitored by an Area Support Officer within the Area Support Team. It is suggested that these arrangements would continue if funding is agreed for a future SLA with the Probation Service.
- 3.2 Utilising the Probation Service's Community Payback resource has enabled a range of tasks to be undertaken within Inner North East including litter picking, leaflet distribution, flower bed maintenance, ginnel clearance and allotment improvements. A summary is attached at Appendix 1. Offender time has been invested into the area on 46 different jobs as part of this contract. Some of their work has supported the Environmental Action Team, for example, through leaf and ginnel clearance. This range of work would continue subject to the Area Committee agreeing to support continuation of the contract.
- 3.3 The breakdown on the work carried out across the Area Committee area since April 2012 is as follows:

Ward	No. of jobs complete	Offender hours	Offender costs at 6.08ph	No. of days
Chapel Allerton	26	2529	£15,380.58	80
Moortown	8	377	£2,293.68	11
Roundhay	12	778	£4,731.76	25
<b>TOTAL</b>	<b>46</b>	<b>3684</b>	<b>£22,406.02</b>	<b>116</b>

These figures only cover the period between April 2012 and January 2013. Figures for referrals undertaken after this date are still in the process of being verified.

- 3.4 One of the biggest issues faced as part of the Probation contract has now been rectified – the removal of waste. A waste carriers licence has been issued to Probation to allow them to use certain Council household waste sites. The one permitted for use in Inner North East is the Meanwood site located on Meanwood Road. This agreement would continue under a new contract.
- 3.5 Due to changes in their contracts, the Probation Service costs have significantly increased for 2013/14. If the Area Committee were to agree funding for the current three day per week service, this would cost £29,286. The Inner North East Environmental Sub Group have considered this matter and suggest that the Area Committee funds the service for 52 days per year which is the equivalent of one day per week, at a cost of £9,762 per year. This includes supervisory staff time, transport costs, clothing, tools, materials and indirect costs such as contract preparation and performance feedback to beneficiaries. It is not considered that a three day per week resource is required as the level of referrals over the last year could probably be achieved through a reduced one day per week resource.
- 3.6 2013/14 Environmental Services Service Level Agreement (SLA) will be delivered through use of existing resources allocated to the Locality Manager to manage across the ENE area. A separate report, providing details, is included elsewhere on this agenda. This will deliver the agreed level of service as set out in the SLA to be presented to the June meeting.
- 3.7 However, there is opportunity for Area Committees to enhance the provision within their area through use of local budgets available to them. This is already being done in WNW and SSE localities. For example the Area Committee could “buy-in” additional services such as:
  - Weekend/out of hours enforcement patrols (including dog wardens)
  - Additional one-off litter picks / mechanical sweeps over and above those scheduled
  - Additional scheduled litter picks (i.e. taking on more staff)
  - Additional enforcement staff
  - Additional de-leafing capacity in autumn
- 3.8 If this is something the Area Committee would like adding to their 2013/14 SLA then the Locality Manager will investigate and provide a menu of costs with the SLA at the June meeting. The Locality Manager has indicated that approximately half the work currently undertaken by Probation could be picked up by the Locality Team either on their ‘catch up’ days or through additional payment to the team. An external contractor could be utilised for one off jobs such as leaflet delivery or strimming and lawn edging. There would however clearly be an administrative resource implication attached to dividing the work amongst different providers, in terms of procuring services and monitoring performance.
- 3.9 It may be useful to provide information on a further option. The Inner North East Area Committee has previously funded a Village Caretaker for Oakwood. This post undertakes a range of duties including litter clearance, weed clearance, reporting

potholes, grass cutting and pruning and basic repairs to street furniture. This post has been supported by £5,000 from the Area Committee.

- 3.10 Were the contract not renewed, a Probation Service resource would still be available to the Area Committee. However, it would be through a request and waiting list process, rather than being an exclusive, readily accessible resource.
- 3.11 If the Area Committee agrees funding of one day per week, as suggested by the Environmental Sub Group, it could either receive a fixed one day per week service, or alternatively, could have 52 days per year at specific times requested. This could mean that the resource could be deployed more efficiently, programming in work to respond to particular demands over the year. The specifics could be agreed through the Environmental Sub Group.
- 3.12 Monitoring is currently undertaken by an Area Support Officer within the Area Support Team. It is suggested that a better understanding and more effective use of the Probation Service could be achieved through regular monitoring reports being submitted to the Environmental Sub Group. To support this, a more robust monthly monitoring procedure has now been introduced, although some refinement is required.
- 3.13 The Area Support Team are keen to understand client views of the service. A feedback form has been developed and this is now used to record views and enable clients to suggest areas for improvement.
- 3.14 The Area Support Team are currently seeking clarification on whether East North East Homes Leeds (ENEHL) are renewing their contract with the Probation Service. If they are, the Area Committee's new contract with the service needs to stipulate that it will not undertake any work on ENEHL land.
- 3.15 The next steps, if the Area Committee agrees to continue funding the Probation Service, are to prepare and agree a Service Level Agreement (SLA). This could be signed off by the Environmental Sun Group. Previously, the SLA was set up as a joint agreement, covering both Inner North East and Inner East. It is suggested that if approved, separate SLAs for each Area Committee should be drawn up to reflect their different demands. The SLA would form the basis for monitoring service outcomes and an annual report would be submitted to the March meeting of the Area Committee.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.1 Consultation has been undertaken with the Inner North East Environmental Sub Group, as referred to throughout this report. The East North East Locality Manager has also provided advice and supports the recommendation for a one day a week / 52 day per year resource.

## **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 If approved, the work undertaken by the Probation Service would benefit all communities within the Inner North East.

## **4.3 Council policies and City Priorities**

4.3.1 The proposal to support a continued contract with the Probation Service meets the City Priorities Plan aim of ensuring that local neighbourhoods are clean.

## **4.4 Resources and value for money**

4.4.2 The report has set out alternative comparable options for the Area Committee. It has also presented information on the range and number of jobs undertaken over the last year.

## **4.5 Legal Implications, Access to Information and Call In**

4.5.1 In line with the Council's Executive and Decision Making Procedure Rules, all decisions taken by Area Committees are not eligible for Call In.

4.5.2 There are no key or major decisions included in this report.

4.5.3 There are no legal implications relating to this report.

## **4.6 Risk Management**

4.6.1 Not applicable under this section.

## **5 Conclusions**

5.1 The report has set out the range and volume of tasks undertaken by the Probation Service within the Area Committee's area. It proposes renewing the contract with the Probation Service for a further 12 months at 52 days per year, based on the recommendation of the Inner North East Environmental Sub Group.

5.2 It also sets out potential alternatives to renewing the Probation Service contract, for example commissioning the Environmental Services Locality Team, supplemented by external contractors for some tasks or considering a model such as the Oakwood Village caretaker.

## **6.0 Recommendations**

6.1 The Area Committee is asked to consider approving funding of £9,762 which would provide a one day per week / 52 day per year Probation Service Community Payback resource for the Inner North East area.

## **Background documents<sup>1</sup>**

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Ward	Action	Referred by
Moortown	Delivery of 'Friends of Allerton Grange Fields Community Clean Up Day' flier and newsletter and support for community clean up on 21st April with litter picking and area.	Community
Moortown	Ginnel clearance next to 37 Stonegate Road,	AST
Moortown	Litter pick Stonegate Road	AST
Roundhay	Ginnel clearance runs between Old Park Road and Lidgett Walk at Roundhay (side of Roundhay school).	EAT
Roundhay	Ginnel clearance between Easterly Crescent and Easterly Avenue.	AST
Roundhay	Grass Verges need edging and trimming back around Gipton Wood estate	AST
Roundhay	Outside Oakwood Library there is a piece of land that doesn't get maintained and needs grass edging, delittering and tidying beds (weeding)	AST
Roundhay	General Clean up of the land surrounding the Lodge Litter picking and a general Tidy	AST
Roundhay	Ginnel Clearance @ Allerton Grange Croft Ginnel to the rear LS8 1RN	AST
Chapel Allerton	Clearance of rubble from rear of Prince Phillip Centre next to the bins.	Youth Service
Chapel Allerton	Litter pick and vegetation strim Chapel Road adjacent to Old Sikh Gurdwara off Chapeltown Road	AST
Chapel Allerton	Beckhills - strimming and cutting back	AST
Chapel Allerton	basketball court and surrounding area at the Mandela Centre, cleaning and vegetation overgrowth cutting and clearing.	AST
Chapel Allerton	Bandstand Allotments, pile of manure moving	AST
Chapel Allerton	Beckhills Housing Estate - deliver 300 leaflets	AST
Chapel Allerton	Meanwood Cricket Club, Meanwood Road - litter picking at gala days and clear up afterwards	AST
Chapel Allerton	Litter picking around the Chapeltown area following the carnival. 27/08/12	EAT
Chapel Allerton	Cut back the vegetation along Chapel Road, and the green space adjacent to it.	AST
Chapel Allerton	Ginnel Clearance – St Martins Avenue to Potternewton Lane	AST
Chapel Allerton	Tidy grass and gardens around Roscoe church	Community
Chapel Allerton	The Sikh Temple - general cleaning around building and car park	Community
Chapel Allerton	Beckhills - cleaning, sweeping, vegetation cut back, weeding	AST
Chapel Allerton	Square Mile of Hamiltons, Granges, Nassau Place and Shepherds Lane - litter pick, remove bulky items and report large amounts of waste before Bonfire night	AST
Chapel Allerton	The Sikh Temple - general cleaning around building and car park	Community
Chapel Allerton	Manual leaf removal	EAT
Chapel Allerton	Chapletown Road to Harrogate road - removal of leaves	EAT

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**Report of the Chief Officer (Democratic and Central Services)**

**Report to North East (Inner) Area Committee**

**Date: 11<sup>th</sup> March 2013**

**Subject: Dates, Times and Venues of Area Committee Meetings 2013/14**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Chapel Allerton; Moortown; Roundhay		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

**Summary of main issues**

1. In line with previous practice, Area Committees have agreed their meeting schedule for the forthcoming municipal year at the last ordinary meeting of the current municipal year, in order to enable the agreed schedule to appear within the Council's diary.
2. The purpose of the report is to request Members to give consideration to agreeing the dates and times of their Area Committee meetings for the 2013/2014 municipal year which commences in May 2013, whilst also considering whether any revisions to the current meeting venue arrangements should be explored.

**Recommendations**

3. Members are requested to consider the options detailed within the report and to agree the Committee's meeting dates and times for the 2013/14 municipal year, in order that they may be included within the Council's official diary for the same period.
4. Once the date of the Annual Council Meeting for 2014 has been finalised, Members are requested to agree to the Chair, in consultation with Area Management Officers, approving the arrangements for the seventh Area Committee meeting (the main purpose for which is to elect a Chair for the forthcoming municipal year), with all Committee Members and relevant parties being informed of the arrangements for the meeting at the earliest opportunity.

5. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting venue arrangements or whether they would like to request any amendments to such arrangements.

## **1 Purpose of this report**

- 1.1 The purpose of this report is to seek the Area Committee's formal approval of a meeting schedule for the 2013/2014 municipal year.
- 1.2 In addition, Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting venue arrangements or whether they would like to request any amendments to such arrangements.

## **2 Background information**

- 2.1 The Area Committee Procedure Rules stipulate that there shall be at least six ordinary meetings of each Area Committee in each municipal year.
- 2.2 The Procedure Rules also state that each Committee will agree its schedule of meetings for the forthcoming year, either at the last meeting in the current municipal year or at its first meeting in the new municipal year. However, in order to appear in the Council's official Diary and Yearbook for 2013/14, the dates and times of the Area Committee meetings need to be approved at the earliest opportunity.

## **3 Main issues**

### **3.1 Meeting Schedule**

- 3.1.1 The following provisional dates have been agreed in consultation with the Area Leader and their team. They follow the same pattern as last year, i.e. Monday in June, September, October, December, January and March :-

17<sup>th</sup> June 2013; 2<sup>nd</sup> September 2013; 14<sup>th</sup> October 2013; 9<sup>th</sup> December 2013; 27<sup>th</sup> January 2014; 10<sup>th</sup> March 2014

- 3.1.2 A similar pattern of meetings is being suggested in respect of the other 9 Area Committees, so that for co-ordination purposes, all Area Committees are meeting in the same basic cycle and months. Whilst Members have discretion as to which actual dates they wish to meet, any proposed substantial change to the cycle may cause disruption in terms of co-ordination between the Area Committees.

### **3.2 Meeting Days and Times**

- 3.2.1 Currently the Committee meets on a Monday at 4.00pm and the above suggested dates largely reflect this pattern.
- 3.2.2 Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal work hours.

- 3.2.3 For these reasons, some Area Committees have chosen to vary their meeting days and times, alternating between different weekdays and holding daytime and evening meetings alternately. Others, however, have chosen a regular pattern similar to this Committee's existing arrangements.
- 3.2.4 Together with the 6 ordinary meetings proposed for the Area Committee, in line with the Constitution, paragraph 3.1.1 (above) should also propose a seventh meeting, the main purpose for which is to elect a Chair for the forthcoming municipal year. This meeting is required to take place in the run up to the Annual Council Meeting (specifically, this meeting is required to take place by no later than the last working day before the Annual Council Meeting).
- 3.2.5 Currently, there is some uncertainty around the date on which the 2014 Annual Council Meeting will take place, which is due to the fact that the date for the Local Elections is yet to be confirmed, as it may potentially be linked to the date of the European Elections. With this in mind, it is proposed that the scheduling of the seventh Area Committee meeting in May/June 2014 be revisited, once the date of the Annual Council Meeting has been finalised.

### 3.3 **Meeting Venues**

- 3.3.1 Currently the Committee alternates venues between the Reginald Centre and the Civic Hall.
- 3.3.2 If the Committee were minded to request officers to explore possible alternative venues not currently utilised, then the considerations Members and officers would need to take into account are matters such as cost, accessibility – particularly for people with disabilities – and the facilities available at the venue, e.g. IT facilities for presentations etc.
- 3.3.3 In some instances, Committees utilise the Civic Hall as a meeting venue. The meeting facilities in the Civic Hall may be better in some instances, and the venue is possibly more convenient, given that Leeds is the hub of the public transport system. However, when considering the scheduling of meeting venues between the locality and the city centre, Members may wish to balance the benefits of the Civic Hall with the benefits of meeting within the Area's locality.

## 4 **Corporate Considerations**

### 4.1 **Consultation and Engagement**

- 4.1.1 In compiling the proposed schedule of meeting dates and times, the current Area Committee Chair, the Area Leader and colleagues within Area Management have been consulted.
- 4.1.2 The submission of this report to the Area Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Area Committee meeting schedule and venue arrangements.

## **4.2 Equality and Diversity / Cohesion and Integration**

- 4.2.1 There are no specific implications relating to equality and diversity or cohesion and integration arising from this report, however, in considering the matters detailed, Members may wish to give consideration to ensuring that the Area Committee meeting arrangements are accessible to all groups within the community.

## **4.3 Council policies and City Priorities**

- 4.3.1 An Area Committee meeting schedule which facilitates a widely accessible but robust decision making forum is in line with the Council's Policies and City Priorities.

## **4.4 Resources and value for money**

- 4.4.1 There are no resource implications directly arising from the submission of this report to the Area Committee.

## **4.5 Legal Implications, Access to Information and Call In**

- 4.5.1 In line with Executive and Decision Making Procedure Rule 5.2, the power to Call In decisions does not extend to decisions taken by Area Committees.

## **4.6 Risk Management**

- 4.6.2 There are no risks directly arising from the submission of this report to the Area Committee, however, not determining an agreed meeting schedule at this meeting may result in the dates not featuring within the 2013/14 Council diary.

## **5 Conclusions**

- 5.1 The Area Committee Procedure Rules stipulate that each Committee will agree its schedule of meetings for the forthcoming year, either at the last meeting in the current municipal year or at its first meeting in the new municipal year. In order to enable the Committee's meeting schedule to feature within the Council's diary for 2013/14, Members are requested to agree the arrangements for the same period at today's meeting.

## **6 Recommendations**

- 6.1 Members are requested to consider the options detailed within the report and to agree the Committee's meeting dates and times for the 2013/14 municipal year, in order that they may be included within the Council's official diary for the same period.
- 6.2 Once the date of the Annual Council Meeting for 2014 has been finalised, Members are requested to agree to the Chair, in consultation with Area

Management Officers, approving the arrangements for the seventh Area Committee meeting (the main purpose for which is to elect a Chair for the forthcoming municipal year), with all Committee Members and relevant parties being informed of the arrangements for the meeting at the earliest opportunity.

- 6.3 Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting venue arrangements or whether they wish to request any amendments to such arrangements.

## **7 Background documents<sup>1</sup>**

- 7.1 None.

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.